

MEMORANDUM OF UNDERSTANDING REGARDING BLOCK TRANSFER

between

**The Sir Sandford Fleming College of Applied Arts and Technology
Peterborough, ON**

and

**Royal Roads University
Victoria, BC**

This memorandum of understanding constitutes an agreement between Royal Roads University (RRU) and The Sir Sandford Fleming College of Applied Arts and Technology (Fleming College). The participating units at the respective institutions are the School of Communication and Culture at RRU and the School of Business and the Haliburton School of Art + Design at Fleming College.

Objective of the Agreement

RRU agrees to facilitate the block transfer of students from Fleming College with appropriate prerequisite qualifications into the third year of the Bachelor of Arts in Professional Communications at RRU. By this agreement, applicants from Fleming College who meet the requirements outlined below will be eligible for admission to RRU with full block transfer, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Arts in Professional Communications program. Entrance to all programs at RRU is on a competitive basis.

Successful completion, with a minimum “B” (3.00/4.33) GPA, of the:

- Ontario College Advanced Diploma in Business Administration – Marketing;
- Ontario College Advanced Diploma in Graphic Design – Visual Communication; or
- Ontario College Diploma in Visual and Creative Arts.

As a partner to this agreement, Fleming College agrees:

- to make information about this agreement and the RRU Bachelor of Arts in Professional Communications degree options available to students;
- to provide opportunity for representatives of RRU to visit appropriate forums at Fleming College to disseminate information about the RRU Bachelor of Arts in Professional Communications program;
- to notify RRU with as much lead time as possible of any curriculum changes to the diploma(s) outlined above.

As a partner to the agreement, RRU agrees:

- upon request and whenever it is possible, RRU will share aggregate information about yearly enrolment of Fleming College graduates in the Bachelor of Arts in Professional Communications program at RRU;
- to provide students from Fleming College holding a diploma as noted above academic acceptance into the third year of the Bachelor of Arts in Professional Communications at RRU, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Arts in Professional Communications program;
- whenever possible, to count any undefined transfer credits towards the Bachelor of Arts in Professional Communications requirements to prevent students having to unnecessarily take additional courses to qualify for graduation;
- to notify Fleming College, with as much lead time as possible, of any curriculum changes to the Bachelor of Arts in Professional Communications program;
- to notify Fleming College, with as much lead time as possible, about any anticipated or approved changes to the Bachelor of Arts in Professional Communications requirements.

Liaison

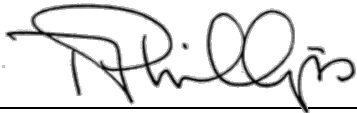
Implementation of this agreement will be through the appropriate department at each institution, in consultation with the appropriate authorities in the respective programs.

Term of the Agreement

This agreement shall be in place for a period of five years commencing April 1, 2020. At the end of this time, the agreement will be subject to review and renewal by RRU. If there are impediments to renewal, RRU will notify the transfer partner of the impediments, with the goal of negotiating a new agreement.

RRU retains the right to limit the number of students admitted under this agreement.

On behalf of The Sir Sandford Fleming College of Applied Arts and Technology:



May 21, 2020

Tom Phillips, PhD, Vice President, Academic Experience

Date

On behalf of Royal Roads University:



Dr. William Holmes, Vice-President Academic and Provost (Interim)
2020

Date 19 May