



## **PUBLIC MEETING MINUTES**

**Meeting Date:** September 22, 2021  
**Meeting Location:** Virtual Meeting via Zoom

### **Meeting Attendance:**

#### **Present:**

Fred Clifford, Board Chair	Jason Fleming
Paul Downs, Vice Chair	Tim Kennaley
Don Gillespie	Thom Luloff
Cynthia Chan Reynolds	Michael Nasello
Laura Coles	Lisa Reed
Marg Cox	Pam Stoneham
Sudha Datta	Maureen Adamson, President
Kerri Davies	

#### **Regrets:**

N/A

#### **Senior Administration:**

Christy DeMont, Chief Technology Officer  
Stephanie Dimech, Vice President, Academic Experience  
Sandra Dupret, Vice President, Student Experience  
Brett Goodwin, Vice President, Applied Research & Innovation  
Sherry Gosselin, Director, Project Management and Institutional Research  
Annie Lam, Vice President, Corporate Finance  
Roni Srdic, Registrar  
Drew Van Parys, Vice President, Economic and Community Development  
Terry Williams, Director, Physical Resources  
Esther Zdolec, Vice President, Human Resources and Organizational Effectiveness

#### **Administrative Support:**

Sandra Armstrong, Manager of Operations  
Sara O'Halloran, Executive Assistant

#### **Guests:**

Tania Clerac, Dean/Principal, School of Environmental & Natural Resource Sciences  
Erin Goodman, Privacy & Policy Officer

#### **Observer:**

Mark Bell, Finance & Audit Committee Community Member

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1. Call to Order, Welcome to the Traditional Territory and Confirmation of Quorum

The Chair called the meeting to order at 10:05 a.m. and acknowledged that the Board of Governors hosted the September 22, 2021 virtual public meeting on the traditional lands of the Mississauga and Anishinaabe peoples.

Quorum was confirmed and all in attendance were welcomed.

The Chair welcomed returning Governors:

- Paul Downs, the Board's Vice Chair
- Don Gillespie
- Tim Kennaley
- Jason Fleming
- Cynthia Chan Reynolds
- Thom Luloff
- Marg Cox

Our new External Governors:

- Kerri Davies
- Lisa Reed
- Sudha Datta
- Michael Nasello

And our new Internal Governors:

- Pam Stoneham
- Laura Coles

The Chair also welcomed Mark Bell who one of two community members on the Finance & Audit Committee.

2. Declaration of Conflict

None.

3. Approval of Meeting Agenda

*Moved by Tim Kennaley and seconded by Cynthia Chan Reynolds that the Board of Governors of Sir Sandford Fleming College approve the agenda of the September 22, 2021 public meeting as presented.*

Carried.

4. Consent Agenda

*Moved by Pam Stoneham and seconded by Marg Cox that the Board of Governors of Sir Sandford Fleming College approve the consent agenda for the September 22, 2021 public meeting and, through this consent approve the minutes from the June 23, 2021 Public Meeting.*

Carried.

5. Business Arising

President Adamson asked that the Senior Management Team introduce themselves to the Board.

6. Educational Component: Fall Semester Start Up Safety Protocols

The Chair welcomed Terry Williams, Chief Building and Facilities Office who presented on Fall Semester Start Up Safety Protocols.

*Moved by Michael Nasello and seconded by Lisa Reed that the Board of Governors of Sir Sandford Fleming College receive the presentation on Fall Semester Start Up Safety Protocols for information.*

Carried

7. New Programs: Agricultural and Forestry Equipment Operator Fleming College Local Board Certificates

The Chair welcomed Vice President, Academic Experience Stephanie Dimech with Tania Clerac, Principal/Dean, School of Environmental & Research Sciences to speak to the materials included in the meeting materials. President Adamson introduced the two new programs.

*Moved by Thom Luloff and seconded by Sudha Datta that the Board of Governors of Sir Sandford Fleming College approve the two new Fleming College Local Board Certificates for launch in September 2022:*

- *Agricultural Equipment Operator; and*
- *Forestry Equipment Operator*

Carried.

8. New Policies

The Chair welcomed Esther Zdolec, Vice President, Organizational Effectiveness and HR and Erin Goodman, Privacy and Policy Officer to speak to the materials included in the meeting materials. President Adamson introduced the Code of Conduct and Remote Work Policy.

8.1 Code of Conduct:

*Moved by Paul Downs and seconded by Don Gillespie that the Board of Governors of Sir Sandford Fleming College approve the Code of Conduct for implementation effective October 1, 2021.*

Carried.

8.2 Remote Work Policy:

*Moved Michael Nasello and seconded by Kerri Davies that the Board of Governors of Sir Sandford Fleming College approve the Remote Work Policy #3-345 for implementation by January 4, 2022.*

Carried.

9. Enrolment Report: Fall 2021 Day 10 Enrolment and International Update

The Chair welcomed Roni Srdic, Registrar and Drew Van Parys, Vice President, Economic & Community Development. President Adamson introduced the final Fall 2021 enrolment presentation.

*Moved by Paul Downs and seconded by Laura Coles that the Board of Governors of Sir Sandford Fleming College, receive the Fall 2021 Day 10 Enrolment and International Update for information.  
Carried.*

10. Finance & Audit Committee - Fleming College Financial Update

The Chair welcomed Don Gillespie, Chair of the Finance & Audit Committee to speak to the College Financial Update that was presented at the recent Finance & Audit Committee meeting. Also joining for this item is Annie Lam, Vice President, Corporate Finance. President Adamson introduced the materials in the meeting package.

*Moved by Don Gillespie and seconded by Lisa Reed that the Board of Governors of Sir Sandford Fleming College, receive the Fleming College Financial Update presentation for information.  
Carried.*

11. Board Chair Report

The Board Chair provided a verbal report which included an update on his meeting with the Board Chair from Loyalist College.

*Moved by Fred Clifford and seconded by Paul Downs that the Board of Governors of Sir Sandford Fleming College receive the September 2021 verbal Board Chair for information.  
Carried.*

12. President's Report

The President's Report, provided in the meeting package, was reviewed and included a summary of key updates and events since the June 2021 meeting.

*Moved by Michael Nasello and seconded by Don Gillespie that the Board of Governors of Sir Sandford Fleming College receive the September 2021 President's Report for information.  
Carried.*

13. Other Business

At the inquiry of Academic Governnor, Thom Luloff, the President's Office provided an update on the status of the Student Governor recruitment process to date.

Adjournment

The public meeting of September 22, 2021 was adjourned at 11:25 a.m.