



Revised Joint Program Agreement

**Sir Sandford Fleming College of Applied Arts and Technology
and
Trent University**

**Joint Program
Museum Management and Curatorship Graduate Certificate
and
*Emphasis in Museum Studies OCUTG # 1351***

A. Introduction

The Trent University/Sir Sandford Fleming College Joint Museum Studies Program allows students in any discipline to take the *Museum Management and Curatorship Graduate Certificate* in combination with a Trent honours degree. This document updates the information found in the "Trent-Fleming Joint Program in Museum Studies" agreement and replaces all previous versions of the Agreement. Hereafter, Sir Sandford Fleming College of Applied Arts and Technology will be referred to as 'Fleming College' and this collaborative effort will be referred to as 'the joint program.'

This agreement defines two options for Trent students to complete the *Museum Management and Curatorship Graduate Certificate*: either during the Trent honours degree program, in which case the transcripts of students graduating with a Trent Honours degree who have successfully completed the requirements of the Emphasis, as outlined in item 4(a), will contain the notation "with an Emphasis in Museum Studies. The agreement also provides for Trent students to apply to the *Management and Curatorship Graduate Certificate* while in their fourth year of study at Trent, for entry the following September.

B. Objectives

1. Define options for completion of Fleming College's *Museum Management and Curatorship Advanced Certificate* program for approved Trent students in any related Honours B.Sc. or B.A. program, either during year three of the Trent honours degree or immediately following degree completion.
2. Ensure a seamless transition to Fleming College for qualified students and back to Trent for completion of the honours degree.
3. Define the application and admissions processes for the Joint Program and the requirements for the assignment of relevant transfer credits for qualified graduates of the *Museum Management and Curatorship Graduate Certificate* program.

4. Describe the review and assessment processes for the joint program agreement in terms of the academic performance of the students, ongoing assessment of curriculum equivalence, academic integrity and other factors agreed upon by the two institutions.

C. Terms and Conditions of the Agreement

1. Trent University and Fleming College will identify the individuals and committees responsible for overseeing the administration of the agreement. Areas of oversight include: application procedures, courses, credit transfer, enrolment data, student success, promotion of the program, and other issues pertinent to the success of the joint program agreement

2. Fleming College will reserve seven (7) positions in the *Museum Management and Curatorship Graduate Certificate* program for eligible Trent students. Trent will notify Fleming of the successful candidates by mid-February each year. If the seven positions are not filled by Trent students, Fleming will offer the positions to other qualified applicants.

3. To apply for the joint program, students must have completed at least 10.0 credits towards their Trent degree, including the 1000-level introductory course and at least two additional credits in their major. Applicants must have a cumulative average of at least 75%, including mid-year grades in the year in which the application is made. Students considering applying must be able to meet the Honours degree requirements in their discipline(s) as laid out in the academic calendar. Application is by letter, which should include a discussion of why the applicant is interested in the program and any related background or experience relevant to the field.

4. This agreement provides two options for successful applicants to complete the Fleming College *Museum Management and Curatorship Graduate Certificate*: as an Emphasis within the Trent honours degree, or immediately following graduation.

a) Trent Honours Degree with an Emphasis in Museum Studies

Students admitted to the program register as full-time Fleming students during the third year of their honours program. Students who complete the three-semester graduate certificate with a minimum average of 70% will receive four 3000-level elective credits which are credited towards a Trent honours degree, but do not fulfill specific departmental requirements. The Trent University academic transcripts of students completing the program with an average of at least 65% in courses taken at Trent and 70% in courses taken at Fleming will contain the notation "with an Emphasis in Museum Studies." Graduates will also receive an Ontario College *Graduate Certificate in Museum Management and Curatorship* from Fleming College.

b) Completion of the *Museum Management and Curatorship Graduate Certificate* following the Trent Honours Degree

Students may also apply to complete the *Museum Management and Curatorship Graduate Certificate* immediately following their Trent degree. These students will have access to the seven spots reserved in the joint program for Trent students. Students completing the advanced certificate after graduation from Trent will not receive the "Emphasis in Museum Studies" on their transcript.




5. In the event that there are more than seven qualified applicants for the reserved positions in the program, selection will be on a competitive basis, with positions being awarded to students with the highest grades.

6. After eligibility for the program is confirmed by Trent, students are required to apply through the Ontario College Application Service and to pay the appropriate OCAS fee. Students pay community college fees for the year of the program. Students in the program have access to the library and faculty at Trent. Students may retain Trent affiliation by paying the requisite fees.

D. Review of the Agreement

The Agreement will be reviewed every three years or sooner in the event of major curriculum changes in either partner's program. This Agreement may be terminated by either party. In this case, notice of one year is required. In the event of termination of the Agreement, every effort will be made to ensure that students currently enrolled in the program will not be affected.

E. Signatures

	Trent University	Date	Fleming College	Date
Vice-President, Academic		5/3/12.		May 3/12
Dean/Program Chair				May 15/12