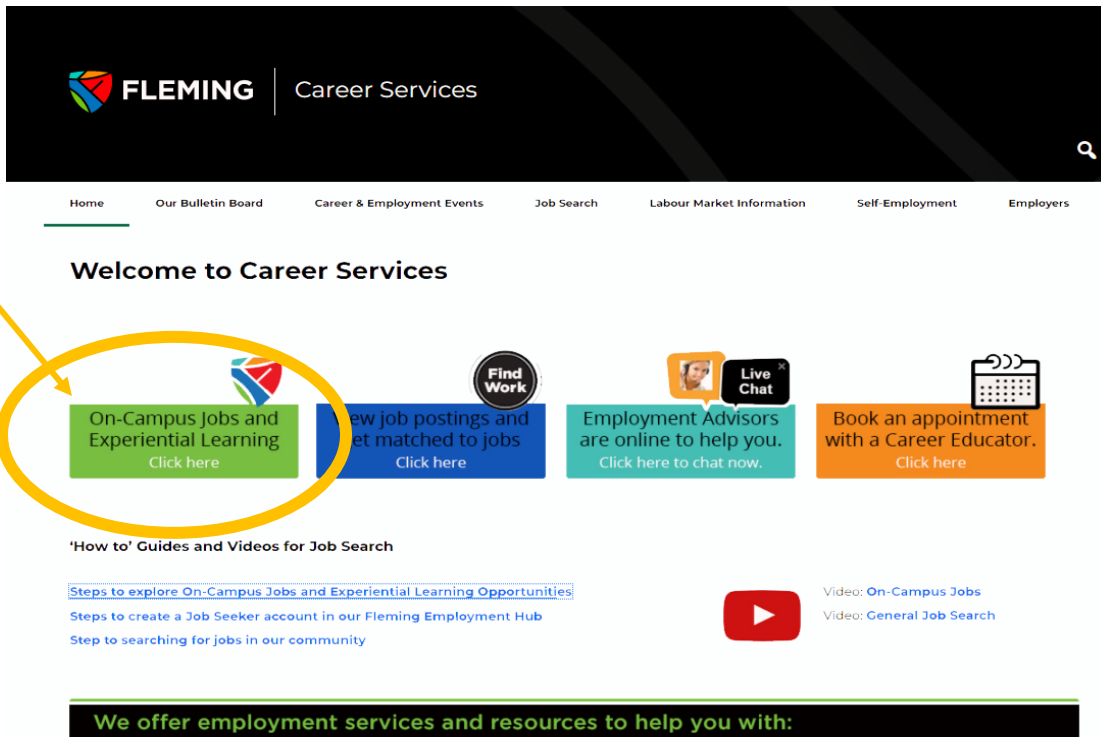


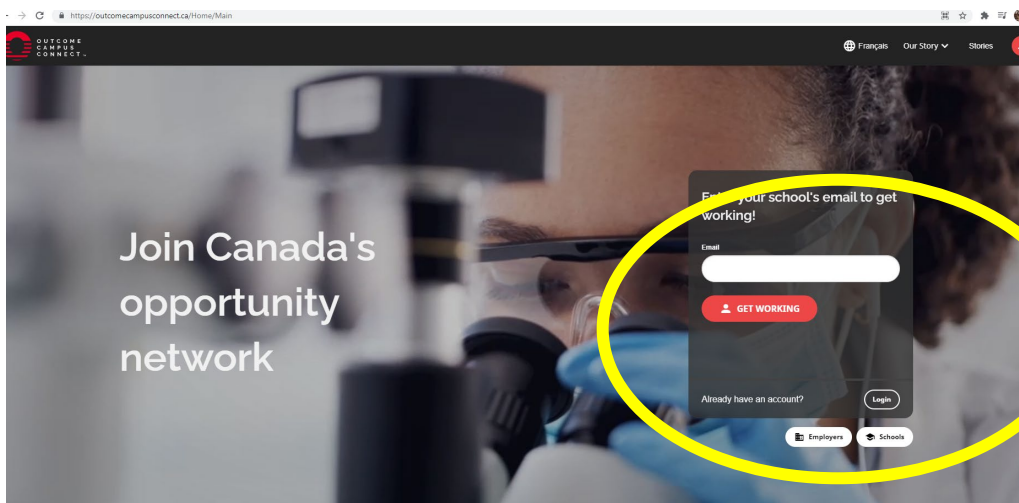
## Student Guide: On-Campus Jobs and Experiential Learning

1. Visit Fleming Career Services website: [www.flemingcollegecareerservices.ca](http://www.flemingcollegecareerservices.ca)
2. Click on 'On Campus Jobs and Experiential Learning'



The screenshot shows the Fleming Career Services website. At the top, there is a navigation menu with links: Home, Our Bulletin Board, Career & Employment Events, Job Search, Labour Market Information, Self-Employment, and Employers. Below the navigation is a 'Welcome to Career Services' section with four main buttons: 'On-Campus Jobs and Experiential Learning' (green), 'New job postings and get matched to jobs' (blue), 'Employment Advisors are online to help you.' (teal), and 'Book an appointment with a Career Educator.' (orange). The green button is circled in yellow with an arrow pointing to it. Below these buttons are links for 'How to' Guides and Videos for Job Search, including 'Steps to explore On-Campus Jobs and Experiential Learning Opportunities', 'Steps to create a Job Seeker account in our Fleming Employment Hub', and 'Step to searching for jobs in our community'. There are also video thumbnails for 'On-Campus Jobs' and 'General Job Search'. At the bottom, a black banner reads 'We offer employment services and resources to help you with:'.

3. This will direct you to Outcome Campus Connect (OCC). If you already have an OCC account, click login; otherwise, enter your Fleming College e-mail and click 'Get Working.'

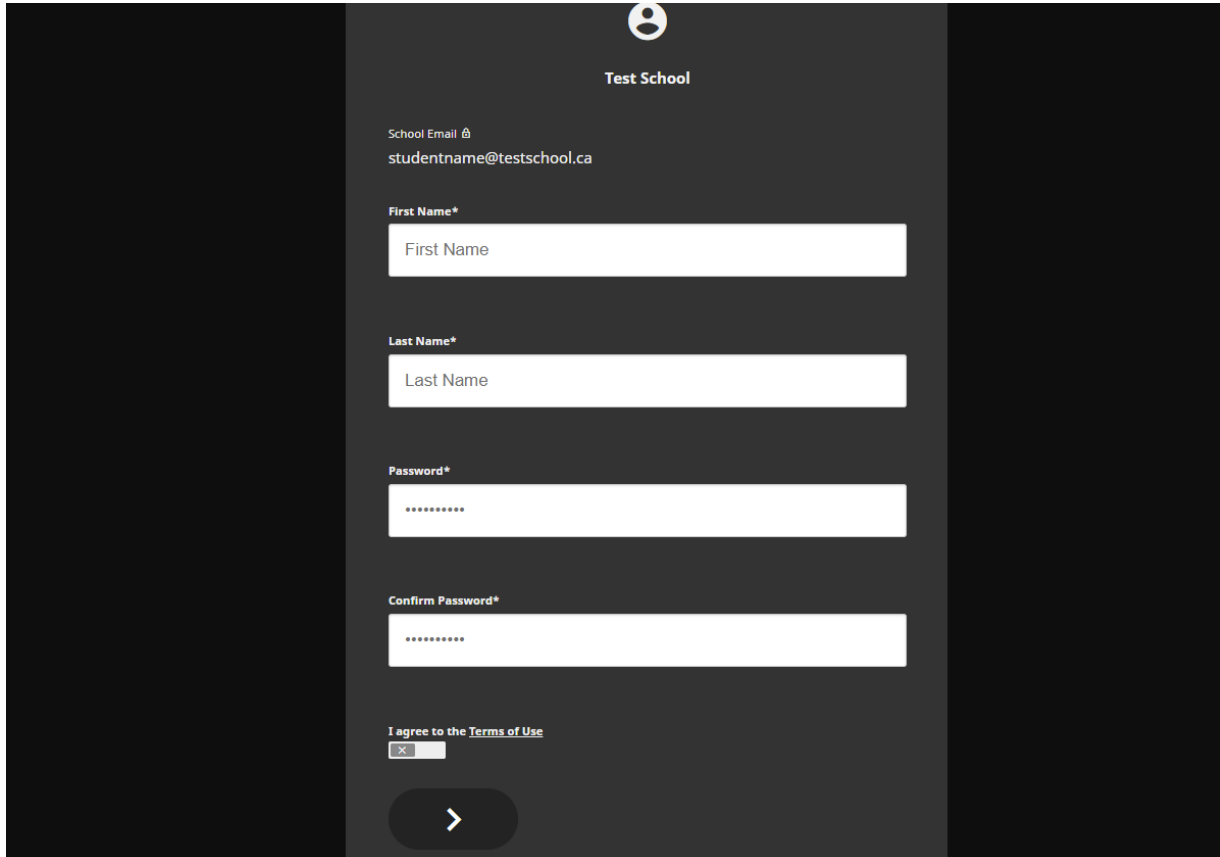


The screenshot shows the Outcome Campus Connect (OCC) website. The main heading is 'Join Canada's opportunity network'. A login form is visible, with the text 'Enter your school's email to get working!' and an email input field. Below the input field is a red button labeled 'GET WORKING'. There is also a 'Login' button for existing users. At the bottom, there are links for 'Employers' and 'Schools'.

## Student Guide: On-Campus Jobs and Experiential Learning

---

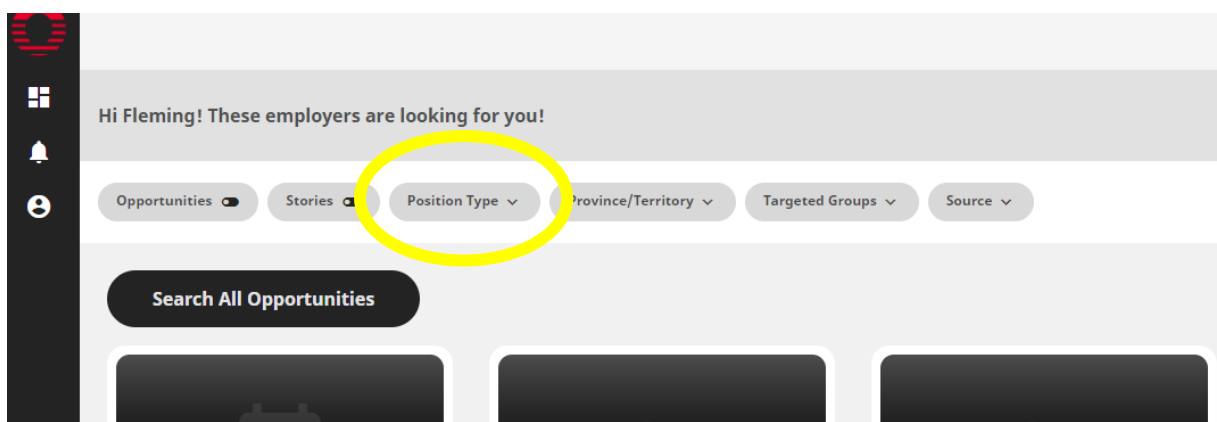
### 4. Fill in the short profile



The screenshot shows a registration form for 'Test School'. At the top, there is a profile icon and the text 'Test School'. Below this, the 'School Email' field is pre-filled with 'studentname@testschool.ca'. The form includes four required text input fields: 'First Name\*', 'Last Name\*', 'Password\*', and 'Confirm Password\*'. Each field contains a placeholder text or a series of dots. At the bottom of the form, there is a checkbox labeled 'I agree to the Terms of Use' and a right-pointing arrow button.

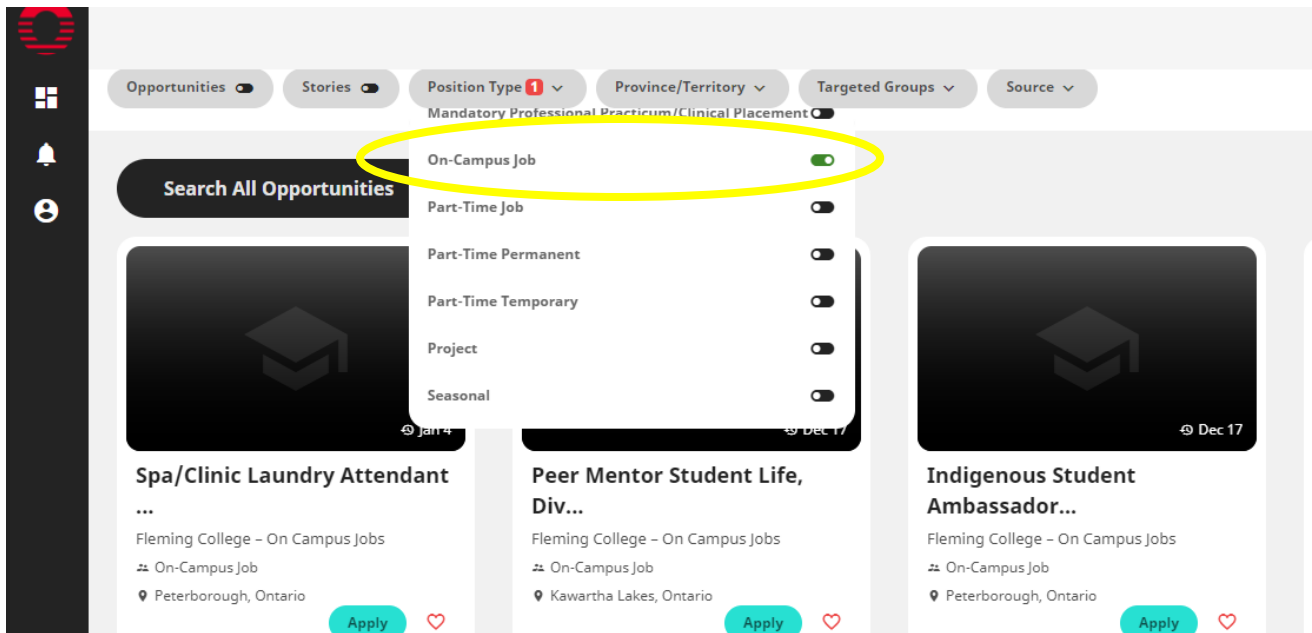
### 5. You will then be sent a confirmation e-mail which allows you to validate your account

### 6. Once your account is validated you will be able to login and click the drop-down menu for 'Position Type'

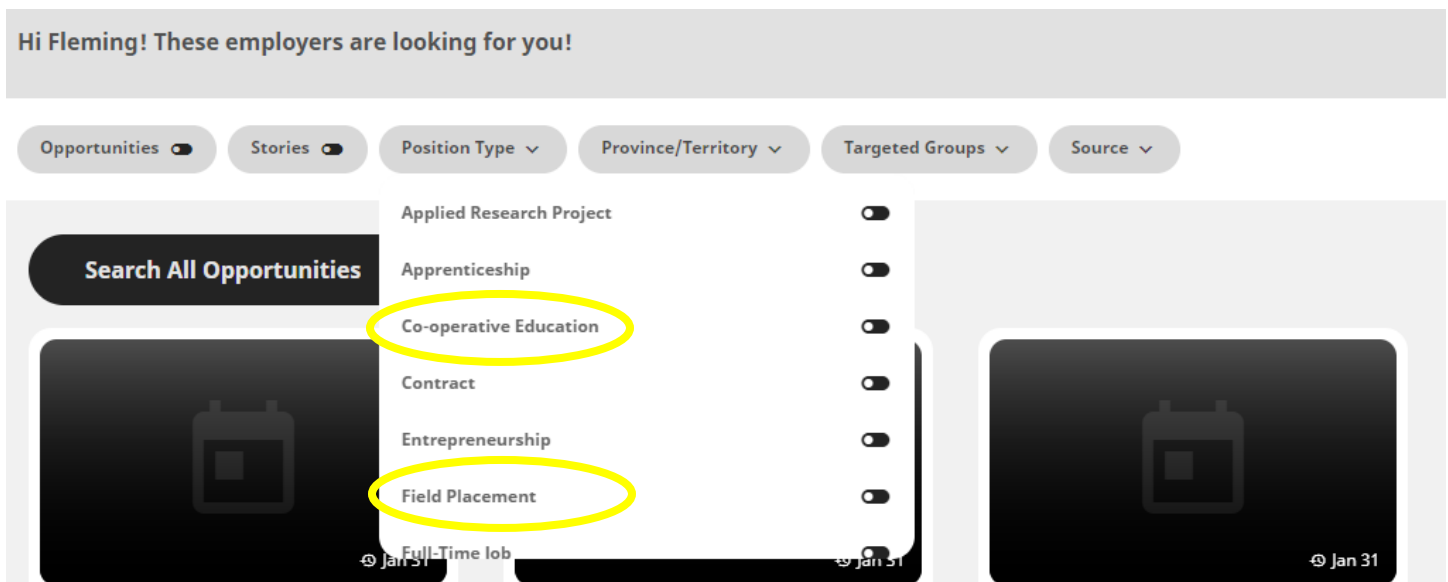


## Student Guide: On-Campus Jobs and Experiential Learning

7. To view 'On Campus' opportunities choose the "On-Campus Job" option to view opportunities specifically at Fleming College



8. Under 'Position Type' there are different experiential learning options depending on what you are looking for. Some options are: Co-operative Education, Field Placement, Internship and Practicum/Clinical Placement. It is recommended to search one 'Position Type' at a time for the most accurate results.



## Student Guide: On-Campus Jobs and Experiential Learning

9. When you find an opportunity that interests you click on the posting for more information and click the 'Apply' button to find out specific application instructions.

♥

### Spa/Clinic Laundry Attendant - On-Campus Job, Sutherland Campus

Fleming College – On Campus Jobs

Peterborough, Ontario

On-Campus Job

### About This Opportunity

Deadline Jan 04, 2022 / Winter 2022 / 2 Positions / 15 hr / \$15.00 - Hourly / English

Opportunity Source: Work-Integrated Learning Opportunity and Student Employment (Part-Time, Summer and Volunteer) Feed

#### Description

**Spa/Clinic Laundry Attendant - On-Campus Job, Sutherland Campus (Peterborough, Ontario)**

Start Date: January 10, 2022

End Date: April 22, 2022

Job Duties:

With the primary focus on laundry within the Spa/Clinic, duties would include:

- collecting and sorting laundry,
- unloading laundry bags as needed,
- washing, drying and folding
- manual labour requiring the lifting of up to 30 lbs,

#### ORGANIZATION

Fleming College – On Campus Jobs  
599 Brealey Drive

#### Targeted Macro Majors

Agriculture, Animal & Related Practices

Arts & Humanities

Business, Finance, Management & Administration

Culinary, Hospitality, Recreation & Tourism

Education, Community & Social Services

Energy, Environmental & Natural Resources

<
Apply
>