

# INTERNAL BOARD MEMBER

**Sir Sandford Fleming College Board of Governors**

**STUDENT REPRESENTATIVE**

**SUBMISSION OF INTEREST INSTRUCTIONS**

*Nomination procedure in accordance with Board Procedure BP-003 Internal Election of Board Members*

## CANDIDATE INSTRUCTIONS

Candidates for the role of **Student Representative** on the Board of Governors, for the term October 2024 to August 31, 2025 must submit the following information:

1. Your First and Last Name
2. Your Student Number
3. Your Program
4. Your Phone Number
5. Statement of Intent: a brief statement on how you would be an effective representative of the Board of Governors. This message is limited to 100 words and will be made public on the election website during, and after, the campaign period.
6. A valid nomination includes information from four nominators; two nominators must be from a campus other than that of the candidate. All four nominators must be members of the Student constituency group. Instructions for nominators are below.

The above information must be emailed to [boardrecruitment@flemingcollege.ca](mailto:boardrecruitment@flemingcollege.ca) **no later than Friday September 27 2024 at 12 Noon**. Submissions that do not contain all of the above information will be invalid.

By emailing your submission of interest you declare the following:

I am willing to be nominated to stand as a candidate for election as an internal member on the Sir Sandford

Fleming College Board of Governors. If elected I will abide by the applicable By-law 1 for membership on the Board. I confirm that I am at least 18 years old and a current Fleming College Student in good standing.

### **NOMINATOR INSTRUCTIONS**

### Nominators must email their written support for the candidate including:

1. Their First and Last Name
2. Their Program
3. Candidate’s Name

### A very brief (50 words) note supporting the candidate as the **Student Representative** on the Board of Governors, for the term October 2024 to August 31, 2025.

### Nominators must use their Fleming College email account and send the above information to [boardrecruitment@flemingcollege.ca](mailto:boardrecruitment@flemingcollege.ca) **no later than Friday September 27 2024 at 12 Noon**. Submissions that do not include all of the above information may be considered invalid.

### Further inquiries can be directed to:

### Trish Matthews

### Director, Corporate Affairs, Governance, and Risk Management

### President’s Office

### [boardrecruitment@flemingcollege.ca](mailto:boardrecruitment@flemingcollege.ca)