COG – Course Outline Group
October 18, 2016
Room B3347
8:30am – 9:30am

Fleming College
LEARN ı BELONG ı BECOME

AGENDA

Item	Lead	Desired Outcome	Notes and Actions
1. Welcome / Minutes from April 1th, 2016 meeting	Sue Kloosterman		Aim for twice a year meeting, fall and winter semesters.
2. 2015/2016 Status Update • Spring 2016 • Fall 2016	David Baker / All	General status update on outline creation and approvals for the 2015 academic year. Usefulness of weekly approval reports.	Great work Action items • Sue to follow-up with Judith re VPA communication (when outlines can be started) • Sue to follow-up with Judith re cleaning up missing outlines from Winter 2014 forward
3a. Spring/Summer Enhancements • Grid modification • Course catalog business process change	David Baker / George McDougall	General status update – projects migrated to production June 6th	No action items
3b. Spring Bug Fixes (Information Only) • Static text not appearing • Re-archive cleanup • Improper course code on past courses • Semester approval sequence • List annual outline menu option	David Baker	Information only	No action items
4. Accessibility for Ontarians with Disabilities Act (AODA) • Require compliance (ticket #101918)	Sue Kloosterman	VPA directive	Top priority, provided AODA report from Ian Guest to IT on October 17th for analysis and review.
5. PVO Mapping (Information Only) • Implementation of PVO mapping application for the Academic Quality Unit	Sue Kloosterman	Information only – removal of EES grid	No action items
6. Academic Council Recommendations	Sue Kloosterman / Round table		No action items
7. Other Business	Open floor	Discuss any other course outline business	Action items: • Send CDAG Course Outline Lunch & Learn to COG members

Attendees:
Susan Kloosterman, James Boesch, George MacDougall, Terry Greene, David Baker, Andrew Bohart (phone)