

**MEMORANDUM OF UNDERSTANDING  
REGARDING BLOCK TRANSFER**

**between**

**Fleming College  
Peterborough, ON**

**and**

**Royal Roads University  
Victoria, BC**

This memorandum of understanding constitutes an agreement between Royal Roads University and Fleming College. The participating units at the respective institutions are the School of Peace and Conflict Management at Royal Roads University (RRU) and the School of Law, Justice and Community Services at Fleming College.

**Objective of the Agreement:**

Royal Roads University agrees to facilitate the block transfer of students from Fleming College with appropriate prerequisite qualifications into the third year of the Bachelor of Arts in Justice Studies Degree at RRU.

By this agreement, applicants from Fleming College who meet the requirements outlined below will be eligible for admission to RRU with full block transfer, provided all other entrance criteria are met and space remains available in the Bachelor of Arts in Justice Studies program. Entrance to all programs at RRU is on a competitive basis.

Successful completion of the:

- Community and Justice Services Diploma
- Police Foundations Diploma
- Paralegal Diploma
- Law & Security Administration – Customs Border Services Diploma
- Law & Security Administration – Security and Risk Management Diploma
- Law Clerk Diploma

As a partner to this agreement, Fleming College agrees:

- to make information about this agreement and the RRU Bachelor of Arts in Justice Studies degree options available to students;
- to provide opportunity for representatives of Royal Roads University to visit appropriate forums at Fleming College to disseminate information about the RRU Bachelor of Arts in Justice Studies program.

As a partner to the agreement, Royal Roads University agrees:

- to provide students from Fleming College holding any of the diplomas above academic acceptance into the third year of the Bachelor of Arts in Justice Studies program at RRU, provided all other entrance criteria are met and space remains available in the Bachelor of Arts in Justice Studies program;
- whenever possible, to count any undefined transfer credits towards the Bachelor of Arts in Justice Studies requirements to prevent students from having to unnecessarily take additional courses to qualify for graduation;
- to provide Fleming College with updated information about the RRU Bachelor of Arts in Justice Studies program;
- to notify Fleming College with as much lead time as possible about any changes to the Bachelor of Arts in Justice Studies requirements that are anticipated or approved.

### Liaison


Implementation of this agreement will be through the Registrar's Office at each institution, in consultation with the appropriate authorities in the respective programs.

### Term of the Agreement


This agreement shall be in place for a period of three years commencing April 1, 2010. At the end of this time, the agreement will be subject to review and renewal by Royal Roads University. If there are impediments to renewal, Royal Roads University will notify the transfer partner of the impediments, with the goal of negotiating a new agreement. Final approval of the agreement will remain with the President of Royal Roads University. Either party may terminate the agreement with reasonable notice.

Royal Roads University retains the right to limit the number of students admitted under this agreement.

On behalf of Fleming College:

  
\_\_\_\_\_  
Tony Tilly, PhD, President 2010/04/22  
Date

On behalf of Royal Roads University:

  
\_\_\_\_\_  
Allan R. Cahoon, PhD, President and Vice Chancellor March 24, 2010  
Date