**How to View Paycheck Online***Three easy steps to viewing your paycheck through the portal.*

**Step 1:**

After logging into myCampus you will be taken to the home page. Click “*Evolve Administrative Systems*” from the left hand menu bar.



**Step 2:**

Evolve will now open. Under the *“My Page”* tab in the *“Quick Launch”* section*,* click on *“View Paycheck”*.

Full-Time and Part-Time Employee View: 

Student Worker View:


**Step 3:**

You will now be taken to the View Paycheque page. Here you can see all paycheques available to you. Select *“View Paycheque”* and a new window will open. 