



**Royal Roads**  
UNIVERSITY

## MEMORANDUM OF UNDERSTANDING REGARDING BLOCK TRANSFER

between

**Fleming College**  
**Peterborough, ON**  
and

**Royal Roads University**  
**Victoria, BC**

This memorandum of understanding constitutes an agreement between Royal Roads University (RRU) and Fleming College (Fleming). The participating units at the respective institutions are the School of Peace and Conflict Management at RRU and the School of Justice & Business Studies at Fleming.

### Objective of the Agreement

RRU agrees to facilitate the block transfer of students from Fleming with appropriate prerequisite qualifications into the third year of the Bachelor of Arts in Justice Studies at RRU. By this agreement, applicants from Fleming who meet the requirements outlined below will be eligible for admission to RRU with full block transfer, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Arts in Justice Studies program. Entrance to all programs at RRU is on a competitive basis.

Successful completion of the:

- Community and Justice Services Diploma
- Law Clerk Diploma
- Paralegal Diploma
- Police Foundations Diploma
- Protection, Security and Investigation Diploma

As a partner to this agreement, Fleming agrees:

- to make information about this agreement and the RRU Bachelor of Arts in Justice Studies degree options available to students;
- to provide opportunity for representatives of RRU to visit appropriate forums at Fleming to disseminate information about the RRU Bachelor of Arts in Justice Studies program;
- to notify RRU with as much lead time as possible of any curriculum changes to the diploma(s) outlined above.

As a partner to the agreement, RRU agrees:

- to provide students from Fleming holding a diploma as noted above academic acceptance into the third year of the Bachelor of Arts in Justice Studies at RRU, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Arts in Justice Studies program;
- whenever possible, to count any undefined transfer credits towards the Bachelor of Arts in Justice Studies requirements to prevent students having to unnecessarily take additional courses to qualify for graduation;
- to notify Fleming, with as much lead time as possible, of any curriculum changes to the Bachelor of Arts in Justice Studies program;
- to notify Fleming, with as much lead time as possible, about any anticipated or approved changes to the Bachelor of Arts in Justice Studies requirements.

### Liaison

Implementation of this agreement will be through the Registrar's Office at each institution, in consultation with the appropriate authorities in the respective programs.

### Term of the Agreement

This agreement shall be in place for a period of three years commencing May 1, 2013. At the end of this time, the agreement will be subject to review and renewal by RRU. If there are impediments to renewal, RRU will notify the transfer partner of the impediments, with the goal of negotiating a new agreement. Final approval of the agreement will remain with the President of RRU.

RRU retains the right to limit the number of students admitted under this agreement.

On behalf of Fleming College:



2013/08/27

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Tony Tilly, PhD, President and CEO

Date

On behalf of Royal Roads University:



08/10/2013

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Allan Cahoon, PhD, President and Vice-Chancellor

Date