



Board of Governors



PUBLIC MEETING MINUTES

Meeting Date: June 26, 2024

Meeting Location: Zoom

Attendance:

External Governors:

Don Gillespie, <i>Chair</i>	Karen Jensen, <i>Vice-Chair</i>	Sudha Datta <i>Chair FAC</i>
Cory Bryan	Cynthia Chan Reynolds	Kerri Davies
Tim Kennaley	Michael Nasello (<i>Regrets</i>)	Lisa Reed (<i>Regrets</i>)
Doris Stamml (<i>Regrets</i>)		

President:

Maureen Adamson

Internal Governors:

Laura Coles (<i>Support Staff</i>) (<i>Regrets</i>)	Todd Hataley (<i>Academic</i>) (<i>Regrets</i>)	Kiersten Singh (<i>Student</i>)
Marc Patenaude (<i>Administrative Staff</i>)		

Senior Administration:

Brett Goodwin <i>Executive Vice President, Applied Research</i>	Sherry Gosselin (<i>Regrets</i>) <i>Executive Vice President, IT & Registrarial Services</i>	Alan Lambert <i>Executive Vice President, Organizational Effectiveness and Human Resources</i>
Drew Van Parys <i>Executive Vice President, Corporate Services</i>	Kate McIntosh (<i>Regrets</i>) <i>Vice President, Student Experience</i>	Liz Stone <i>Vice President, Indigenous Knowledge and Relations</i>
Laura Gunning <i>Associate Vice President, International</i>	Chris Jardine, <i>Acting Associate Vice President, Marketing and Advancement</i>	Theresa Knott <i>Associate Vice President, Academic Experience</i>
Julie Ferrari <i>Chief of Staff, President's Office</i>	Trish Matthews <i>Director, Corporate Affairs, Governance & Risk Management</i>	

1.0 Call to Order, Welcome to the Traditional Territory and Confirmation of Quorum

The Chair called the meeting to order at 9:00a.m. and acknowledged that the meeting was hosted on the traditional lands of the Mississauga Anishinaabe peoples.

Quorum was confirmed and all in attendance were welcomed. Observers were reminded that only Governors are participants in discussion.

2.0 Declaration of Conflict of Interest

No conflicts were declared.

3.0 Approval of Meeting Agenda

Be it resolved that the Board of Governors approve the agenda of the June 26, 2024 public meeting as presented.

CARRIED

4.0 Approval of the Consent Agenda

Be it resolved that the Board of Governors approve the March 27, 2024 consent agenda and the items included therein

- 4.1 Minutes of the May 24, 2024 Public Board of Governors Meeting**
- 4.2 Briefing Note and Policy: Information Technology (IT) Appropriate Use Policy**
- 4.3 Briefing Note and Terms of Reference: ESG Committee**

CARRIED

5.0 Finance and Audit Committee Report

S. Datta spoke to the work of the committee.

5.1 Year-End Financial Report – as at March 31, 2024

The Statement of Revenue and Expenditures shows a year end surplus of \$41M. The Balance Sheet has continued to strengthen, with working capital increasing from \$23M in FY 22-23 to \$53M in FY 23-24.

Total revenues were over budget, with the primary driver being revenues from the private career college.

The financial impact of decreased domestic enrollment resulted in a \$0.3M shortfall to budget, offset by a \$5.0M increase in home campus international students.

Salaries and benefits increased by \$13M over the prior year, mainly due to increased enrollment in international students, as well as Bill 124 retro-payments. These costs are being addressed by seeking efficiencies. Non-salary operating expenses are \$1.8M over budget, with main over budget drivers attributable to Instructional support and Plant and security, for student teaching and aging infrastructure.

In short, while Fleming shows a surplus this fiscal, the main driver of the improved result was international students – both at home campus and through Private Career College operations. The decline in revenue and diminishing surplus will begin to be realized in fall 2024. Management will present a multi-year expenditure reduction plan to the board in the fall.

K. Jensen requested clarity on “staff future benefits,” with a response and definition of inclusions provided by G. Edwards, Interim CFO.

Be it resolved that the Board of Governors receive the financial report for year ended March 31, 2024 for information.

CARRIED

5.2 Audit

The Finance and Audit Committee met with the colleges audit partners at KMPG, including an in-camera meeting without management. There were no material issues identified and the audit team had the full co-operation of management. The audited statements are in your package. If there are no question from the board members.

Be it resolved the Board of Governors approve the 2023-2024 Draft Audited Financial Statements as at March 31, 2024.

CARRIED

5.3 Program Ancillary Fees

Academic program ancillary fees support approved programs related to student expenses outside of tuition costs. Lists of fees identified by the Academic Schools and validated by the College budget services were included in the meeting materials.

Be it resolved that the Board of Governors approve the 2024-2025 Program Ancillary Fees for implementation September 1, 2024.

CARRIED

6.0 Annual Report

The Annual Report is a key component to achieve and report on the goals of the Strategic and Academic Plans and are aligned with efforts towards achieving the Strategic Mandate Agreement and its performance-based metric targets.

The 2023-2024 Annual Report describes the accomplishments of the fifth year toward the achievements of the College's Strategic and Academic Plans' goals.

Fleming has been very successful in meeting the goals of the strategic and business plan, irrespective of a pandemic and new funding challenges for higher education in Ontario.

Be it resolved that the Board of Governors approve the 2023-2024 Annual Report for submission to the Ministry of Colleges and Universities and to post on the Fleming College public website. CARRIED

7.0 Strategic Plan

President Adamson and D. Van Parys presented a draft strategic plan for the consideration of the Board of Governors, noting that it is once again time for Fleming to be bold - to lead the sector to ensure a strong future for Fleming – to put “Fleming First.”

The next five years is really about the future of Fleming, and we have already set course to ‘play the long’ game so that Fleming remains a viable community asset. There have been indications that the government may look to merging colleges and Management believes that the actions that we have taken to date, and those outlined in the plan will ‘keep Fleming whole’ and allow us to grow in areas of strength.

Throughout the summer, additional feedback on the plan will be gathered and content and design edits will be considered. Additional video and web design content will be developed over the summer with a launch scheduled for September.

Governors are encouraged to provide their feedback to president@flemingcollege.ca

8.0 Board Chair Report

D. Gillespie thanked D. Van Parys for his years of service to Fleming College and congratulated him on behalf of the Board of Governors on his pending retirement.

9.0 Presidents Report

The President's written report was included in the materials.

10.0 Other Business

None.

Deputations:

Requests for deputations were received by the Office of the President and all attempts were made to accommodate all requestors. Each deputation was allotted 5 minutes to present, with an additional 2 minutes for the Board of Governors to ask clarifying questions.

11.0 Mr. Chris North *Chair, GIS Program Advisory Committee*
Geographic Information System Program

12.0 Mr. Jamie Malloy
Heavy Equipment Technician and Generator Service Technician Program

13.0 Mr. Chris White, Canada SWUGN Rep.
Mechatronics Program

D. Gillespie thank everyone for their time, passion and commitment to Fleming College and the future of our students.

The meeting was declared closed at 10:30a.m

Signed by:

Don Gillespie

Signed as approved:

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Don Gillespie

Chair

Fleming College Board of Governors