



Board of Governors Public Meeting Minutes

Meeting Date: January 27, 2021
Meeting Location: Virtual Meeting via Zoom

Meeting Attendance

Present:

Fred Clifford, Board Chair
Paul Downs, Vice Chair
Cynthia Chan Reynolds
Marg Cox
Ben Currelly
Paul Downs
Jason Fleming
Don Gillespie
Tim Kennaley
Dan Marinigh
Cathy Praamsma
Nicole Grady
Thom Luloff
Mary Lou McLean
Maureen Adamson, President

Regrets:

Mary-Anne Hoggarth
Katherine MacIver

Senior Administration:

Christy DeMont, Chief Technology Officer
Sandra Dupret, Vice President, Student Experience
Brett Goodwin, Vice President, Applied
Research & Innovation and Acting Vice President,
Academic Experience
Sherry Gosselin, Director, Project Management
and Institutional Research
Tom Phillips, Chief Recovery Officer
Roni Srdic, Registrar
Drew Van Parys, Vice President, Economic
and Community Development and Acting Vice President,
Corporate Services & CFO
Terry Williams, Director, Physical Resources
Esther Zdolec, Vice President, Human Resources and
Organizational Effectiveness

Administrative Support:

Sandra Armstrong, Manager of Operations
Sara O'Halloran, Executive Assistant

Guests:

Musabbir Chowdhury, Dean School of Business &
Information Technology

1. Call to Order, Welcome to the Traditional Territory and Confirmation of Quorum

The Chair called the meeting to order at 12:30 p.m. and acknowledged that the Board of Governors hosted the January 27, 2021 virtual public meeting on the traditional lands of the Mississauga and Anishinaabe peoples.

Quorum was confirmed, regrets noted, staff in attendance were welcomed including our new Student Governor, Chandra Gupta.

2. Declaration of Conflict

None identified.

3. Approval of Meeting Agenda

Moved by Don Gillespie and seconded by Paul Downs that the Board of Governors of Sir Sandford Fleming College approve the agenda of the January 27, 2021 public meeting as presented.

Carried

4. Consent Agenda

A brief discussion transpired and it was agreed to adopt gender neutral pronouns in all future meeting minutes.

Moved by Tim Kennaley and seconded by Nicole Grady that the Board of Governors of Sir Sandford Fleming College approve the consent agenda for the January 27, 2021 public meeting and, through this consent:

- *Approve the minutes from the November 25, 2020 Public Meeting.*

Carried

5. Business Arising

None identified.

6. Educational Component – Applied Research Information Session

The Chair welcomed Brett Goodwin, Vice President, Applied Research & Innovation and Acting Vice President, Academic Experience who presented on Fleming's Applied Research.

Moved by Chandra Gupta and seconded by Ben Currelly that the Board of Governors of Sir Sandford Fleming College receive the Applied Research Innovation presentation for information.

Carried.

7. Program Revision to Business, Human Resources

The Chair welcomed Brett Goodwin, Vice President, Applied Research & Innovation and Acting Vice President, Academic Experience, and Musabbir Chowdury, Dean, School of Business & Information Technology and Continuing Education who presented on the revision to the Business, Human Resources Program (briefing note included in meeting package).

Moved by Cathy Praamsma and seconded by Jason Fleming that the Board of Governors of Sir Sandford Fleming College approve the request to revise the curriculum and delivery of the Business – Human Resources Ontario College Diploma, for implementation September 2021.
Carried.

8. Enterprise Risk Management (ERM) Report

Don Gillespie as Chair of the Finance and Audit Committee introduced Enterprise Risk Management (ERM) Report which had been presented at the Finance & Audit Committee meeting of January 13, 2021. Drew Van Parys, Vice President, Economic and Community Development and Acting Vice President, Corporate Services & CFO and Sherry Gosselin, Director Institutional Research Office and Project Management Office presented.

Moved by Don Gillespie and seconded by Ben Currelly that the Board of Governors of Sir Sandford Fleming College approve a change to the level of the risk appetite to focus on key strategic items and governance issues. The recommendation is to adopt a risk appetite score of 15.
Carried.

9. Budget Update and Year End Projections

Don Gillespie as Chair of the Finance and Audit Committee introduced Budget Update and Year End Projections which was presented at the Finance & Audit Committee meeting of January 13, 2021. Drew Van Parys, Vice President, Economic and Community Development and Acting Vice President, Corporate Services & CFO presented.

Moved by Don Gillespie and seconded by Paul Downs that the Board of Governors of Sir Sandford Fleming College approve the Fleming College 2020-2021 Update Budget which provides for:

Revenue of \$129,127,015

Expenditures of \$140,138,926

Capital Expenditure of \$8,153,335

Net Assets at March 31, 2021 of \$31,196,000; and

Receive for information the draft Update Budget that was submitted to the Ministry of Colleges and Universities (MCU) on January 14, 2021.

Carried.

10. Winter 2020 Enrolment Report

The Chair welcomed Roni Srdic, Registrar and Drew Van Parys, Vice President, Economic and Community Development and Acting Vice President, Corporate Services & CFO who jointly provided a verbal update on Winter 2020 enrolment.

Moved by Chandra Gupta and seconded by Marg Cox that the Board of Governors of Sir Sandford Fleming College receive the Winter 2020 Draft Enrolment Report as presented for information.
Carried.

11. Board Chair Report

The Board Chair provided a verbal report.

Moved by Fred Clifford and seconded by Tim Kennaley that the Board of Governors of Sir Sandford Fleming College receive the January 2021 verbal Board Chair report for information.

Carried.

12. President's Report

The President's report, provided in the meeting package, was reviewed and included a summary of key updates and events since the November 2020 meeting.

Moved by Fred Clifford and seconded by Paul Downs that the Board of Governors of Sir Sandford Fleming College receive the January 2021 President's report for information.

Carried.

13. Other Business

No other business.

Adjournment

The public meeting of January 27, 2021 was adjourned at 2:10 p.m.