

Board of Governors PUBLIC MEETING

Wednesday, September 26, 2018

Sutherland Campus, Scholfield Boardroom – Room B3330

Peterborough, ON

MINUTES

Present: Mr. Dan Marinigh, Board Chair
Mr. Paul Downs*
Mr. George Gillespie
Ms. Nicole Grady
Dr. Aaron Grant
Ms. Hajni Hos
Mr. Mike Leonard
Ms. Katherine MacIver
Ms. Mary Lou McLean
Ms. Cathy Praamsma
Ms. Maureen Adamson, President

Ms. Michele McFadden, Board Secretary

Regrets: Mr. Fred Clifford
Ms. Shelley Knott Fife *
Ms. Rosemarie Jung

Senior Administration:

- Mr. Brian Baker, Vice-President Finance and Administration
- Mr. Drew Van Parys, Executive Director Marketing and Advancement

Staff Presenting:

- Item 6.1: Ms. Kristi Kerford, Associate Vice-President Student Services
- Item 7.1: Ms. Susan Kloosterman, Registrar

Guest: Ms. Sara O'Halloran, College Communications; Ms. Chlorissa Craig, Student

* awaiting confirmation of second term appointment from the Public Appointment Secretariat

1. Call to Order

The Chair called the meeting to order at 1:02 p.m. and acknowledged holding the meeting on the traditional lands of the Mississauga and Anishinaabe peoples.

Quorum was confirmed, staff and guests were **welcomed**. Three incoming Board members were introduced: Hanji Hos, Mary Lou McLean and Maureen Adamson. The Chair referenced beginning the year with a number of vacancies: re-appointments of Governors Downs and Knott-Fife, Angela Pind moved into a new position at the College, requiring her to relinquish her role as the Academic representative, and completion of the election process for a Student representative.

2. Approval of the Agenda

It was moved by Mr. Gillespie, seconded by Dr. Grant and carried to approve the agenda.

3. Declarations of Conflict:

There were no conflicts disclosed concerning items identified on the agenda.

4. Consent Agenda

Governors were afforded the opportunity to identify those items to be removed from the

Consent Agenda and placed on the regular Public meeting agenda.

Moved and Seconded by Ms. Grady and Mr. Gillespie

THAT the Board of Governors of Sir Sandford Fleming College approve the Consent Agenda for the September 26, 2018 meeting and, through this consent,

4.1 approve the minutes of the June 27, 2018 Public Board meeting.

Motion Carried
(Resolution BoG Sept26-2018 #1)

REGULAR AGENDA

5. Business Arising from Previous Meetings: None identified

6. Decision Items

6.1 New College Policy – Cannabis Possession and Use: Ms. Kerford presented the policy, noting various approaches across the college sector. Fleming proposes a stand-alone policy that prohibits the smoking, inhalation, vaping, ingestion, and growing of cannabis or cannabis products on all College property including residences – a similar approach to the alcohol and smoking policies currently in place. The College currently has processes in place to accommodate medical requirements which includes a designated space at the Sutherland Campus; these processes are included as an appendix under the operating procedure. Governors were afforded the opportunity to ask questions.

Moved and Seconded by Dr. Grant and Ms. McLean

THAT the Board of Governors of Sir Sandford Fleming College approve College Policy #4-429, Cannabis Possession and Use.

Motion Carried
(Resolution BoG Sept-2018 #2)

7. Discussion Items, Reports and Information Items

Chair Marinigh introduced a new process whereby items presented to the Board for information would be received through motion.

7.1 Fall Enrolment Report: College Registrar, Sue Kloosterman, presented Day 10 data for both domestic and international numbers, by School and to the program level. A new reporting format is being built that will reflect consistent, comparable and transparent information; an action plan will then be brought to the Board.

It was moved by Ms. MacIver, seconded by Ms. Hos and carried to **receive for information the Fall Enrolment Report.**

7.2 Year to Date Financial Statement: Vice-President Baker presented the statement of revenue and expenditures for the period ending August 31, 2018. Governors were afforded the opportunity to ask questions. The update budget will be presented to the Board at the November meeting.

It was moved by Mr. Leonard, seconded by Ms. Praamsma and carried to **receive for information the financial statements for the period ending August 31, 2018.**

7.3 Report from the Board Chair: Board Officers met regularly with the Interim President (Frank Sorochinsky) and engaged President Adamson through the transition phase. The Chair and Past-Chair had the pleasure of introducing the President at all-staff meetings in August.

It was moved by Ms. Hos, seconded by Mr. Leonard and carried to **accept the verbal report of the Board Chair.**

- 7.4 Report from the President:** The Report highlights key activities of each of the core businesses of the College over the summer and into September. Members expressed appreciation for the President's list of key observations and for the detailed summaries.

It was moved by Ms. MacIver, seconded by Ms. Praamsma and carried to **receive for information the President's Report.**

- 8. Community Connections:** Members were afforded the opportunity to share participation in a variety of events in the community.

Attention was drawn to the brochure for the *2018-2019 Board Excellence program*; incoming members and those who have not had the opportunity to take the Good Governance and Board Orientation training were encouraged to participate in the sessions being offered on November 23 and 24. The annual Colleges Ontario conference, the *Higher Education Summit*, takes place November 24 to 26. Members were requested to email expressions of interest to Ms. McFadden; requests would be reviewed and prioritized by the Executive Committee in accordance with Board Procedure BP-011, *Governor Participation at Conferences and Workshops*.

On September 28, the Honorable Maryam Monsef has organized an event in Peterborough to mark Gender Equality Week on the theme of working in non-traditional roles. Speakers include two Fleming representatives, President Adamson and Kristen Scott (Project Lead at our Centre for Advancement of Water and Wastewater Technologies). This dialogue-style event will take place at Fleming's Fulford's restaurant from 1:00 to 2:00 p.m. and is open to the public.

The Chair noted upcoming events as listed on the agenda, highlighting the November 1 "Hold the Date" request to formally install Maureen Adamson as the 6th President of Fleming College.

- 9. Other Business:** None identified or brought forward.
- 10.** Presenters and guests were thanked for attending the meeting.
- 11.** It was moved by Dr. Grant, seconded by Ms. Grady and carried to **adjourn the Public Board meeting at 1:38 p.m. and move to Committee-of-the-Whole.**