**Academic Council Minutes**

**February 24, 2025**

**2:00pm – 4:00 pm**

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**Review of the January Meeting Minutes**

* The minutes from the January 2025 Academic Council meeting were approved.

**David Luinstra (Library/Learning Services)**

* Discussed that the Library is running sessions about Teaching and Learning. Communications have gone out. There have been some registrations.
* In tutoring, they have launched peer assisted study sessions for programs with high fail rates. Would like higher numbers.

**CHaran (SAC)**

* Discussed partnership with CSA (College Student Alliance). CSA was at Fleming last week to present. There is a meeting next month regarding the appeal process.
* Review of policies is underway and recommendations are forthcoming

**David Baker (AO)**

* Scheduling for Spring 2025 is underway, and curriculum work underway for Fall 2025
* Lakehead University visited last week regarding pathways agreements

**Marcia Steeves (Academic Integrity)**

* Noted that violation forms are coming in. Around 42% of forms have been received compared to last year
* Academic integrity information has been shared online
* Increase in testing issues are being seen across all institutions
* Jennifer Beauchamp asked if violations are related to AI. Marcia said that they are.
* Alana asked Marcia about the core library modules. Marcia said that this information still exists but has changed format. Faculty need to contact the library to get old shells updated.

**Brad Reid (RO)**

* Records is working on preliminary audits for Winter, as well as convocation prep
* Fee notices will have been sent to students
* Equal consideration date passed on February 1st – offers would have been sent out
* Julie Wilson asked if convocation will be at the Memorial Centre again. Brad said it would

**Julie Wilson (Community Services)**

* Julie asked AC members to recommend anyone that might be a good fit for CICE
* Working hard to get the word out about CICE

**Jennifer Beauchamp (QA)**

* Working on cyclical program review. Annual program review will start in April.

**Mary Overholt (LDS)**

* Continue to reach out to contract faculty as they arrive
* Working to get projects completed
* Reminder will be going out to all Faculty about Respondus and how to use it

**Joanne Spicer (Student Experience)**

* Spoke about Health services being very busy. Trying to get through NARs for placements. Tracey allowed Health services to borrow a work study student to answer questions and free traffic into clinic
* Black History Month – wrapping up at the end of the month. A number of events have happened.
* Joanne shared that the student mental health and wellbeing policy is now posted. There is no procedure attached to this policy at this time. Policy is related to Bill 166. Policy is with Student Experience. Mandatory to present to Board of Governors starting in 2026 and collect data related to mental health service provision.

**Nat Leach (AQ)**

* Academic Quality has been doing policy work on course level QA procedure. Nat hopes to share this at the next Academic Council meeting.
* 18-month report is due for CCAP in April. Nat is working on a draft to submit to follow up on audit recommendations and communicate response.

**Melissa Murray (Counselling Services)**

* Shared that she will now be attending in place of Tim Piper
* Reading week is a busy week for student counselling
* Drop-in groups and workshops are ongoing. There are many supports available to students.
* Lorie asked if there was a lot of use to services by SENRS students. Melissa said that there has been and the Frost campus is extremely busy.

**Tracey McConnery (International Student Services)**

* Weekly informative topics are ongoing. An international lawyer is attending campus in a couple of weeks to discuss work permits
* Support for incoming Spring students
* Supports for students with study permits
* Orientation sessions will be happening for new students
* Student ambassador program will be starting for students to support new students