

Athabasca University

Office of the Registrar

September 22, 2004

Paul Rochetta, Registrar
Sir Sanford Fleming College
599 Brealey Drive
Peterborough, ON K9J 7B1

Dear Paul Rochetta:

Re: Transfer Credit Articulation

The enclosed *Transfer Credit Articulation Statement* provides details of the articulation of Sir Sanford Fleming Colleges' Correctional Worker, Law and Security Administration – Customs Administration, Law and Security Administration - Fire, Safety and Security Management, Law Clerk and Police Foundations 2 year Diploma Programs toward Athabasca University's Bachelor of Professional Arts – Criminal Justice program.

The enclosed *Statement* also provides instructions for students who wish to take advantage of the articulation. Additionally, we invite you to contact Athabasca University's Collaborations Unit to develop and implement effective communication tools and activities to actively promote the articulation to prospective students who will be best served by it. To discuss collaborative promotional opportunities, please contact Pam Patten, Collaborations, at (780) 421-2535 or pamp@athabascau.ca.

For further information or clarification about the articulation or *Statement*, please contact the Transfer Credit Assistant in the Office of the Registrar, at (780) 675-6463 or via e-mail: articulate@athabascau.ca.

We look forward to serving your constituents through this articulation.

Regards,



 Teresa Wylie
Assistant Registrar, Admissions

Enclosure

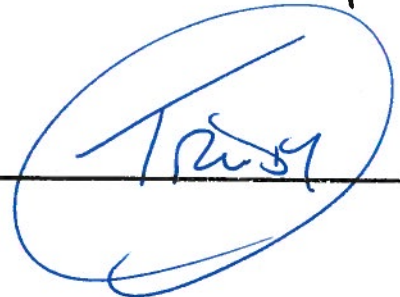
CC: Paul Legacy, Coordinator, Correctional Worker, Sir Sanford Fleming College
Glen Allen, Coordinator, Customs, Sir Sanford Fleming College
Randy Knapp, Coordinator, Fire, Safety and Security Management, Sir Sanford Fleming College
Diana Collis, Coordinator, Law Clerk, Sir Sanford Fleming College
Brian Fitzgerald, Coordinator, Police Foundations, Sir Sanford Fleming College
Greg Connolly, Coordinator, Police Foundations, Sir Sanford Fleming College
Curtis Clarke, Program Director, BPA – Criminal Justice, Athabasca University
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TRANSFER CREDIT ARTICULATION STATEMENT

Athabasca University
Office of the Registrar

This Statement dated effective September 23, 2003 details transfer credit that

THE ATHABASCA UNIVERSITY GOVERNING COUNCIL
a body operating in Alberta, Canada
(hereinafter referred to as "Athabasca University")

awards for specified Courses, Programs, and/or Designations completed at or through

SIR SANFORD FLEMING COLLEGE
a body operating in Canada

toward specified Athabasca University degrees, as stipulated in the table below:

Sir Sanford Fleming Course, Program or Designation Complete	Transfer Credit awarded toward	Credits
Correctional Worker (2yr Diploma)	BPA – Criminal Justice	60
Law and Security Administration - Customs Administration (2yr Diploma)	BPA – Criminal Justice	60
Law and Security Administration - Fire, Safety and Security Management (2yr Diploma)	BPA – Criminal Justice	60
Law Clerk (2yr Diploma)	BPA – Criminal Justice	60
Police Foundations (2yr Diploma)	BPA – Criminal Justice	60

The above articulation is based on Athabasca University regulations and information as provided by Sir Sanford Fleming College that was deemed accurate at the effective date.

It is the responsibility of each party to inform the other of any substantive changes that may impact the articulation in any way. This includes but is not limited to changes in: course curriculum; course numbering; course level of study; program or designation components and/or requirements; and program or designation regulations. Please notify the Athabasca University Office of the Registrar of these or other changes of a similar nature at least six (6) months before the effective date of the change(s).

AU may, at its sole discretion, issue a new Transfer Credit Articulation Statement to supersede the Statement dated effective September 23, 2003.

INSTRUCTIONS TO PROSPECTIVE STUDENTS

Each Student's transfer credit award is based on an Athabasca University assessment of the individual's post-secondary transcripts to ensure the maximum amount of allowable transfer credit is awarded. Using the Articulation above as a framework, qualified and experienced assessors review each individual's transcript(s) to determine the number of transfer credits to be awarded, how those transfer credits fit into the Student's Athabasca University Program, and what, if any, Athabasca University courses the Student is allowed (or not allowed) to take to satisfy the remaining degree requirements.

To qualify for a transfer credit award based on the Articulation above, a Student shall:

1. Apply for admission to Athabasca University.
2. Pay to Athabasca University the General Admission Fee as provided in the Calendar; and
3. Arrange for relevant educational providers to send official transcripts direct to the Athabasca University Office of the Registrar.

Athabasca University shall notify the Student in writing of the official transfer credit award. Students are encouraged to discuss program planning and course selection with an Athabasca University advisor, at <http://vital.athabascau.ca/advise/contact.nsf>.

PROMOTION

Athabasca University is interested in developing the following communication tools to promote the Articulation, including but not limited to a jointly developed and distributed:

- Flyer
- Webpage
- News Release
- Poster
- Direct mailer
- Other, as agreed

To initiate cooperative promotional activities and materials, please contact Athabasca University's Collaborations Unit, at (780) 421-2535 or pamp@athabascau.ca.