Board of Governors
Public Meeting Minutes

Meeting Date: Wednesday, September 25, 2019
Meeting Time: 1:00 p.m.
Meeting Location: Brealey Campus - Scholfield Boardroom, Room B3330

Meeting Attendance

Present:
Mr. Dan Marinigh, Board Chair
Ms. Katherine MacIver, Vice-Chair
Mr. Fred Clifford
Mr. Ben Currelly
Mr. Paul Downs
Ms. Allison Galbraith
Ms. Nicole Grady
Mr. Mike Leonard
Ms. Mary Lou McLean
Mr. Thom Luloff
Ms. Cathy Praamsma
Ms. Maureen Adamson, President

Regrets:
Dr. Aaron Grant
Ms. Rosemarie Jung

Senior Administration:
Ms. Sandra Dupret, Vice President, Student Experience
Mr. Roger Fitch, Chief Information Officer
Ms. Sherry Gosselin, Director Project Management and Institutional Research
Ms. Roni Srdic, Registrar
Dr. Tom Phillips, Vice President, Academic Experience
Ms. Sherry Taylor, Vice President, Organizational Effectiveness and Human Resources
Mr. Drew Van Parys, Executive Director, Marketing and Recruitment
Dr. Brent Wootton, Vice President, Applied Research and Innovation

Administrative Support:
Ms. Sarah Beirness, Manger Governance, Policy and FOI

Guests:
Dr. Brett Goodwin, Dean & Principal, School of Environmental and Natural Resource Sciences
Mr. Jason Jackson, Academic Chair, School of Trades & Technology
Ms. Pam Stoneham, Dean, School of Trades & Technology

1. <u>Call to Order, Welcome to the Traditional Territory and Confirmation of Quorum</u>
The Chair called the meeting to order at 1:33 p.m. and acknowledged that the Board of Governors is holding the meeting on the traditional lands of the Mississauga and Anishinaabe peoples.

Quorum was confirmed, regrets noted, staff and guests in attendance were welcomed.

2. <u>Welcome to New Governors</u>
The Chair welcomed new Board members, Ben Currelly, Thom Luloff and Allison Galbraith and returning Board member Paul Downs.

3. <u>Declaration of Conflict</u>
Ms. McLean declared a conflict with the 'Public Infrastructure Asset Management – New OntarioLearn Program' item 9 on the agenda. Ms. McLean will excuse herself for this item.

4. <u>Approval of Meeting Agenda</u>
Moved by Mr. Clifford and seconded by Mr. Downs that the Board of Governors of Sir Sandford Fleming College approve the agenda of the September 25, 2019 public meeting as presented.
<u>*Carried*</u>

5. <u>Consent Agenda</u>
Moved by Ms. Praamsma and seconded by Mr. Currelly that the Board of Governors of Sir Sandford Fleming College approve the consent agenda for the September 25, 2019 meeting and, through this consent:
- *approve the Minutes of the June 26, 2019 Public Meeting; and*
- *receive the Quality Assurance Dashboard as of September 2019 for information.*
<u>*Carried*</u>

6. <u>Business Arising</u>
None identified.

Decision Items

7. <u>Animal Care and Welfare Policy</u>
The Chair welcomed Dr. Phillips and guest Dr. Goodwin to present a new College policy titled "Animal Care and Welfare". The policy was designed to clarify and provide structure to animal care across Fleming College and address, in-part, the Canadian Council on Animal Care (CCAC) recommendations from their review which occurred May 30, 2018

Moved by Mr. Luloff and seconded by Mr. Downs that the Board of Governors of Sir Sandford Fleming College approve the College policy "Animal Care and Welfare" for implementation January 1, 2020.

8. <u>Computer Engineering Technician Program Revision</u>
The Chair welcomed Dr. Phillips and guests, Ms. Stoneham and Mr. Jackson. Computer Engineering Technician program standards recently underwent a review by the Ministry of Colleges and Universities

and as a result of the review the Ministry developed new program standards. Fleming College's Computer Engineering Technician program must undergo program revisions to satisfy the new Ministry program standards. The changes would be in effect as of January 2020.

Moved by Ms. Grady and seconded by Ms. Praamsma that the Board of Governors of Sir Sandford Fleming College approve the Computer Engineering Technician program curriculum re-design as required to align with the Ministry of Colleges and Universities program standards.
Carried

9. Public Infrastructure Asset Management – New OntarioLearn Program
Ms. McLean excused herself. The Chair welcomed Dr. Wootton who presented the final business case for the Public Infrastructure Asset Management OntarioLearn program. The program is a Fleming College certificate which will be part of the OntarioLearn consortium. By approving this new program Fleming College will lay claim to the asset management specialization and will be the first to offer this to market through OntarioLearn.

Moved by Mr. Luloff and seconded by Mr. Clifford that the Board of Governors of Sir Sandford Fleming College approve the Public Infrastructure Asset Management OntarioLearn program for implementation Winter 2020.
Carried

10. Sexual Violence Prevention Policy #3-343
The Chair welcomed Ms. Dupret. The Sexual Violence Prevention policy was reviewed after 2 years in implementation. Following consultation with student government, internal and external stakeholders and legal counsel it was determined that the policy required changes. Policy changes were outlined in the briefing note provided. As part of the legislative requirements this policy will need to be reviewed every 2 years.

Moved by Ms. MacIver and seconded by Mr. Leonard that the Board of Governors of Sir Sandford Fleming College approve the revised #3-343 Sexual Violence Prevention policy for implementation on October 1, 2019.
Carried

11. Board Objectives 2019/2020
The following were proposed as the Board's objectives for 2019/2020:
1. Oversee Strategic Plan annual outcomes
2. Implement ongoing Board education program
3. Implement a Board engagement plan
4. Create a succession / nomination plan for the Board (through the Governance Committee)
5. Adoption / creation of new Board polices and operating procedures (as needed)

It was recommended that objective 5 be removed and instead include the following opening statement:
"*The Board of Governors of Sir Sandford Fleming College will uphold their fiduciary duties, and in addition to, achieve the following objectives…*"

Moved by Ms. MacIver and seconded by Mr. Clifford that the Board of Governors of Sir Sandford Fleming College approve the Board Objectives for 2019/2020 as amended.
Carried

Information Items

12. <u>Program Efficacy Review - Update</u>
The Chair welcomed Dr. Phillips who provided an update on program efficacy review and indicated that final recommendations for suspended programs will be brought forward at the November 27, 2019 Board meeting.

Moved by Ms. Grady and seconded by Mr. Leonard that the Board of Governors of Sir Sandford Fleming College receive the program efficacy review update for information.
<u>*Carried*</u>

13. <u>Update from the Board Chair</u>
The next Public Board meeting will be November 27, 2019 at our Frost Campus beginning at 12pm. The Fleming College Foundation approved a new By-Law on August 9, 2019. As per the new By-Law Fleming College Governors (both internal and external) are considered "members" of the Fleming College Foundation and will be included in meetings of the members as defined within By-Law 1.

Moved by Ms.MacIver and seconded by Mr. Downs that the Board of Governors of Sir Sandford Fleming College receive the Board Chair's report for information.
<u>*Carried*</u>

14. <u>New Board of Governors – Members Only Webpage</u>
The Board Chair welcomed Ms. Beirness who provided the Board with an interactive overview of the new members only website and its enhanced features.

Moved by Ms. Grady and seconded by Ms. Galbraith that the Board of Governors of Sir Sandford Fleming College receive the Board of Governors members only website overview for information.
<u>*Carried*</u>

15. <u>Other Business</u>
The Chair reminded Governors that the Honouring the Rights of the Indigenous Peoples event would be occurring today at 5:00p.m. in the main foyer of Sutherland Campus. Governors were encouraged to attend.

16. <u>Adjournment</u>
Moved by Mr. Luloff and seconded by Ms. MacIver that the public meeting of September 25, 2019 be adjourned at 2:43 p.m.