

**Board of Governors PUBLIC MEETING**  
**Wednesday, March 27, 2019**  
**Sutherland Campus, Scholfield Boardroom – B3330**  
**Peterborough, ON**

## MINUTES

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*Present:* Mr. Fred Clifford (phone)  
Ms. Chloe Craig  
Mr. George Gillespie  
Dr. Aaron Grant  
Ms. Hajni Hos  
Ms. Rosemarie Jung  
Mr. Mike Leonard  
Ms. Katherine MacIver  
Mr. Dan Marinigh, Board Chair  
Ms. Mary Lou McLean  
Ms. Cathy Praamsma  
Ms. Maureen Adamson, President

*Regrets:* Ms. Rosemarie Jung

Ms. Michele McFadden, Board Secretary

*Senior Administration:*

Mr. Drew Van Parys, Executive Director Marketing and Advancement  
Ms. Shelley Mantik, Vice-President Human Resources  
Dr. Brent Wootton, Vice-President Applied Research and Innovation  
Ms. Maxine Mann, Dean, School of Trades & Technology

*Staff Guest:*

Ms. Angie Sims, Director Budget Services

**1. Call to Order**

The Chair called the meeting to order at 2:11 p.m. and acknowledged holding the meeting on the traditional lands of the Mississauga and Anishinaabe peoples.

**Quorum** was confirmed, regrets noted, staff and guests in attendance were **welcomed**.

**2. Declarations of Conflict:** There were no conflicts disclosed concerning items identified on the agenda.

**3. Approval of the Agenda:** It was moved by Mr. Leonard, seconded by Ms. McLean and carried to approve the printed agenda for the March 27, 2019 Public Meeting.

**4. Consent Agenda**

Governors were afforded the opportunity to identify those items to be removed from the Consent Agenda and placed on the regular Public meeting agenda.

Moved and seconded by Ms. Craig and Ms. McLean

**THAT the Board of Governors of Sir Sandford Fleming College approve the Consent Agenda for the March 27, 2019 meeting and, through this consent,**

- 4.1 approve the minutes of the January 30, 2019 Public Board meeting;**
- 4.2 receive for information the financial statements to March 31, 2018 for the Frost Student Association and the Student Administrative Council.**

Motion Carried  
(Resolution BoGMarch27-2019 #1)

## **REGULAR AGENDA**

**5. Business Arising from Previous Meetings:** None identified.

**6. Approval/ Decision Items**

- 6.1 2019-2020 Program Compulsory Fees:** The ministry framework requires college boards to approve tuition and ancillary fees for all programs of instruction and courses operated by the college. Governors were afforded the opportunity to ask questions of Ms. Sims.

Moved and Seconded by Ms. McLean and Dr. Grant

**THAT the Board of Governors of Sir Sandford Fleming College approve the Program Compulsory Fees for 2019-2020 as presented in Appendices A and B in the Report.**

Motion Carried  
(Resolution BoGMarch27-2019 #2)

- 6.2 Creation of a Maker Space:** Dean Mann presented a request to develop a maker space location in downtown Peterborough. Maker spaces are collaborative, creative, hands-on learning facilities often featuring 3D printers and other manufacturing technology. The lack of a maker space is viewed negatively by students within the School of Trades and Technology; the addition of such a space would enhance community partnerships.

Moved and Seconded by Ms. Craig and Ms. Grady

**THAT the Board of Governors of Sir Sandford Fleming College approve the concept of a School of Trades and Technology Maker Space at an estimated cost of \$300,000.**

Motion Carried  
(Resolution BoGMarch27-2019 #3)

- 6.3 New Program – Supply Chain Management Global Logistics:** The preliminary program proposal was brought to the Board a year ago. This is an opportunity to return to the field of international commerce given the strength of international student recruitment and growing popularity of Graduate Certificates focusing on more specialized areas of study.

Moved and Seconded by Mr. Gillespie and Ms. Hos

**THAT the Board of Governors of Sir Sandford Fleming College approve the *Supply Chain Management - Global Logistics Ontario College Graduate Certificate* program with an implementation date of September 2019 for submission to the Ministry of Training, Colleges and Universities for funding approval.**

Motion Carried

## 7. INFORMATION ITEMS

- 7.1 Financial Position at February 28, 2019:** The College is on track to building its surplus/contribution to reserves for year end.

Moved and Seconded by Ms. McLean and Mr. Gillespie

**THAT the Board of Governors of Sir Sandford Fleming College receive the month-end report for information.**

Motion Carried  
(Resolution BoGMarch27-2019 #5)

- 7.2 Projects / Property Update:** The past several months have been an active period for projects and property improvements. This Report details a variety of projects that are completed or in progress.

Moved and Seconded by Ms. Grady and Ms. Praamsma

**THAT the Board of Governors of Sir Sandford Fleming College receive the projects/property update report for information.**

Motion Carried  
(Resolution BoGMarch27-2019 #6)

- 7.3 Quality Assurance Monitoring Report:** The Board requested a monthly dashboard be created to assist in monitoring the College's progress towards meeting the OCQAS (Ontario Colleges Quality Assurance Service) recommendations. The Quality Assurance Monitoring Report uses icons to represent progress to date on the OCQAS areas of improvement. The report will be updated and presented at subsequent Board meetings.

Moved and Seconded by Ms. McLean and Mr. Gillespie

**THAT the Board of Governors of Sir Sandford Fleming College receive the quality assurance monitoring report for information.**

Motion Carried  
(Resolution BoGMarch27-2019 #7)

- 7.4 Report from The Board Chair:** Five Governors have completed governance training through The College Centre of Board Excellence. Good Governance Certificates were presented to Governors Craig, Grant, Leonard and McLean; an Advanced Good Governance Certificate was presented to Governor MacIver.

College Day at Queen's Park is Monday, April 1; President Adamson and Governor MacIver will attend. The day ends with a culinary showcase reception and Fleming culinary students will be there.

The annual Innovation and Technology Showcase takes place Friday, March 29 here at the Sutherland Campus in the KTTC between 11:00 a.m. and 4:00 p.m. Governors were encouraged to explore the projects developed by our Technology and Business students.

Open House takes place Saturday, April 6 at all our campus locations.

Next Board Meeting: April 24, 2019. Members were asked to keep the day available.

Moved and Seconded by Ms. MacIver and Ms. Craig  
**THAT the Board of Governors of Sir Sandford Fleming College receive the verbal report of the Board Chair for information.**

Motion Carried  
(Resolution BoGMarch27-2019 #8)

#### **7.5 Report from the President**

Moved and Seconded by Ms. Hos and Dr. Grant  
**THAT the Board of Governors of Sir Sandford Fleming College receive the Report of the President for information.**

Motion Carried  
(Resolution BoGMarch27-2019 #9)

- 8. Other Business:** None tabled.
- 9. Community Connections:** Members were afforded the opportunity to share information that may be of interest to other Governors or to the College.
- 10.** It was moved by Ms. Craig, seconded by Ms. Praamsma and carried to adjourn the Public Board meeting at 2:42 p.m.