

**OFFICE OF THE REGISTRAR**

April 21, 2021

Susan Kloosterman, Registrar  
Sir Sandford Fleming College  
274A-599 Brealey Dr  
Peterborough, ON

Dear Susan:

Re: Transfer Credit Articulation

The enclosed *Transfer Credit Articulation Statement* provides details regarding the revised articulation of Sir Sandford Fleming College's Accounting, Early Childhood Education, Electrical Engineering Technician, Tourism Global Travel, Business, Business - Human Resources, Hospitality Hotel & Restaurant Operations, and Sporting Goods Business 2Yr Diploma programs and Business Administration 3Yr Diploma program towards Athabasca University's Bachelor of Commerce (Post Diploma) (BCOMM (PD)), Bachelor of Commerce with Major (Post Diploma) (BCOMM (PD) +), Bachelor of Management 3Yr (Post Diploma) (BMGMT 3Yr (PD)), Bachelor of Human Resources Labour Relations (Post Diploma) (BHRLR (PD)) programs. This review was initiated by an update to the regulations for the Bachelor of Commerce (Post Diploma) program and the closure of the Bachelor of Management 4Yr programs, effective September 1, 2020.

AU applicants who have completed the above-mentioned programs at your institution before or after the specified date may receive the same credit depending upon the content of the program. It is important to note that the articulation is based on the program content at the time of the review and changes to your program will affect credit awarded. Please inform us of any program changes so we can ensure your articulation reflects current data.

The enclosed *Statement* provides instructions for students who wish to take advantage of this articulation.

If your institution requires further information or clarification about the articulation or *Statement*, please contact: The Articulations Unit, in the Office of the Registrar, via email at: [articulate@athabascau.ca](mailto:articulate@athabascau.ca).

Student inquiries can be directed to our Learner Support Services Advising Team, at 1-800-788-9041 or through the online contact form found at: [http://lss.athabascau.ca/advising/contact\\_us.php](http://lss.athabascau.ca/advising/contact_us.php).

We look forward to serving your students through this new articulation opportunity, as well as, working with you and your staff in the future.

Sincerely,

*Angela Wagner*

Angela Wagner  
Associate Registrar, Transfer Credit Services  
Enclosure

CC: Kim Van Bruinessen, Associate Registrar, Sir Sandford Fleming college  
David Baker, Pathways Coordinator, Sir Sandford Fleming College  
Deborah Hurst, Dean, Faculty of Business, Athabasca University  
Hussein Al-Zyoud, Program Coordinator, Faculty of Business, Athabasca University  
Raza Hussain, Director, Marketing and Recruitment, Athabasca University

This Statement dated April 21, 2021 details transfer credit that

**THE GOVERNORS OF ATHABASCA UNIVERSITY**

a body operating in Alberta, Canada  
(hereinafter referred to as "Athabasca University")

awards for specified Courses, Programs, and/or Designations completed at or through

**SIR SANDFORD FLEMING COLLEGE**

a body operating in Canada

toward specified Athabasca University degrees, as stipulated in the table below:

<b>Course, Program, or Designation completed</b>	<b>Program Year</b>	<b>Transfer Credit awarded toward</b>	<b>Credits</b>
Accounting 2Yr Diploma	2021	BCOMM (PD), BCOMM (PD)+, BMGMT 3Yr (PD) BHRLR (PD)	45 Block Credits
Early Childhood Education 2Yr Diploma	2020	BCOMM (PD), BCOMM (PD)+, BMGMT 3Yr (PD) BHRLR (PD)	30 Block Credits
Electrical Engineering Technician 2Yr Diploma	2020	BCOMM (PD), BCOMM (PD)+, BMGMT 3Yr (PD) BHRLR (PD)	30 Block Credits
Tourism Global Travel 2Yr Diploma	2020	BCOMM (PD), BCOMM (PD)+, BMGMT 3Yr (PD) BHRLR (PD)	30 Block Credits
Business 2Yr Diploma	2020	BCOMM (PD), BCOMM (PD)+, BMGMT 3Yr (PD) BHRLR (PD)	45 Block Credits
Business - Human Resources 2Yr Diploma	2020	BCOMM (PD), BCOMM (PD)+, BMGMT 3Yr (PD) BHRLR (PD)	45 Block Credits
Hospitality Hotel & Restaurant Operations 2Yr Diploma	2020	BCOMM (PD), BCOMM (PD)+, BMGMT 3Yr (PD)	45 Block Credits <sup>1</sup>
Hospitality Hotel & Restaurant Operations 2Yr Diploma	2020	BHRLR (PD)	45 Block Credits
Sporting Goods Business 2Yr Diploma	2020	BCOMM (PD), BCOMM (PD)+, BMGMT 3Yr (PD)	45 Block Credits <sup>2</sup>

Sporting Goods Business 2Yr Diploma	2020	BHRLR (PD)	45 Block Credits
Business Administration 3Yr Diploma	2020	BCOMM (PD), BCOMM (PD)+, BMGMT 3Yr (PD) BHRLR (PD)	75 Block Credits 66 Block Credits 66 Block Credits 60 Block Credits <sup>3</sup>

1. Students must have completed MGSC 301, LGST 369, and ECON 247 OR ECON 248 or acceptable equivalents.
2. Students must have completed MGSC 301 or an acceptable equivalent.
3. 60 Block Credits with the possibility of up to six additional credits if the student holds an approved three-year diploma with direct equivalents to the remaining core courses.

The above articulation is based on Athabasca University regulations and information as provided by Sir Sandford Fleming College that was deemed accurate by AU at the date of this agreement. Students who have completed the above mentioned program before or after the credential year noted may have their credit adjusted if the program completed differs from the program presented for articulation.

**It is the responsibility of each party to inform the other of any substantive changes that may impact the articulation in any way.** This includes but is not limited to changes in: course curriculum; course numbering; course level of study; program or designation components and/or requirements; and program or designation regulations. The Athabasca University Office of the Registrar should be notified in writing of these or other changes of a similar nature at least six (6) months before the effective date of the change(s).

AU may, at its sole discretion, issue a new Transfer Credit Articulation Statement to supersede this Statement.

### INSTRUCTIONS TO PROSPECTIVE STUDENTS

Each Student's transfer credit award is based on an Athabasca University assessment of the individual's post-secondary transcripts to ensure the maximum amount of allowable transfer credit is awarded. Using the Articulation above as a framework, qualified and experienced assessors review each individual's transcript(s) to determine the number of transfer credits to be awarded, how those transfer credits fit into the Student's Athabasca University Program, and what, if any, Athabasca University courses the Student is allowed (or not allowed) to take to satisfy the remaining degree requirements.

To qualify for a transfer credit award based on the Articulation above, a Student will:

1. Apply for admission to Athabasca University;
2. Pay to Athabasca University the General Admission Fee and Evaluation Fee as provided in the Calendar; and
3. Arrange for relevant educational providers to send official transcripts directly to the Athabasca University Office of the Registrar.

Athabasca University will notify the Student of the official transfer credit award.

Students are encouraged to discuss program planning and course selection with our Learner Support Services Advising Team, at 1-800-788-9041 or through the online contact form found at: [http://lss.athabascau.ca/advising/contact\\_us.php](http://lss.athabascau.ca/advising/contact_us.php).