

Articulation Agreement

Sir Sandford Fleming College of Applied Arts and Technology and Trent University

Introduction

This agreement established the principles, guidelines, and procedures governing admission and assessment of selected qualified students to enter the *Administrative Studies* program at Trent University on an advanced standing basis, subsequent to the successful completion of the *Business Administration, Business Administration – Accounting, Business Administration – Human Resource Management and Business Administration – Marketing* programs at Sir Sandford Fleming College. Hereafter, this collaborative effort will be referred to as the “articulation agreement.”

Purpose

The purpose of this articulation agreement is to recognize formally the potential that Trent University and Sir Sandford Fleming College have to provide degree completion programs for the graduates of the four *Business Administration* programs listed above.

Objectives

- 1) Providing qualified graduates of the four *Business Administration* programs (as above) at Sir Sandford Fleming College with a seamless option for continuing their educations at Trent University in the *Administrative Studies* program.
- 2) Outlining the process for admission to Trent University for qualified graduates of the specified *Business Administration* program at Sir Sandford Fleming College and general conventions regarding advanced standing credit to be applied towards the *Bachelor of Business Administration* degree at Trent University.
- 3) Providing for periodic review and assessment of the articulation agreement with respect to the academic performance of students, consistency across curricula, assurance of academic integrity, and all other aspects of the articulation agreement.

Conditions and Terms of the Agreement

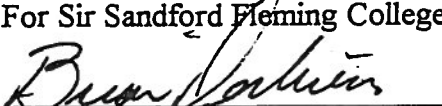
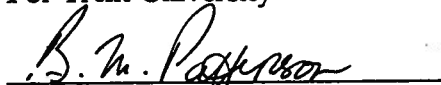

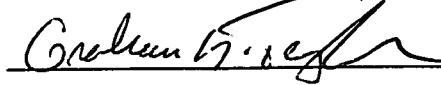

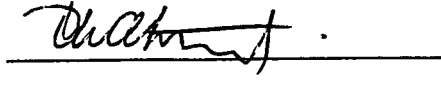
- 1) Sir Sandford Fleming College and Trent University agree to set up a joint committee to oversee the administration of the articulation agreement.
- 2) Joint committee responsibility includes, but is not limited to, application procedures, an annual review of courses, credit transfer, enrollment data, student performance, administrative matters, and all other pertinent issues, as necessary. This activity will take place on an annual basis, to be established at a mutually convenient time for both parties.

- 3) Transfer credit will proceed in accordance with the following:
- i) upon successful completion of the *Business Administration, Business Administration – Accounting, Business Administration – Human Resource Management, Business Administration – Marketing* 3 year programs at Sir Sandford Fleming College, students with a minimum 75% average overall will be eligible to make application to the *Administrative Studies* program at Trent University, subject to capacity, for admission to the *Bachelor of Business Administration* degree program on an advanced standing basis. Students who closely approximate this average will be considered on an individual basis, subject to capacity.
 - ii) Trent University will grant direct entry and assign 10 credits, as outlined in the agreement, towards the successful completion of a 20-credit honours degree.
 - iii) Upon admission to the Administrative Studies Program, students are required to follow the university and program regulations and requirements;
 - iv) Appendix A (attached) outlines the requirements to be met to achieve the *Bachelor of Business Administration* degree on a transfer basis.

Review of Agreement

The Agreement will be reviewed every two years. This Agreement may be terminated by either party. In this case, notice of one year is required. In the event of termination of the Agreement, every effort will be made to ensure that students currently enrolled in the program will not be affected.

Signatures

	For Sir Sandford Fleming College	For Trent University
President:		
Vice-President, Academic:		
Program Chair:		

2. ARTICULATION AGREEMENT BETWEEN TRENT'S ADMINISTRATIVE STUDIES PROGRAM AND SIR SANDFORD FLEMING'S *BUSINESS ADMINISTRATION-ACCOUNTING PROGRAM*

Students graduating from the Fleming College Business Administration -- Accounting program with an average of 75 % will be granted 10 transfer credits as follows:

Sir Sandford Fleming College three-year (36 credit) *Business Administration- Accounting Program* Transfer Credits:

<i>Assigned</i>		<i>Unassigned</i>
ADMN 100H	plus	2.0 Computer Studies Yr 1
ADMN 101H		1.5 unassigned Arts credits Yr 2
ADMN 102		1.0 unassigned Admin credit Yr 2
ECON 102H		1.0 unassigned Admin credit Yr 3
ADMN 202H		
ADMN 222H		
ADMN 310H		
ADMN320H		

Note: As these credits recognize areas covered in the course of the *Business Administration- Accounting* program rather than one-to-one course equivalents, numerical grades will not be recorded on the Trent transcript. Completion of these credits will be recognized with a "Pass" grade.

To complete Trent's Bachelor of Business Administration degree, Sir Sandford's *Business Administration -- Accounting* students will have to complete the following courses:

1. EC 101H Introductory Microeconomic Analysis
2. AD-EC 220H Introduction to Statistics for Economics and Management
3. AD 250 Organization Theory
4. AD 330H Business and Organizational Ethics
5. AD 350 Managerial Planning and Control
6. AD 400 Strategic Management
7. AD 410 Management Thought

Plus 2 Administrative Studies credits (one must be @ the 300 level or above)

Plus 2.5 Elective credits (not including Admin or Economics)

This specialized degree completion program will allow the student to satisfy all of the University's requirements governing science degrees: at least 4 disciplines, and students will complete at least 7 credits at the 300 or 400-level within the scope of a two-year degree completion program.

Note: ECAD220B is accepted as a 300 level course, to meet the university requirements for minimum number of 300 level courses.

3. ARTICULATION AGREEMENT BETWEEN TRENT'S ADMINISTRATIVE STUDIES PROGRAM AND SIR SANDFORD FLEMING'S *BUSINESS ADMINISTRATION--HUMAN RESOURCE MANAGEMENT PROGRAM*.

Students graduating from the Fleming College three-year (36 credit) *Business Administration -- Human Resource Management* program with an average of 75 % will be granted 10 Trent transfer credits as follows:

Sir Sandford Fleming College *Business Administration- Human Resource Management* Transfer Credits:

<i>Assigned</i>		<i>Unassigned</i>
ADMN 100H	plus	0.5 Computer Studies Yr 1
ADMN 101H		0.5 unassigned Arts credits Yr 1
ECON102H		1.0 unassigned Arts credits Yr 2
ADMN 222H		1.5 unassigned Admin credit Yr 1
ADMN 223H		2.0 unassigned Admin credit Yr 2
ADMN 310H		1.0 unassigned Admin credit Yr 3
ADMN 351H		

Note: As these credits recognize areas covered in the course of the *Business Administration-- Human Resource Management* program rather than one-to-one course equivalents, numerical grades will not be recorded on the Trent transcript. Completion of these credits will be recognized with a "Pass" grade.

To complete Trent's Bachelor of Business Administration degree, Sir Sandford's *Business Administration -- Human Resource Management* students will have to complete the following courses:

1. EC 101H Introductory Microeconomic Analysis
2. AD 102 Fundamentals of Financial Accounting
3. AD 202H Fundamentals of Management Accounting
4. AD-EC 220H Introduction to Statistics for Economics and Management
5. AD 330H Business and Organizational Ethics
6. AD 350 Managerial Planning and Control
7. AD 400 Strategic Management
8. AD 410 Management Thought

Plus 2 Administrative Studies credits (one must be @ the 300 level or above; excludes AD250)

Plus 2 Elective credits (not including Admin or Economics)

This specialized degree completion program will allow the student to satisfy all of the University's requirements governing science degrees: at least 4 disciplines, and students will complete at least 7 credits at the 300 or 400-level within the scope of a two-year degree completion program.

Note: ECAD220B is accepted as a 300 level course, to meet the university requirements for minimum number of 300 level courses.

4. ARTICULATION AGREEMENT BETWEEN TRENT'S ADMINISTRATIVE STUDIES PROGRAM AND SIR SANDFORD FLEMING'S *BUSINESS ADMINISTRATION-MARKETING PROGRAM*.

Students graduating from the Fleming College three-year (36 credit) *Business Administration – Marketing* program with an average of 75 % will be granted 10 Trent Administrative Studies credits as follows:

Sir Sandford Fleming College *Business Administration- Marketing* Transfer Credits:

<i>Assigned</i>		<i>Unassigned</i>
ADMN100H	plus	0.5 Computer Studies Yr 1
ADMN102H		0.5 unassigned Arts credits Yr 1
ECON 102H		1.0 unassigned Arts credits Yr 2
ADMN222H		1.5 unassigned Admin Yr 1
ADMN310H		2.0 unassigned Admin Yr 2
ADMN315H		1.0 unassigned Admin Yr 3
ADMN330H		

Note: As these credits recognize areas covered in the course of the *Business Administration – Marketing* program rather than one-to-one course equivalents, numerical grades will not be recorded on the Trent transcript. Completion of these credits will be recognized with a "Pass" grade.

To complete Trent's Bachelor of Business Administration degree, Sir Sandford's *Business Administration – Marketing* students will have to complete the following courses:

1. EC 101H Introductory Microeconomic Analysis
2. AD 102 Fundamentals of Financial Accounting
3. AD 202H Fundamentals of Management Accounting
4. AD-EC 220H Introduction to Statistics for Economics and Management
5. AD 250 Organizational Theory
6. AD 350 Managerial Planning and Control
7. AD 400 Strategic Management
8. AD 410 Management Thought

Plus 1.5 Administrative Studies credits (one must be @ the 300 level or above)

Plus 2 Elective credits (not including Admin or Economics)

This specialized degree completion program will allow the student to satisfy all of the University's requirements governing science degrees: at least 4 disciplines, and students will complete at least 7 credits at the 300 or 400-level within the scope of a two-year degree completion program.

Note: ECAD220B is accepted as a 300 level course, to meet the university requirements for minimum number of 300 level courses.

Appendix A

1. ARTICULATION AGREEMENT BETWEEN TRENT'S ADMINISTRATIVE STUDIES PROGRAM AND SIR SANDFORD FLEMING'S *BUSINESS ADMINISTRATION* PROGRAM

Students graduating from the Fleming College three year (36 credit) *Business Administration* program with an average of 75% will be granted 10 Trent transfer credits as follows:

Sir Sandford Fleming College *Business Administration* Transfer Credits:

<i>Assigned</i>		<i>Unassigned</i>
ADMN100H	plus	0.5 Computer Studies Yr 1
ADMN101H		0.5 unassigned Arts credits Yr 1
ECON102H		1.0 unassigned Arts credits Yr 2
ADMN222H		1.0 unassigned Admin credits Yr 1
ADMN310H		3.0 unassigned Admin credits Yr 2
		1.5 unassigned Admin credits Yr 3

Note: As these credits recognize areas covered in the course of the *Business Administration* program rather than one-to-one course equivalents, numerical grades will not be recorded on the Trent transcript. Completion of these credits will be recognized with a "Pass" grade.

To complete Trent's *Bachelor of Business Administration* degree, Sir Sandford's *Business Administration* students will have to complete the following courses:

1. EC 101H Introductory Microeconomic Analysis
2. AD 102 Fundamentals of Financial Accounting
3. AD 202H Fundamentals of Management Accounting
4. AD-EC 220H Introduction to Statistics for Economics and Management
5. AD 250 Organization Theory
6. AD 330H Business and Organizational Ethics
7. AD 350 Managerial Planning and Control
8. AD 400 Strategic Management
9. AD 410 Management Thought

Plus 1 Administrative Studies Credit (@ 300 level or above)
2 elective credits (not including Admin or Economics)

This specialized degree completion program will allow the student to satisfy all of the University's requirements governing science degrees: at least 4 disciplines, and students will complete at least 7 credits at the 300 or 400-level within the scope of a two-year degree completion program. Note: ECAD220B is accepted as a 300 level course, to meet the university requirements for minimum number of 300 level courses.