



## PUBLIC MEETING MINUTES

**Meeting Date:** May 24, 2024

**Meeting Location:** Zoom

**Attendance:**

**External Governors:**

Don Gillespie, <i>Chair</i>	Karen Jensen, <i>Vice-Chair</i>	Sudha Datta <i>Chair FAC</i>
Cory Bryan	Cynthia Chan Reynolds	Kerri Davies
Tim Kennaley	Michael Nasello	Lisa Reed
Doris Stamm		

**President:**

Maureen Adamson

**Internal Governors:**

Laura Coles ( <i>Support Staff</i> )	Todd Hataley ( <i>Academic</i> )	Kiersten Singh ( <i>Student</i> )
Marc Patenaude ( <i>Administrative Staff</i> )		

**Senior Administration:**

Brett Goodwin <i>Executive Vice President, Applied Research</i>	Sherry Gosselin <i>Executive Vice President, IT &amp; Registrarial Services</i>	Alan Lambert <i>Executive Vice President, Organizational Effectiveness and Human Resources</i>
Drew Van Parys <i>Executive Vice President, Corporate Services</i>	Kate McIntosh <i>Vice President, Student Experience</i>	Liz Stone <i>Vice President, Indigenous Knowledge and Relations</i>
Laura Gunning <i>Associate Vice President, International</i>	Chris Jardine, <i>Acting Associate Vice President, Marketing and Advancement</i>	Theresa Knott <i>Associate Vice President, Academic Experience</i>
Julie Ferrari <i>Chief of Staff, President's Office</i>	Trish Matthews <i>Director, Corporate Affairs, Governance &amp; Risk Management</i>	

### **1.0 Call to Order, Welcome to the Traditional Territory and Confirmation of Quorum**

The Chair called the meeting to order at 9:00a.m. and acknowledged that the meeting was hosted on the traditional lands of the Mississauga Anishinaabe peoples.

Quorum was confirmed and all in attendance were welcomed.

### **2.0 Declaration of Conflict of Interest**

In accordance with Bylaw #1 Section 5.7, As required by the Regulation, no Governor shall participate in a vote of the Board in relation to the renewal or extension of their appointment. As such, for item 5, governors named in recommendations regarding term renewals and officer appointments refrained from voting on that motion.

No other conflicts were declared.

### **3.0 Approval of Meeting Agenda**

**MOTION: Be it resolved that the Board of Governors approve the agenda of the May 24, 2024 public meeting as presented.**

**CARRIED**

*Student Governor K. Singh abstained from the vote.*

### **4.0 Approval of the Consent Agenda**

**MOTION: THAT the Board of Governors approve the March 27, 2024 consent agenda and the items included therein**

- **Minutes of the March 27, 2024 Public Board of Governors Meeting**

• **Briefing Note and Report: Bill S211 – Modern Slavery Report**

**CARRIED**

*Student Governor K. Singh abstained from the vote.*

**5.0 Governance Committee Report**

K. Jensen spoke to the written report from the committee.

Composition, Recruitment and Renewal

The Governance committee has conducted a review of governor skills, term renewal requirements and issued and received results from the end of term Intent to Serve Survey.

New vacancies identified for the 2024/205 Term include

- 1 External Governor
- 1 Lieutenant Governor In Council Appointed Governor
- 1 Internal Governor (Student)

On August 31, 2024, Fleming College will have 3 Lieutenant Governor In Council appointment vacancies.

The Board of Governors has submitted 2 recommendations for appointment for consideration to the Ministry of Colleges and Universities to date.

Management continues to work closely with Ministry staff and the Ministers Office to advocate for the prompt filling of these appointments. Updates will be provided to the Board of Governors as they become available.

**Whereas S. Datta has served a 3-year term which expires August 31, 2024; and The governor is eligible to serve for up to three more years.**

**MOTION: Be it resolved THAT the Board of Governors approve a 2<sup>nd</sup>-term 3-year appointment for S. Datta effective September 1, 2024.**

**CARRIED**

*S. Datta abstained from the vote.*

*Student Governor K. Singh abstained from the vote.*

**Whereas K. Davies has served a 3-year term which expires August 31, 2024; and The governor is eligible to serve for up to three more years.**

**MOTION: Be it resolved THAT the Board of Governors approve a 2<sup>nd</sup>-term 3-year appointment for K. Davies effective September 1, 2024.**

**CARRIED**

*K. Davies abstained from the vote.*

*Student Governor K. Singh abstained from the vote.*

**Whereas M. Nasello has served a 3-year term which expires August 31, 2024; and The governor is eligible to serve for up to three more years.**

**MOTION: Be it resolved THAT the Board of Governors approve a 2<sup>nd</sup>-term 3-year appointment for M. Nasello effective September 1, 2024.**

**CARRIED**

*M. Nasello abstained from the vote.*

*Student Governor K. Singh abstained from the vote*

**Whereas Internal Governor (Support Staff) L. Cole has served a 3-year term which expires August 31, 2024; and The governor is eligible to serve for up to three more years.**

**MOTION: Be it resolved THAT the Board of Governors approve a 2<sup>nd</sup>-term 3-year appointment for L. Coles effective September 1, 2024.**

**CARRIED**

*L. Coles abstained from the vote.*

*Student Governor K. Singh abstained from the vote.*

#### 2024/25 Officer Appointments

K. Jensen spoke to 2024/25 Officer appointments.

Respecting governors' expressions of interest, our skills matrix and the particular importance of strong governance during these challenging times, the governance committee has prepared a slate of officers and committee roles, accordingly.

The governors being recommended all confirmed interest if so appointed.

**MOTION: THAT the Board of Governors approve Don Gillespie, Board Chair for the 2024-2025 term.**

**CARRIED**

*D. Gillespie abstained from the vote.*

*Student Governor K. Singh abstained from the vote.*

K. Jensen turned the Governance report over to D. Gillespie.

**MOTION: THAT the Board of Governors approve Doris Stamml, Board Vice-Chair for the 2024-2025 term.**

**CARRIED**

*D. Stamml abstained from the vote.*

*Student Governor K. Singh abstained from the vote.*

**MOTION: THAT the Board of Governors approve Karen Jensen, Chair of Finance and Audit Committee for the 2024-2025 term.**

**CARRIED**

*K. Jensen abstained from the vote.*

*Student Governor K. Singh abstained from the vote.*

D. Gillespie turned the Governance Committee Report back to K. Jensen.

It is the role of the Governance Committee to recommend candidates for committee appointments to the Board after due inquiries. Eligible members of the Board were canvassed by Survey regarding their interest in committee appointments.

Committee appointments for the 2024-2025 term are as follows:

#### **Executive Committee:**

- Don Gillespie, Board Chair
- Doris Stamml, Board Vice-Chair and Chair of Governance Committee

- Karen Jensen, Chair, Finance & Audit Committee
- Maureen Adamson, President

**Finance & Audit Committee:**

- Karen Jensen, Committee Chair
- Don Gillespie, Board Chair
- Maureen Adamson, President
- Cory Bryan
- Michael Nasello
- Community Member(s): Mark Bell, Lucy Bonnano

**Governance Committee:**

- Doris Stamml, Committee Chair
- Don Gillespie, Board Chair
- Maureen Adamson, President
- Tim Kennaley
- Sudha Datta

**ESG Committee:**

- Sudha Datta, Committee Chair
- Maureen Adamson, President
- Kerri Davies
- Michael Nasello

**6.0 New Program Proposals and Modifications**

T. Knott, Executive Vice President, Academic Experience, presented new program proposals and modifications for the consideration of the Board of Governors.

Following a comprehensive redesign and consolidation of some existing programs, the college is working to introduce a suite of innovative new educational programs designed to meet the evolving needs of today's students and industry demands.

**6.1 Community Collaboration in Addictions & Mental Health Ontario College Graduate – New Program Development**

The School of Health and Community Services is proposing the development and launch of a 1-year, two-semester Ontario College Graduate Certificate Program in *Community Collaboration in Addictions & Mental Health*.

The program concept was approved by the Board of Governors on June 28<sup>th</sup>, 2023, which resulted in the development of the full business case.

The program will be launched as a fully funded program, pending appropriate ministry approval, in Spring 2025.

The program has already received Credential Validation Services approval, Program Implementation Committee approval, Academic Council approval, Senior Management Team Approval, and Reference Group approval.

The program focuses on the interprofessional aspects of addictions and mental health and how different professions work together to provide outstanding public services. With the focus on interprofessional practice it will allow students from varying professional and educational backgrounds to upskill in addictions and mental health.

Student governor K. Singh asked for clarity: One funded program, and one unfunded program are in operation.

**MOTION: THAT the Board of Governors of Sir Sandford Fleming College approve the Community Collaboration in Addictions & Mental Health Ontario College Graduate Certificate program for launch May, 2025.**

**CARRIED**

*Student Governor K. Singh opposed.*

## **6.2 Veterinary Technician – New Program Proposal**

The School of Health and Community Services is proposing the development of a two-year, four-semester Ontario College Diploma Program in Veterinary Technician. Proposed launch date of Fall 2025.

Veterinary Technicians are front line health care workers for animals. They have expertise in many areas of medical care as it relates to animals, such as medication administration, husbandry, anesthetic delivery and monitoring, breeding, animal behaviour, diagnostic laboratory testing, and surgical preparation and assistance.

The proposed program would deliver this training in a flexible delivery format. Theoretical lessons would be delivered asynchronously or synchronously online, and practical lessons would be delivered on site at the Peterborough Humane Society.

As an accredited and regulated profession, the proposed program would be designed to meet all regulatory and accreditation requirements including a scaffolded work integrated learning experience during the program. The unique immersive learning design and delivery in an active veterinary clinic, coupled with a focus within the curriculum on Indigenous perspectives and simulation will differentiate this program within the province.

**MOTION: THAT the Board of Governors approve the proposal to develop and launch a new Veterinary Technician Ontario College Diploma program for implementation Fall semester, 2025.**

**CARRIED**

*Student Governor K. Singh abstained from the vote.*

## **7.0 Board Chair Report**

D. Gillespie thanked board members who attended the second annual Ignite summit. The event feedback has been tremendous.

Conversations from the day are critical to consider as the College develops the next 5 year strategic plan. The new strategic plan is well underway and the board will have a fulsome discussion about the colleges future direction, at our June meeting.

D. Gillespie thanked board members for their expression of interest and agreement to not only be re-appointed, but to take on officer and committee roles, appreciating that the coming terms will be both challenging and productive.

D. Gillespie thanked President Adamson and the Management Team for all of the work to pivot the organization as a result of federal and provincial policy. Recognizing on behalf of the board that this work is not easy and the Board of Governors remains supportive.

## **8.0 Presidents Report**

The Presidents written report was included in the materials.

President Adamson reported on updates from MP Mark Miller that IRCC decisions will not be walked back.


Both domestic and international enrolment is trending down, with Fleming management mitigating where possible.

**9.0 Other Business**

None.

The meeting was declared closed at 9:35a.m

*Signed as approved:*



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Don Gillespie  
Chair  
Fleming College Board of Governors