

**Board of Governors PUBLIC MEETING****Wednesday, June 27, 2018****Sutherland Campus, Scholfield Boardroom – Room B3330****Peterborough, ON***Draft Until Approved***MINUTES**

*Present:* Mr. Fred Clifford  
 Ms. Dana Empey, Board Chair  
 Ms. Shelley Knott Fife  
 Mr. George Gillespie  
 Ms. Nicole Grady  
 Ms. Sue Kloosterman  
 Ms. Katherine MacIver  
 Mr. Dan Marinigh  
 Ms. Angela Pind  
 Dr. Tony Tilly

*Regrets:* Mr. Paul Downs  
 Dr. Aaron Grant  
 Ms. Rosemarie Jung  
 Mr. Mike Leonard  
 Mr. Mike Perry  
 Ms. Cathy Praamsma

Ms. Michele McFadden, Board Secretary

*Senior Administration:*

- Mr. Brian Baker, Vice-President Finance and Administration
- Ms. Sonia Crook, Vice-President Planning, Human Resources and Student Services
- Dr. Tom Weegar, Vice-President Academic
- Mr. Drew Van Parys, Executive Director Marketing and Advancement

*Staff Presenting:*

- Item 5.2: Dr. David Francis, Dean – Flexible Delivery and Contract Training
- Item 5.4: Mr. Terry Williams, Director Physical Resources

*Guests:* Ms. Sara O'Halloran, College Communications

Mr. Brent Raymond and Ms. Megan Torza, DTAH Architects

**1. Call to Order**

The Chair called the meeting to order at 3:16 p.m. and acknowledged holding the meeting on the traditional lands of the Mississauga and Anishinaabe peoples. Staff and guests were **welcomed**.

**Declarations of Conflict:** Members were invited to disclose any conflicts concerning items on the agenda; none were declared.

**2. Additions/Deletions/Approval of Agenda**

It was moved by Mr. Clifford, seconded by Mr. Marinigh and carried to approve the agenda.

**3. CONSENT AGENDA**

Governors were requested to identify those items to be removed from the Consent Agenda and placed on the regular Public meeting agenda.

Moved and Seconded by Mr. Gillespie and Ms. Grady

**THAT the Board of Governors of Sir Sandford Fleming College approve the Consent Agenda for the May 23, 2018 meeting and, through this consent, 3.1 approve the minutes of the May 23, 2018 Public Board meeting;**

- 3.2 delegate to the Executive Committee authority to act on behalf of the Board on decisions that must be taken between June 28, 2018 and the first full meeting of the Board in the Fall 2018, with all such activity publicly reported at that meeting;
- 3.3 receive the summary of the investment performance of the portfolios for the period ended March 31, 2018 provided by RBC Dominion Securities;
- 3.4 receive and approve the Investment Performance Report for 2017-2018.

Motion Carried  
(Resolution BoG June27-2018 #1)

#### Regular Agenda

4. **Business Arising from Previous Meetings:** There were no items tabled.

#### 5. Decision Items

- 5.1 **Draft 2018-2019 Board Schedule:** The proposed schedule incorporates recommendations arising from the annual operational review. Board Day will remain the fourth Wednesday afternoon with no meetings scheduled in the months of December, July and August.

Moved and Seconded by Mr. Marinigh and Ms. MacIver

**THAT the Board of Governors of Sir Sandford Fleming College approve the 2018-2019 Board Schedule**

Motion Carried  
(Resolution BoG June27-2018 #2)

- 5.2 **New Program – Restorative Practices and Alternative Dispute Resolution:** Vice-President Weegar and Dean Francis presented the post-graduate certificate program. It is a very unique program expected to generate high interest across the colleges because of its broad application and approach within many communities of practice. A Governor questioned how the proposed program relates/connects to the Alternative Dispute Resolution (ADR) Institute of Ontario; Dean Francis agreed to investigate.

Moved and Seconded by Ms. Kloosterman and Ms. MacIver

**THAT the Board of Governors of Sir Sandford Fleming College approve the Ontario College Graduate Certificate in *Restorative Practices and Alternative Dispute Resolution* offered through Ontario Learn with an implementation date of January 2019, for submission to the Ministry of Advanced Education and Skills Development for funding approval.**

Motion Carried  
(Resolution June27-2018 #3)

- 5.3 **Draft 2017-2018 Annual Report:** Vice-President Crook presented the Report, a companion document to the 2017-2018 Business Plan. The College completed 82% of projects identified within the business plan. Seven projects that were not completed were moved into the 2018-2019 plan.

Moved and Seconded by Mr. Marinigh and Mr. Clifford

**THAT the Board of Governors of Sir Sandford Fleming College approve the Fleming College 2017-2018 Annual Report.**

Motion Carried  
(Resolution June27-2018 #4)

- 5.4 **Sutherland Campus Master Plan:** Vice-President Baker began the presentation with an overview of the working document presented by DuToit Allsopp Hillier (DTAH) Architects in April 2018. The adoption of a master site plan for the Sutherland Campus creates a solid road map

for future campus development. The document identifies a total of 15 strategies with a menu of choices. Governors were afforded an opportunity to ask questions of the Architects.

Moved and Seconded by Mr. Gillespie and Mr. Marinigh

**THAT the Board of Governors of Sir Sandford Fleming College approve the Sutherland Campus Master Plan.**

Motion Carried  
(Resolution June27-2018 #5)

## **6. Discussion Items, Reports and Information Items**

**6.1 Summer Semester Enrolment / Fall Outlook:** Mr. Drew Van Parys provided a brief update. Summer enrolment was the largest summer intake ever. For the fall, the College is down in applications; this decline is rooted in the direct from high school segment. Applications and confirmations are also down in the province.

**6.2 Chair's Report to the Board:** The President's Performance Evaluation has been completed. Thanks and appreciation were expressed to the members of the Presidential Search Committee; Maureen Adamson officially assumes the role of President on August 20 with Frank Soroichinsky providing coverage July 3 through to August 17.

Chair Empey noted that **recognition of outgoing members** is typically carried out at the June meeting but, in light of mid-term resignations and other commitments, proposed this take place at a later date, i.e. a Board dinner in the fall. She thanked members for their service, and wished everyone a good summer break.

**6.3 President's Report / College Initiatives Update:** Board Chairs and Presidents are in receipt of correspondence from OPSEU President Warren Thomas strongly recommending appointment of a labour representative to each college board. There are no regulations or binding directives that place any obligation on board appointments with the exception of the four internally elected members. The majority of college boards – including Fleming – do not designate any external board positions to be filled by a representative group.

Dr. Tilly acknowledged the work of the Board over the past year and expressed his thanks and appreciation to all.

**6.4 Community Connections:** Participation in a variety of events were noted by members. Convocation ceremonies were a highlight.

## **7. Other Business**

No further business was identified.

## **8. Report from the In-Camera Meeting**

At a meeting held earlier in the afternoon, the Board received final reports on its objectives and the annual operational review, and authorized the College to utilize funds from reserves in order to proceed with the Sutherland Geothermal Project.

**9. Adjournment:** There being no further business, the meeting adjourned at 3:59 p.m. on a motion by Mr. Clifford, seconded by Ms. Knott Fife and carried.