



**ARTICULATION AGREEMENT**  
between  
Sir Sandford Fleming College  
(hereafter referred to as Fleming College)  
and  
Kawartha Pine Ridge District School Board

*Articulation involves recognition of learning achievement, facilitates student progress, minimizes curriculum duplication and eases the transition from one institution to the other.*

This agreement confirms an understanding of the articulation activities endorsed and supported by the College and the School Board.

This agreement consists of the following components:

- Overview of the articulation activities and responsibilities
- Review guidelines
- Details of agreement

**Authorizing Signatures:**

Kawartha Pine Ridge District School Board

  
\_\_\_\_\_  
W.R. Rusty Hick, Director of Education

  
\_\_\_\_\_  
Date

Sir Sandford Fleming College

  
\_\_\_\_\_  
Blane Harvey, Vice-President, Academic

  
\_\_\_\_\_  
Date

## **Types of Articulation Activity**

Articulation activities based on the negotiated agreement between the signing representatives can include but are not restricted to the following:

1. **Advanced standing/exemption:** successful completion of secondary school course(s) which entitles the student to an elective credit in a specific program.
2. **Admission consideration:** secondary school course(s) specified in the agreement will be weighted and used in the determination of admission status for a college's / university's / training centre's oversubscribed program application process.
3. **Field placement consideration:** secondary school co-operative education placement of a certain type, length and based on the level of achievement may be used to reduce the required hours for a specific field placement requirement at College / University / Training centre.
4. **Additional activities:** projects involving secondary and College / University students and teachers that will enhance student learning and promote a successful transition to college.

## **Responsibilities:**

It is the responsibility of Fleming College and the Kawartha Pine Ridge District School Board via the appropriate Secondary School Principal to support articulation activities.

1. The Secondary School will inform the students of the articulation agreement(s) with Fleming College.
2. Fleming College will inform the Registrar's department and faculty in the school about the articulation agreement.
3. The student will initiate the College application process and ensure that the appropriate documentation for the completed secondary school course(s) is available to the Registrar.

## **Review guidelines:**

1. This agreement shall be subject to a joint review and subsequent modification by the Kawartha Pine Ridge District School Board and Fleming College.
2. When the curriculum in either organization is revised, it will be the responsibility of the institution initiating the change to notify the other contracting institution(s).
3. Each institution is responsible for keeping their administrative and instructional staff informed of any changes in this agreement.
4. This agreement may be terminated by either party at any time on written notice of 60 days, or shall be terminated if required by any policy or regulation of the Ministry of Education to ensure compliance with the Education Act and policy directives as set by the Ministry of Training, Colleges and Universities.

**Project Title: Business Programs Articulation Agreement**

Date: May 2012

Secondary School(s): All KPRDSB Secondary Schools that offers this curriculum.  
Superintendent of Education: Student Success, Student Achievement—Central Region,  
Education Centre, Robert Andrews

Fleming College: Ms. Trudy Heffernan  
Dean, School of Business and Technology: Dr. Jim Drennan  
Dean, School of General Arts and Sciences: Ms. Ann Drennan

**Details of the articulation agreement:**

This agreement includes a multi-credit package of curriculum across the business programs at Fleming College. Students who successfully complete any of the courses identified below, with a minimum average of 75%, be granted advanced standing/course exemptions at Fleming College.

<b>Secondary Curriculum</b>	<b>College Curriculum</b>	<b>College Program(s)</b>
BTT1/20) Information and Communication Technology in Business <u>And</u> BTA30 Information and Communication Technology: The Digital Environment  *Note – to ensure currency, courses must be completed within 4 years prior to acceptance at Fleming.	COMP345 Introductory Computing	All applicable Fleming College Programs requiring this course.
BMI3C Marketing: Goods, Services, Events	MKTG14 Marketing	All applicable Fleming College Business Programs requiring this course.
BBB4M International Business Fundamentals	MTRL8 International Trade	All applicable Fleming College Business Programs requiring this course.
BAF3M Financial Accounting Fundamentals <u>And</u> BAF4M Financial Accounting Principles	ACCT72 Introductory Accounting	All applicable Fleming College Business Programs requiring this course.

**Additional activities to support the agreement:**

The School of Business, Computing and Hospitality will provide guest speakers, upon invitation to secondary school classes. Secondary school staff will actively participate on Program Advisory Committees wherever possible. Fleming College classes and lab facilities will be available to secondary classes for workshops and specialized activities as mutually arranged.

**Review Date: June 2014**