

Attendees: Chair Liz Stone, Elder Shirley Williams, Rachel Charles, Clayton Coppaway, Mark Gray, Deanna Jacobs, Kristi Kerford, Karrie MacMurray, Nancy Marsden-Fox, Cristine Rego, Trish Schneider, Tony Tilly, Ashkineeg-kwa Whetung

Recorder: Robin Broomfield

Regrets: Jo-Anne Green, Brad Hodgson, Adam Hopkins, Laurel Schollen

"as circulated" = as distributed in advance; "as presented" = as provided at the meeting

Agenda Ref.	Key Points / Actions	Action Item Details
1.0	Prayer provided as the beginning of meeting; smudge provided at the ceremony	
2.0	Call to Order at 1:00 pm No new conflict of interest items brought forward	
3.0 3.1	Approval Items: AEC Meeting Agenda – December 07, 2015 It was motioned by Rachel Charles and seconded by Trish Schneider that that the meeting agenda be approved. Clayton Coppaway from Mississaugas of Scugog Island First Nation was welcomed as a new member.	Approved as distributed
3.2	AEC Meeting Minutes – October 08, 2015 It was motioned by Ashkineeg-kwa Whetung and seconded by Deanna Jacobs that the minutes be approved.	Minutes approved as distributed
3.3	AEC Election Minutes – October 08, 2015 It was motioned by Deanna Jacobs and seconded by Rachel Charles that the minutes be approved.	Minutes approved as distributed
3.4	Next election meeting – Chair Stone The next AEC Vice-Chair election will occur at our February meeting. Note that the Vice-Chair position does not necessarily take over the Chair position after one term. The Vice-Chair position must be filled by an external member. Support is provided to the Vice-Chair position by the Operations Officer Student Services role. Nominees to confirm letting their name stand prior to election meeting in February. For more information regarding our membership and the Chair/Vice-Chair roles, please visit the Terms of Reference .	Election reminder to be sent out three weeks in advance of February meeting

4.1	Protocol Signing Debrief - Roundtable Positive remarks were heard all around regarding the CICan Indigenous Education Protocol signing ceremony that occurred at 11:00AM just prior to the AEC meeting.	
4.2	Next Steps: Academic & Support Services Working Document – Kristi Kerford Kristi explained the working document distributed as part of the meeting package. This document aims to show the linkages between our focus themes and the five overarching planning frameworks. From here, we will be mapping out a detailed multi-year annual planning document and will report back to AEC at the next meeting on the development of this document	Detailed document draft to be developed
5.0	Strategic Plan 2015-2018 – Tony Tilly http://flemingcollege.ca/strategic-plan Discussion focused around 2.5 of the College’s Strategic Plan, which states: 2.5 Collaborate and Prosper with our Communities - Work with both local and distant Indigenous communities to expand and improve programs and services, access, participation, and success rates for Indigenous learners Taking aspirations to success, we need to ensure we make this element a key focus going forward. Suggested ideas for determining gaps: <ul style="list-style-type: none"> - SWOT analysis - Student research - Student voices considered Ongoing discussion will occur to ensure Fleming is on track with goals outlined in the working document. Academic Plan –Kristi Kerford on behalf of Laurel Schollen The Academic Division will be launching their new Academic Plan shortly. Woven through this plan are pieces that would be of interest to this group. The final draft is in the works and will be shared once available.	
6.0	2015 Summit on Sexual Violence and Harassment Information - Kristi Kerford The Government of Ontario has taken renewed interest in preventing violence against women and recently held the SV&HI Summit in Toronto on November 20, 2015. Sylvia Maracle, Executive Director, Ontario Federation of Indigenous Friendship Centres (OFIFC) was one speaker at the summit, along with many others. Fleming recently developed a new Sexual Assault / Sexual Violence policy in March of this year. We have been working on education and prevention on campus, while at the same time raising awareness around this policy. Other initiatives also underway are Bringing in the Bystander and Men of Strength Training (MOST). For more information visit Fleming’s Sexual Violence Support Services website .	
7.0	Higher Education Summit – AEC Chair’s Meeting – Liz Stone Each year, AEC Chairs from across Ontario gather as part of the Higher Education Summit in Toronto, to talk about best practices and key focuses at their respective institutions. This year’s event was led by the Indigenous Peoples Education Circle (IPEC). Mark Gray presented and facilitated a	

	session on strengthening the provincial AEC Chair's network in partnership with IPEC.	
8.0	<p>Report Back on Student Bursary Item / Process – Kristi Kerford</p> <p>A process review has been completed by the offices involved in processing student bursaries. This review has brought about some process changes that will begin in January 2016 onward.</p> <p>The student bursary application window will be extended from 6 business days to a minimum of 20 days, starting from the first day of classes of the winter term (January 11, 2016).</p> <p>Secondly, requirements for having proof of social insurance number were also reviewed. Students do not need to provide proof of SIN information upon applying to College, but SIN proof is required for the bursary process and will continue to be. To better communicate this out to students, a focused information piece will be included in the student welcome package that is sent out to students prior to their first semester start.</p> <p>2,000 Fleming students applied in the fall 2015 term. 130 of those students were Aboriginal students, which is double that of last year.</p> <p>It was past practice to have relevant office leaders attend an AEC meeting to explain the bursary process and should be considered again for a future AEC meetings. Student bursary information in the past, was forwarded out to the FNMI offices to assist with communication and awareness efforts.</p> <p>The student who brought forward this item, was also our AEC student, attending AEC for the first time. This student has decided to no longer be part of AEC going forward.</p>	<p>Communication efforts to be reviewed and followed up on</p> <p>New AEC student search to commence</p>
9.0	<p>Other Business</p> <ul style="list-style-type: none"> ❖ It was determined that going forward, when filling future AEC student seat vacancies, that Student Services will find interested Aboriginal students to fill the seat. The formal TOR nomination process will be waived for this seat going forward. ❖ Suggested discussion ideas for future meetings: <ul style="list-style-type: none"> • What's happening in the community? What are trending key topics/ideas/issues? Facilitated discussion to hear from the community • Plan a gathering to bring together Trent, SSFC and local school boards together to talk about social and academic items/ideas • Discussion around Indigenous mental health and addictions; taking a holistic approach by qualified Aboriginal helpers • Collaborative inquiry between FMNI Leaders and College President/Leaders • Invite current students to AEC to come and talk about their experience; exit interview possibly 	
	Gift Sharing and Roundtable Happy Holidays Everyone!	
	Meeting Adjourned at 14h50	