OLYMPUS VN-702 Digital Recorder
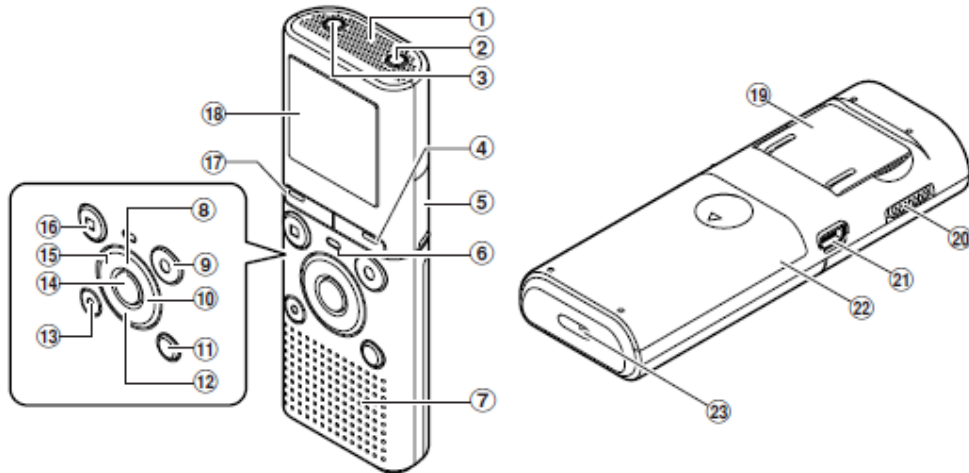
Displays

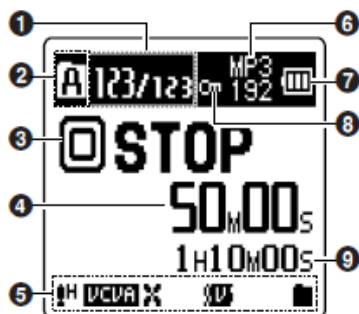### Parts and controls

1. Built-in microphone
2. MIC (headphone) jack
3. EAR (Earphone) jack
4. SCENE CALENDAR button
5. Card cover
6. LED Light indicator
7. Built-in speaker
8. + button
9. REC ● (record) button
10. ▶▶ (cue/fast forward) button
11. FOLDER/INDEX button
12. – button

13. ERASE button
14. ▶ OK (play) button
15. ◀◀ (review / backward) button
16. STOP ■ button
17. MENU button
18. Display (LCD panel)
19. Stand
20. POWER/HOLD Switch
21. USB connector
22. Battery cover
23. Strap hole
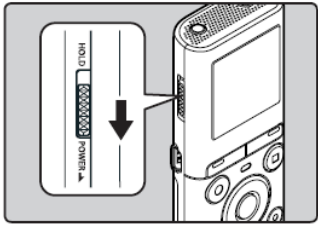
Display when stopped

When the [Font Size] is set to [Large]

1. Current file number / Total number of files
2. Folder indicator
3. Recording status indicator (Record, Pause, Stop, Play)
4. Elapsed time
5. Icon display (Sensitivity, filter, playback mode)
6. Recording mode indicator
7. Battery indicator
8. File lock
9. Remaining recording/playback time

Main Functions

Turning the power on/off

- Slide and hold the HOLD・POWER switch in the direction of "POWER" until the window display appears.

- Slide and hold the HOLD・POWER switch in the direction of "POWER" until "OFF" is displayed.

- Slide the HOLD・POWER switch in the direction of "HOLD" to disable the buttons while the power is on.

Setting the time and date

The date and time are used to name files. Make sure to set this before you start recording.

1. Press the MENU button
2. Press the – button to navigate to DEVICE MENU
3. Press the ►OK button to select that menu
4. Press the – button to navigate to Time and Date
5. Press the OK button to select that menu
6. Press the ◄◄ or ►►| button to move to the next item
7. Press the + or – button to change the value
8. Press the ►OK button when done

Recording

1. Select the desired folder
2. Place the recorder so that the microphone faces the direction of the source to be recorded.
3. Press REC ● button to begin recording
4. Press REC ● to pause recording. Press again to resume
5. Press STOP ■ to stop recording.

(See the full guide for different recording options, such as Scene selection, Voice filter, VCVA, etc.)

Playback / Selecting a file

1. Press FOLDER/INDEX button to select the folder 🅰 🅱 🅲 🅳 🅴
2. Press ◄◄ or ►►| to select the file
3. Press ►OK to listen to the file

Or

1. Press the CALENDAR/SCENE button
2. Navigate to a date and press the ►OK button.
3. Press the + or – button to select a file
4. Press ►OK to listen to the file

Options during playback

To change volume

Press + or – to adjust volume

To stop at the current position

Press STOP ■ . Playback will resume from the current spot

To go back to the beginning of the current file

Press ◄◄ once.

To go back to previous files or skip to the next file

Press ◄◄ or ►►► repeatedly.

To Fast Forward or Rewind

Press and hold down ◄◄ or ►►►
It will automatically stop if it reaches a bookmark

To change playback speed

1. Press ►OK to enter the menu mode.
2. Press the + or – button to select the playback speed, and then press ►OK

To add a Bookmark

Press the FOLDER/INDEX button during playback or recording

Batteries and Storage

These numbers vary depending on the quality of the recordings and batteries

- Battery life: 53 hours of recording, 20 hours of speaker playback, 60 hours of headphone playback

- Recording space: 90 hours at lowest quality, 22 at highest quality

Connecting to your computer

To exchange files between the recorder and your computer, connect the recorder to your computer.

1. Connect the USB cable to the ⇽(USB) connector of the recorder with the USB port of your computer
2. Make sure the recorder has been recognized properly.
    - For Windows: open "This PC," and look for "VN_702PC" under Devices
    - For Mac: make sure that an "VN_702PC" drive is displayed on the Finder.
3. The RECORDER folder contains all of your recordings.
4. You can drag and drop the files or folders you want to copy to or from your computer.

Help Guide

You can view a full help guide on your computer
- Connect the recorder to your computer
- Navigate to the "OL_MANUAL" folder
- Double-click the Start.html file.
- Select the language you want to view