

## MEMORANDUM OF AGREEMENT Between The TAFE NSW – Western Sydney Institute, Australia and Participating Colleges of Applied Arts and Technology and Institutes of Technology and Advanced Learning Ontario, Canada

## Purpose

This agreement will establish the general terms and conditions under which TAFE NSW -Western Sydney Institute (WSI) and participating Colleges of Applied Arts and Technology and Institutes of Technology and Advanced Learning of Ontario, will cooperate. The institutions agree that this Memorandum of Agreement seeks to promote opportunities in the state of New South Wales, Australia and the province of Ontario, Canada, for students to experience the cultures of the receiving country and to enable opportunities for studying abroad and other cooperative ventures.

## **Agreement – Terms and Conditions**

- 1. The institutions will provide accessible, appropriate and affordable opportunities for students to study abroad for either one or two semesters in either an exchange or study abroad capacity.
- 2. To facilitate this, the institutions will work cooperatively to recognize each other's courses for the purposes of cross crediting and study abroad opportunity.

Typically, a student will apply to study at WSI or a participating Ontario college or institute by making an application to a liaison officer within the college. The student will identify a group of subjects for credit and request the receiving institution to find similar subjects for study. It is the intention of this agreement that full credit will be given towards the student's program or award upon return from the host country.

A website with a record of credits agreed to by participating institutions will be established to provide information and precedents to students, teachers and parents wishing to access this opportunity.

3. Participating Ontario colleges and institutes and WSI will advertise study abroad opportunities in promotional materials.

- 4. WSI and participating Ontario colleges and institutes will enable each other's representatives to promote exchange and study abroad opportunities on campus if the request can be reasonably accommodated.
- 5. Given due regard to shrinking budgets, WSI and participating Ontario colleges and institutes will seek to make this agreement as cost neutral as possible. All parties will commit to discussing the possibility of offering a small number of fee-only scholarships (exchange places) (3) to be administered either on an equity or merit scheme. Students who are unable to secure this exchange will be allowed to participate in the program as International students.

Students in the latter category will pay tuition fees to the receiving college for that semester.

- 6. All institutions will work towards using web technologies to enhance the global experience of students who are unable to travel. It is envisaged that classes undertaking curriculum work in topic areas will be able to access the internet to communicate ideas and philosophies from one class to another.
- 7. WSI and participating Ontario colleges and institutes will negotiate cost neutral opportunities for staff exchanges in order to familiarize staff with the programs offered and to internationalize the curricula of both institutions.
- 8. Each college will identify a liaison officer as the contact point for the agreement.
- 9. WSI and participating Ontario colleges and institutes will seek opportunities for the development of joint courses in the postgraduate area which could be offered through possible university partners either in Australia or Canada.

## TERM OF THE AGREEMENT

This framework agreement will come into effect from the date of signing for a period of five years and will be renewed automatically unless otherwise declared by any participating party.

Participating Ontario colleges and institutes are identified on Appendix A, attached.

TAFE NSW Western Sydney Institute

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Ms Gillian Shadwick Institute Director

Date: 20 February 2003

Appendix A: Signed at <u>Torento</u> this <u>25</u><sup>th</sup> day of <u>February</u> 2003 Raymonde Hanson Tina Sartoretto Vice-President, Academic Vice President, Academic Algonquin College College Boreal La Sonia Del Missier Gary Linford Academic Vice President Vice-President, Academic & Student Services Cambrian College **Canadore College** morra Garth Jackson Dr. David Burns Exec. Vice-President, Academic Vice President, Academic Conestoga College Institute of Technology & Advanced Learning **Centennial College** Gail Higginson Marylynn West-Moynes Vice President, Academic Excellence and innovation Vice-President, Academic and Student Services **Confederation College Burham College** Kinto Michael Cooke Joy Warken Vice-President, Academic Excellence and Infovation Senior Vice-President, Academic George Brown College **Fanshawe College Richard Hook** Cheryi Simpson Vice-President, Academic Vice-President, Academic Humber College Institute of Technology & Advanced Learning Georgian College Audith Morris Vice-President, Academic Claude Bergeron Academic Vice-President Lambton College La Cite Collegiale Sheiagh Gili Maureen Piercy Vice-President, Academic Motawk/College Vice-President, Academic Loyailst Gollege mo Cathy Hart Martha Casson Regional Director (North) Northern College Acting Vice, President, Academic Niagara College Chris Whitaker W. Gary Docherty Vice-President, Academic, and Vice-President, Academic S& Cialr Colleg **Executive Director, Kingston** St. Lawrence-College Cindy Hazell Jeff Zabudsky Vice-President, Academic Vice-President, Academic Seneca College Sault College Naureen Rachael Donovan, Maureen Callahan Vice-President, Academic Vice-President, Academic Sir Sandford Fleming Coilege Sheridan College Institute of Technology & Advanced Learning