

Introduction

- The C-Pen Exam Reader is a portable, pocket-sized device that scans text and reads it out aloud with a human-like digital voice.
- Scanned Text is never stored on the pen. When exiting the Text Reader function, or powering off the device, any scanned in text is lost.
- It is possible to scan a single word, a full text line, or build up sentences and paragraphs that can be listened to over and over again.
- To make it easy to follow the text on the screen each word is highlighted as it is being read out loud.

Buttons and connectors

- POWER ON/OFF & BACK BUTTON: Press 3 seconds to power device on or off. Press briefly to use as cancel function in the user interface
- 2. **OK BUTTON:** When a dialog box or options list pops up, press this button to confirm the operation.
- 3. **UP/DOWN/LEFT/RIGHT:** Navigation buttons to move focus or cursor.
- 4. **SCAN TRIGGER:** When scanning, the Scan Trigger is automatically pressed to activate scanning.
- 5. **SCREEN:** The device's display screen.
- 6. **SPEAKER:** Used to read text out loud. Muted when headphones are connected.
- 7. MIC: Not active on this model.
- 8. **MENU BUTTON:** Press this button to display context menu (like mouse right click on PC) settings when available.
- 9. **SCANNING WINDOW:** Frames the text to be scanned.
- **10. HEADPHONE JACK:** A standard 3.5 mm headphone jack. Speaker is muted when headphones are connected.
- 11. MICRO USB CONNECTOR: Used for charging. To charge, connect to USB charger or computer USB port.
- **12. RESET BUTTON:** Pressing this button resets the device. It is recommended to use this button only when the device cannot be turned off properly.



Scanning and Reading

- 1. Make sure the ExamReader is on. Press the On/Off button for 1 second to power on (boot sequence takes about 10 seconds).
- 2. Select the **Text Reader** function and press **OK** button.
- 3. Place the document to be scanned on a flat surface.
 - The ExamReader can scan words with sizes ranging from 7.5pt to 21pt.
 - Background contrast will affect the quality of the scan.
- 4. Hold the device just like a common pen.
 - Make sure to center the text line to be scanned in the Scanning window.
 - Place the tip of the pen at the location about half a word in front of the first word to be scanned.
 - You may scan the text from right to left or from left to right.
- 5. Push the pen slightly, and scan the words by moving along the text line.
 - Don't push the ExamReader too hard towards the paper surface.
 - The scanning light turns on if you holding it at the proper angle
 - Carry out the scanning operation at a stable speed. The recommended speed is 8-10cm/s.
 - Move in a straight line at a steady pace.
- 6. Once the pen is lifted, the words will be recognized immediately and displayed on the screen.
 - It can only recognize one text line at a time. You may not scan another row until the current row is recognized and displayed.
- 7. Reading begins automatically after each scanned text line.
 - To stop reading, press the **MENU** button or begin a new scan.
- 8. To re-listen to the scanned text:
 - If you are at the end, press the Right direction button to go to the top, then press **OK**
 - Use direction buttons to move the text cursor to any position, then press the **OK** button to begin reading starting at the cursor
 - You can **ZOOM** in on a word and re-listen to it being read out. Select the text, then press and hold the OK button to zoom and read.

Settings

To access, press the **MENU** button, use the **Up/Down** button to select **Settings**, and press the **OK** button.

• To back up/escape to the previous menu press the 🕑 Back/Power button.		
<u>Menu Language</u> :	Select the language of the device.	
Talking Menu:	When enabled, a voice will assist with navigation of the user interface. You can change the speed and volume of the voice	
Left/Right Handed:	Sets up ExamReader for use with right or left hand. Flips the display.	
Brightness:	Sets display brightness. Use Left/Right to change.	
Auto Shutdown:	ExamReader shuts down automatically when not used for a predefined time.	
System Information:	State of charge shows battery charge level in percentage. Version shows software, system, and hardware version.	
Default Settings:	Resets all settings to factory default.	

Text Reader Settings (Quick Set)

While in Text Reading Mode, pressing the **MENU** button access these settings.

Adding Mode

• Replace mode:	Display only latest scanned text line
 Append mode: 	Add each text line after the previous one to build up full sentences or paragraphs.
<u>Scan Languages</u> :	Set the language of the text being scanned and read.
Reading Settings:	
 English voice: 	Change the accent of the English reading voice
 Read Delay: 	Inserts a delay between end of scan and start reading. This is useful to add extra time to mentally change focus from scanning and get ready to listen.
\circ Speed and Volume:	Speed is used to set speed with which the text is read out. Volume affects both speaker and earphone volume.
• Word Pause:	Insert additional pauses in between words to slow down reading speed further.
• Punctuation Pause:	Change the pause length made at punctuation.

Charging the Device

- Connect the device to the USB socket of a computer (the computer must be powered on) or an AC adapter through a Micro USB cable for battery charging.
- Before ExamReader completely runs out of battery, you should charge the battery. The pen charges independent of whether it is powered on or off.
- The time for power-off charging is around 3 hours.
- Even if the device is not used for a longer period it's recommended to **<u>charge the battery at least</u>** • every three months.