Health & Safety Overview

Recently, the Ministry of Labour has stressed the importance of mandatory Health & Safety training for all employees in Ontario. The site specific training required MUST be delivered by either faculty or secondary school teachers through a discussion of the particular hazards and protocols for the classroom or lab in which the course will be delivered.  Faculty will deliver this training to secondary school teachers when dual credit classes will take place on campus and secondary school teachers will deliver the training when dual credit classes take place at the secondary school.

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| Topic | Secondary School Teacher Initials | Faculty Initials |
| Emergency and Lockdown Procedures |  |  |
| Discussion of WHMIS for delivery location |  |  |
| Location of MSDS and other safety documentation as required |  |  |
| Location of all Health & Safety equipment as required including first aid kits, fire extinguishers, eye wash stations, PPE storage, E-stops (emergency shut-off switches and reset procedures), etc. |  |  |
| Introduction to any different tools or equipment to be used in course delivery as required |  |  |
| Other (please provide details as required) |  |  |

Please ensure that you discuss the following with the secondary school teacher assigned to the course prior to the beginning of delivery. Return a signed copy of this form to William Howe, Manager, Dual Credit Operations, to be kept on file.

I certify that off-site Dual Credit delivery Health & Safety training was completed on:

­Date Course Code

School

Secondary School Teacher

Faculty name and ID #