

Board of Governors PUBLIC MEETING

Wednesday, May 23, 2018

Sutherland Campus, Scholfield Boardroom – Room B3330

Peterborough, ON

Draft Until Approved

MINUTES

Present: Mr. Paul Downs
Ms. Dana Empey, Board Chair
Mr. George Gillespie
Ms. Nicole Grady
Dr. Aaron Grant
Ms. Rosemarie Jung
Ms. Sue Kloosterman
Ms. Katherine MacIver
Mr. Dan Marinigh
Ms. Angela Pind
Ms. Cathy Praamsma
Dr. Tony Tilly

Ms. Michele McFadden, Board Secretary

Regrets: Mr. Fred Clifford
Ms. Shelley Knott Fife
Mr. Mike Leonard
Mr. Mike Perry

Senior Administration:

- Mr. Brian Baker, Vice-President Finance and Administration
- Ms. Sonia Crook, Vice-President Planning, Human Resources and Student Services
- Dr. Tom Weegar, Vice-President Academic
- Mr. Drew Van Parys, Executive Director Marketing and Advancement

Staff Presenting:

- Item 6.2: Ms. Kristi Kerford, Associate Vice-President Student Services

Guests: Ms. Sara O'Halloran, College Communications;

Ms. Lori Humphries, Marketing Consultant and Mr. Luke Despatie, Graphic Designer

1. Call to Order

The Chair called the meeting to order at 2:46 p.m. and acknowledged holding the meeting on the traditional lands of the Mississauga and Anishinaabe peoples.

Staff and guests were **welcomed**.

Conflict of Interest Declaration: Members were asked to disclose any conflicts concerning items on the agenda; none were declared.

2. Additions/Deletions/Approval of Agenda

It was moved by Mr. Downs, seconded by Ms. Jung and carried to approve the agenda.

3. CONSENT AGENDA

Governors were requested to identify those items to be removed from the Consent Agenda and placed on the regular Public meeting agenda.

Moved and Seconded by Ms. Kloosterman and Mr. Gillespie

THAT the Board of Governors of Sir Sandford Fleming College approve the Consent Agenda for the May 23 meeting and, through this consent, 3.1 approve the minutes of the April 25, 2018 Public Board meeting.

Motion Carried
(Resolution BoG May23-2018 #1)

Regular Agenda

4. Business Arising from Previous Meetings

- 4.1 Winter Semester Enrolment:** The Winter 2018 semester began on January 15. Full-time postsecondary enrolment totalled 6,885 students which consisted of 4,682 domestic students and 2,173 international students.

5. Decision Items

- 5.1 Draft 2017-2018 Audited Financial Statements:** Governor Gillespie provided a synopsis of the meeting of the Audit Committee earlier in the day.

Moved and Seconded by Mr. Gillespie and Ms. Jung

THAT the Board of Governors of Sir Sandford Fleming College approve the 2017-2018 Audited Financial Statements indicating Net Assets as at March 31, 2018 of \$26,335,401.

Motion Carried
(Resolution BoG May23-2018 #2)

- 5.2 Internally Restricted Net Assets:** As reviewed by the Audit Committee.

Moved and Seconded by Mr. Gillespie and Ms. Kloosterman

THAT the Board of Governors of Sir Sandford Fleming College increase internally restricted net assets by \$241,000 for the purposes of residence and other direct student services AND increase internally restricted net assets by an additional \$10,000 for the purpose of future Sports Field Complex capital repairs and improvements.

Motion Carried
(Resolution BoG May23-2018 #3)

6. Discussion Items, Reports and Information Items

- 6.1 Fleming College Brand Project:** The Marketing and Advancement Team are in the process of updating the core Fleming College brand identity. Mr. Van Parys provided an overview of this project and spoke to the various design elements leading to the top choice. Focus groups identified Option #2 (word mark with a customized maple leaf) as the preferred choice, which was also supported by the Board. Brand standards are in the process of being developed for staff use.

- 6.2 Indigenous Initiatives at Fleming College:** Vice-President Weegar with Associate Vice-President Kerford presented an update to the December 2016 Report which included context in both the provincial and college system sectors. The current three-year work plan draws to a close this summer, and the College is actively engaged in developing the next multi-year plan.

- 6.3 Chair's Report to the Board:** The Chair referenced the upcoming 2018 Convocation celebrations and expressed personal thanks to Governors who have committed their participation.

Upcoming Events: as listed on the Agenda, for information.

- 6.4 President's Report / College Initiatives Update:** Dr. Tilly referenced the recent Committee of Presidents meeting; changes in the structure of senior roles within the Ministry as an outcome

of the upcoming provincial election are anticipated. Appreciation was expressed to governors, faculty and staff who have volunteered to participate in various convocations.

- 6.5 Community Connections:** Members were afforded the opportunity to share participation in a variety of events including the Envirothon competition (environmental programs) for high school students and the Tech it Out Camp (trades programs) for senior elementary school students.

7. Other Business

No further business was identified.

8. Move to the In-Camera Meeting

Presenters and guests were thanked for attending the meeting. It was moved and seconded by Mr. Marinigh and Ms. MacIver to move into the In-Camera meeting at 3:29 p.m.

- 9. Report from the In-Camera Meeting:** Returning to the Public meeting, the Chair reported that the Board approved an increase to the non-executive staff salary ranges retroactive to April 1, 2018. The Presidential Search process remains on target.

- 10. Adjournment:** There being no further business, the meeting adjourned at 4:27 p.m. on a motion by Ms. Jung, seconded Ms. Pind and carried.