# AEC Terms of Reference <https://department.flemingcollege.ca/aec/terms-of-reference/>

**APPOINTMENT AND RE-APPOINTMENT OF MEMBERS**

Council will establish an Appointments Committee (or a Nominating Committee) with responsibility for recommending the members for appointment and/or re-appointment. The nomination process is outlined in Appendix I.

# Recommended Membership Appointment Process <https://department.flemingcollege.ca/aec/membership/>

## External Appointments:

Chair and Vice-Chair positions are determined through the nomination and election process. Two positions on the membership list are saved for the person(s) holding the Chair and Vice-Chair positions, to allow movement back into external seat without holding Chair/Vice Chair role.

* Elder / Cultural Advisor?
* 1 seat - Education officer/manager for Scugog First Nation
	+ person determined and approved by the band
* 1 seat - Education officer/manager for Hiawatha First Nation
	+ person determined and approved by the band
* 1 seat - Education officer/manager for Curve Lake First Nation
	+ person determined and approved by the band
* 1 seat - Education officer/manager for Alderville First Nation
	+ person determined and approved by the band
* 2 seats - Members at Large from Aboriginal, First Nations, Métis and/or Inuit Communities
* 2 seats - Member at Large from Aboriginal organization with a commitment to Aboriginal education
* 1 seat - Representative from Métis Community
* 1 seat - Fleming College Aboriginal Alum

## Internal Appointments:

* The College President seat is determined by whomever holds the position
	+ Current College President
* Appointing staff member to the ‘College employee involved in Aboriginal Services’ seat
	+ The department manager(s) responsible for Aboriginal student service delivery will appoint an employee who is ‘involved in Aboriginal Services’
* Appointing staff member to the ‘College employee involved in Aboriginal education’ seat
	+ VPA, or designate who is responsible for Aboriginal education, will appoint an employee who is involved in ‘Aboriginal Education’
* Appointing a student to the ‘Aboriginal student, full or part-time, currently enrolled at Fleming’ seat
	+ The Student Services division will seek to find an Aboriginal current student interested in joining AEC for one year with the possibility of a further one year extension should the student remain a current student
* Resources members are determined by the position held in the following roles:
	+ Associate Vice-President Student Services
	+ Manager with responsibilities for Aboriginal Services
	+ Representative of the Vice-President Academic (VPA or designate)