

OFFICE OF THE REGISTRAR

May 9, 2017

David Adam Baker
Pathways Coordinator
Sir Sandford Fleming College
599 Brealey Drive
Peterborough, Ontario
K9J 7B1

Dear David:

Re: Transfer Credit Articulation

The enclosed *Transfer Credit Articulation Statement* provides details in regards to the articulation of Sir Sandford Fleming College's Health Information Management Diploma 2Yr toward Athabasca University's Bachelor of Health Administration Post Diploma.

AU applicants who have completed the above mentioned program at your institution before or after the specified date may receive the same credit depending upon the content of the program. It is important to note that the articulation is based on the program content at the time of the review and changes to your program will affect credit awarded. Please inform us of any program changes so we can ensure your articulation reflects current data.

The enclosed *Statement* provides instructions for students who wish to take advantage of this articulation.

If your institution requires further information or clarification about the articulation or *Statement*, please contact: The Articulations Unit, in the Office of the Registrar, via email at: articulate@athabascau.ca.

Student inquiries can be directed to our Learner Support Services Advising Team, at 1-800-788-9041 or through the online contact form found at: http://lss.athabascau.ca/advising/contact_us.php.

We look forward to serving your students through this new articulation opportunity, and look forward to working with you and your staff in the future.

Sincerely,

Helen Salzl

Helen Salzl
Associate Registrar, Transfer Credit Services

Enclosure

CC: Patricia Hewes, Program Coordinator Health Information Management, Sir Sandford Fleming College
Joy Fraser, Program Coordinator Bachelor of Health Administration (PD), Athabasca University
Lynne Rabak, Acting Program Coordinator Bachelor of Health Administration (PD), Athabasca University
Veronica Thompson, Dean, Faculty of Humanities & Social Sciences, Athabasca University
Jessica Scott, Director, Partnerships and Student Recruitment, Athabasca University

This Statement dated May 9, 2017 details transfer credit that

THE GOVERNORS OF ATHABASCA UNIVERSITY
a body operating in Alberta, Canada
(hereinafter referred to as "Athabasca University")

awards for specified Courses, Programs, and/or Designations completed at or through

SIR SANDFORD FLEMING COLLEGE
a body operating in Canada

toward specified Athabasca University degrees, as stipulated in the table below:

Course, Program, or Designation completed	Program Year	Transfer Credit awarded toward	Credits
Health Information Management Diploma 2Yr	2008	Bachelor of Health Administration – Post Diploma	36 credits
Health Information Management Diploma 2Yr	2017	Bachelor of Health Administration – Post Diploma	36 credits

The above articulation is based on Athabasca University regulations and information as provided by Sir Sandford Fleming College that was deemed accurate by AU at the date of this agreement. Students who have completed the above mentioned program before or after the credential year noted may have their credit adjusted if the program completed differs from the program presented for articulation.

It is the responsibility of each party to inform the other of any substantive changes that may impact the articulation in any way. This includes but is not limited to changes in: course curriculum; course numbering; course level of study; program or designation components and/or requirements; and program or designation regulations. The Athabasca University Office of the Registrar should be notified in writing of these or other changes of a similar nature at least six (6) months before the effective date of the change(s).

AU may, at its sole discretion, issue a new Transfer Credit Articulation Statement to supersede this Statement.

INSTRUCTIONS TO PROSPECTIVE STUDENTS

Each Student's transfer credit award is based on an Athabasca University assessment of the individual's post-secondary transcripts to ensure the maximum amount of allowable transfer credit is awarded. Using the Articulation above as a framework, qualified and experienced assessors review each individual's transcript(s) to determine the number of transfer credits to be awarded, how those transfer credits fit into the Student's Athabasca University Program, and what, if any, Athabasca University courses the Student is allowed (or not allowed) to take to satisfy the remaining degree requirements.

To qualify for a transfer credit award based on the Articulation above, a Student will:

1. Apply for admission to Athabasca University;
2. Pay to Athabasca University the General Admission Fee and Evaluation Fee as provided in the Calendar; and
3. Arrange for relevant educational providers to send official transcripts directly to the Athabasca University Office of the Registrar.

Athabasca University will notify the Student of the official transfer credit award.

Students are encouraged to discuss program planning and course selection with our Learner Support Services Advising Team, at 1-800-788-9041 or through the online contact form found at: http://lss.athabascau.ca/advising/contact_us.php.