

**Fleming College**

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**ARTICULATION AGREEMENT**

BETWEEN

**FLEMING COLLEGE**

**&**

**TRENT UNIVERSITY**

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**MARCH, 2017**

## **Trent University's**

Any general or honours degree

to

## **Fleming College's**

Museum Management and Curatorship Graduate Certificate

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This Agreement establishes the principles, guidelines and procedures governing admission and assessment of selected qualified students to enter the Museum Management and Curatorship Graduate Certificate program at Fleming College (Fleming), subsequent to the successful completion of any Trent University (Trent) general or honours degree program. This pathway will retain its presences in the Trent Academic Calendar.

This Agreement replaces all previous versions of the Agreement – ONCAT #1351.

### **1. PURPOSE**

The purpose of this Agreement is to provide qualified graduates of any general or honours degree at Trent University with a seamless option for continuing their education at Fleming College in the Museum Management and Curatorship Graduate Certificate program.

### **2. ROLES AND RESPONSIBILITIES**

#### 2.1. Program Collaboration

Fleming's program faculty will support incoming students by providing them with relevant information related to their program.

#### 2.2. Student Supports

Fleming's program faculty will provide additional supports as required and agreed upon in the signed memorandum between the institutions.

#### 2.3. Admissions

The Admissions Office at Fleming College will be responsible for ensuring that eligible students are admitted into the specific program.

#### 2.4. Recruitment and Marketing

Recruitment and Marketing representatives at both institutions will be responsible for promoting the articulation pathway, recruiting students and providing the necessary orientation as students move from one institution to the other.

#### 2.5. Students

Through communication with program faculty and orientation sessions, students will be advised to consult academic advisors to ensure they are successfully completing program requirements.

### **3. TERMS AND CONDITIONS OF THE AGREEMENT**

- 3.1. Fleming will reserve five (5) program positions for recent general or honours graduates of Trent University. Refer to Section 4: Admission Requirements, Subsection 4.2 for details.
- 3.2. Should the five (5) reserved positions not be filled Fleming will offer the positions to other qualified applicants in accordance with Fleming's admission policies and procedures. Refer to Section 4: Admission Requirements, Subsection 4.2 and 4.3 for the governing timelines and processes.

#### **Emphasis Option – Sunset Provision**

- 3.3. The Emphasis in Museum Studies pathway option will cease August 31, 2020.
- 3.4. In the event a Trent student from an Academic Calendar year prior to 2016-17 wishes to complete the Emphasis in Museum Studies after August 31, 2020, the student shall submit a written request to both Trent's Registrar and Fleming's Dean of the Haliburton School of Art + Design. The Dean of Haliburton School of Art + Design in concert with Trent's Registrar will evaluate such request in accordance with Fleming's current governing program admission procedures. The student will receive a written response from the Dean of the Haliburton School of Art + Design. Fleming and Trent will make all efforts to facilitate the applicant's request. This procedure will remain in effect until August 31, 2026 to satisfy the Degree Requirements section, subsection Program Requirements as stated in the 2016-17 Trent Academic Calendar.
- 3.5. Fleming will admit in-progress Trent students as outlined in the May 2012 agreement version in sections C3, C4, and C6 and the 2016-2017 Trent Academic Calendar until September 30, 2019. September 2019 will be the final intake of students into the Emphasis in Museum Studies option for Fleming.
- 3.6. Trent will maintain the Emphasis in Museum Studies and all related administrative processes as outlined in the May 2012 agreement version in sections C3, C4, and C6 and the 2016-2017 Trent Academic Calendar until August 31, 2020. The final intake of Emphasis in Museum Studies students will return to their Trent studies September 2020.

#### **Clause C3 – May 2012 Agreement**

To apply for the joint program, students must have completed at least 10.0 credits towards their Trent degree, including the 1000-level introductory course and at least two additional credits in their major. Applicants must have a cumulative average of at least 75%, including mid-year grades in the year in which the application is made. Students considering applying must be able to meet the Honours degree requirements in their discipline(s) as laid out in the academic calendar. Application is by letter, which should include a discussion of why the applicant is interested in the program and any related background or experience relevant to the field.

#### **Clause C4 - May 2012 Agreement**

This agreement provides two options for successful applicants to complete the Fleming College Museum Management and Curatorship Graduate Certificate: as an Emphasis within the Trent honours degree, or immediately following graduation.

##### **a) Trent Honours Degree with an Emphasis in Museum Studies**

Students admitted to the program register as full-time Fleming students during the third year of their honours program. Students who complete the three-semester graduate certificate with a minimum average of 70% will receive four 3000-level elective credits which are credited towards

a Trent honours degree, but do not fulfill specific departmental requirements. The Trent University academic transcripts of students completing the program with an average of at least 65% in courses taken at Trent and 70% in courses taken at Fleming will contain the notation "with an Emphasis in Museum Studies." Graduates will also receive an Ontario College Graduate Certificate in Museum Management and Curatorship from Fleming College.

Clause C6 - May 2012 Agreement

After eligibility for the program is confirmed by Trent, students are required to apply through the Ontario College Application Service and to pay the appropriate OCAS fee. Students pay community college fees for the year of the program. Students in the program have access to the library and faculty at Trent. Students may retain Trent affiliation by paying the requisite fees.

**4. ADMISSION REQUIREMENTS**

4.1. To qualify for this agreement, students must have:

- successfully completed any Trent general or honours;
- a minimum overall average of 75%.

4.2. Students must apply to Fleming immediately following the completion of their degree program to activate this reserved program position pathway as detailed in the following table. This application must be made to Fleming through the Ontario College Application Service (OCAS) by the equal consideration date, February 1.

<b>Trent Degree Conferral</b>	<b>Fleming Program Admission</b>
May	Subsequent September
October	Subsequent September
January	Subsequent September

4.3. In the event that there are more than five (5) qualified applicants for the reserved positions, selection will be on a competitive basis, with positions being awarded to students with the highest grades.

**5. TRANSFER OF CREDITS**

The Trent credential is the basis of admission into the Museum Management and Curatorship Graduate Certificate; and therefore is ineligible for transfer credit consideration. If a student presents other postsecondary academic work, it will be considered for transfer credits in accordance with Fleming's transfer credit policies and procedures.

**6. PROGRAM AND GRADUATION REQUIREMENTS**

Upon admission to the Museum Management and Curatorship Graduate Certificate at Fleming, students must satisfy all general education, graduation and major requirements. If a student does not have the prerequisite course required for entry into an upper level course, the student will be required to enroll in the prerequisite course(s).

## **7. IMPLEMENTATION AND REVIEW**

This agreement is subject to review whenever either party makes curricular changes that impact the agreement. When a change occurs, the program departments will notify their respective articulation designates so that the agreement can be updated. Articulation designates at each institution will review the agreement annually to ensure it is current. This Agreement may be terminated by either party. In this case, notice of one year is required. In the event of termination of the Agreement, every effort will be made to ensure that students currently enrolled in the program will not be affected.

**8. ACCEPTANCE OF AGREEMENT**

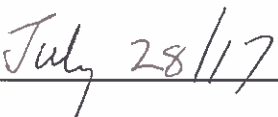
We, the undersigned, as the representatives of Trent University and Fleming College, hereby demonstrate our commitment to full implementation of the Agreement.

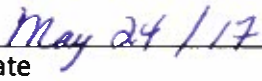
For, and on behalf of,  
of, Trent University

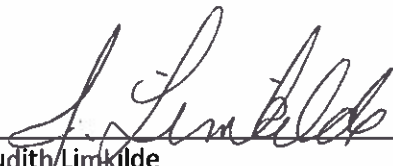
For, and on behalf  
of, Fleming College

  
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Dr. Jacqueline Muldoon  
Provost and Vice-President Academic

  
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Sandra Dupret  
Dean of Haliburton School of Art + Design

  
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Date

  
\_\_\_\_\_  
Date

  
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Judith Limkilde  
Vice President Academic

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Date