



MEMORANDUM OF UNDERSTANDING

between

**Faculty of Forestry,
University of British Columbia**

and

**The Sir Sandford Fleming College of Applied Arts and Technology,
Ontario College Diploma in Urban Forestry Technician Program**

PURPOSE

This Agreement formalizes the arrangements for graduates of the Ontario College Diploma in Urban Forestry Technician Program (hereafter called UF) offered by The Sir Sandford Fleming College of Applied Arts and Technology (hereafter called Fleming), who meet the entrance requirements set by the University of British Columbia (hereafter called UBC) and the Faculty of Forestry for the Bachelor of Urban Forestry Program (hereafter called BUF), to continue their studies in the BUF program at the Vancouver campus.

AGREEMENT

The transfer table included in Appendix 1 to this document recognizes exemptions from BUF courses that will be granted to UF graduates. To receive these exemptions, Fleming students must complete the Fleming Urban Forestry program with the Indigenous Perspective Designation with an overall program average grade of 70% or higher. Achieving the minimum program requirements is not a guarantee of admission to UBC, nor does UBC offer financial support of any kind.

UF graduates who have post-secondary course credits, in addition to those credits required to graduate from the UF program, may be granted additional exemptions or transfer credits in the BUF program. However, all students must successfully complete at least 60 credits in the BUF program, and otherwise meet all program requirements, in order to receive a BUF degree.

The BUF program agrees to honour the transfer arrangement in place at the time a UF graduate starts the BUF program, for as long as that individual remains a full-time student in the BUF program.

If a student transfers to a different degree program at UBC, transfer credits outlined in this Agreement may not apply to the new degree program. It is the student's responsibility to consult an academic advisor to determine whether transfer credits will be honoured by the new program.

The term of this Agreement is 5 years, dating from July 1 of the year in which this Agreement is signed. The Agreement may be extended beyond this with the support of both parties to this Agreement.



RESPONSIBILITIES OF PARTIES

1. Admissibility of any UF graduate to the BUF program remains the sole discretion of UBC.
2. Each party agrees to inform the other party in writing of any substantive changes to their curriculum that could affect the arrangements detailed in Appendix 1.
3. Each party agrees to collaborate on modifying the arrangements detailed in Appendix 1, as necessary, to accommodate changes to either curriculum.
4. Each party will consult with each other prior to launching any marketing initiatives (e.g., materials, joint events, media releases). These shall include, but not be limited to, use of the logos and/or name of the respective organizations. Content and form shall be approved by both parties prior to publication or release.
5. Each party may mention this Agreement in promotional materials and advertisements about their respective programs, during related special events and on their websites.
6. Each party agrees to support this Agreement by providing timely information to prospective applicants. Fleming agrees to permit opportunities for representatives of UBC to provide information to Fleming UF students about UBC and the BUF program.

LICENSED MARK

The parties may only use a Licensed Mark of the other party in accordance with the following conditions and upon written approval from the other party:

- (a) all proposed uses, advertisements and displays of the Licensed Mark must be approved in writing by the other party in advance; the parties shall, at their own expense, provide the other party with mock-ups, prototypes or other samples that depict how they intends to use, advertise or display the Licensed Mark;
- (b) the size and placement of the Licensed Mark shall be satisfactory to the other party and shall not imply that the other is a partner, subsidiary, affiliate or agent of the other party, or is in any other relationship with the party other than the arrangement contemplated in this Agreement;
- (c) to the extent that either party is provided with trade-mark use style guides, that party shall use the Licensed Mark in compliance therewith;
- (d) the Licensed Mark of either party shall not be combined with any one or more trade-marks or trade names of the other or any other third party so as to form a unitary mark and shall not be incorporated into any one or more trade-marks or trade names of either party;
- (e) either party's use of the Licensed Mark shall not imply that either party endorses the other;
- (f) the parties shall comply with trade-mark marking requirements in force from time to time in Canada and shall at a minimum include markings that provide public notice of the fact that



the use of the Licensed Mark is a licensed use and of the identity of the other party as the owner; and

- (g) the Licensed Mark shall only be used with respect to the arrangement contemplated in this Agreement and shall not be used in a context that reflects unfavourably upon either party, any products or services provided by either party or in a manner that diminishes or damages the goodwill in and to the Licensed Mark of either party.

LIABILITY

Neither party to this Agreement is liable to the other party for any negligent or wrongful act, either of commission or omission, of the other or of the student. Nothing in this Agreement is to be construed as either enlarging or diminishing any legal obligation or duty owed by one party to the other or to a third party.

INFORMATION DISCLOSURE AND PRIVACY

All parties acknowledge that each party is subject to its own jurisdiction's laws regarding information disclosure and/or privacy and that access to information in respect of this Memorandum of Understanding will be provided in accordance with those laws. The records transferred to or collected, created, maintained or stored under this Memorandum of Understanding by each party are subject to the access provisions of the relevant jurisdiction's laws and shall not be released unless the applicable law so requires.

In witness whereof, the parties hereto have offered their signatures:

Institution	Print Name	Title	Date	Signature
, University of British Columbia, through its Faculty of Forestry	Mark Crosbie	Associate University Counsel	Oct 31, 2022	
	Yale Loh	Treasurer	Oct 31, 2022	
The Sir Sandford Fleming College of Applied Arts and Technology	Sandra Dupret	Executive Vice President, Academic and Student Experience	Nov 14, 2022	

APPENDIX 1 TRANSFER TABLE OF COURSE EXEMPTIONS

UBC BUF - Exempted	Fleming UF Curriculum - Substituted Courses	Exempted UBC Credits
BIOL 121 Genetics, Evolution, and Ecology	FSTY 100: Dendrology II (45 hours)	3
UFOR 100 Greening the City	FSTY 82: Greenspace Management (60 hours)	3
APBI 200 Introduction to Soil Science	NATR 97: Urban Soil (45 hours) AND GEOL 39 Surficial Geology (45 hours)	3
DES 130 Design, Culture, Ecology or DES 230 Sustainability by Design	FSTY 104: Urban Timber Salvage (45 hours)	3
FRST 200 Forest Biology I	FSTY 7: Dendrology (60 hours) AND FSTY 60: Tree Sciences & Practices (45 hours) AND FSTY 76: Woody Plant Propagation (45 hours)	3
FRST 210 Forest Biology II	FSTY 7: Dendrology (60 hours) AND FSTY 60 Tree Sciences & Practices (45 hours) AND FSTY 76: Woody Plant Propagation (45 hours)	3
FRST 201 Forest Ecology	FSTY 103: Forest Ecology and Silvics (45 hours)	3
UFOR 220 Urban Forest Inventory and Assessment	FSTY 82: Greenspace Management (60 hours)	3
UFOR 231 ¹ Statistical Methods for Urban Forestry	MATH 134: Urban Forest Data Analysis (45 hours) AND MATH 63: Applied Mathematics in Natural Resource Sciences (45 hours)	3
FRST 232 ² Computer Applications in Forestry	COMP 491: Urban Forest Data Analysis (45 hours)	3
WOOD 225 Communications Strategies	COMM 248 ³ : Effective Report Writing (45 hours) OR COMM 131: Critical Thinking and Communication (45 hours)	3
UFOR 300 Arboriculture Principles & Practice	FSTY 99: Tree Health Management (90 hours) AND FSTY 58: Arboriculture Skills and Techniques (90 hours)	3
CONS 340 Introduction to GIS for Forestry and Conservation	NATR 130: Watershed Management (45 hours) AND GEOM 112: GIS Applications in Urban Forestry (45 hours)	3
CONS 370 Aboriginal Forestry	INDG ⁴ 49: Introduction to Indigenous Perspectives (45 hours) AND INDG128: Introduction to Indigenous Knowledges (45 hours)	3
UFOR 495 Urban Biodiversity	FIWI 50: Urban Wildlife Habitat Management (45 hours)	3
	Total:	45 credits

1 Course under development

2 Restricted Elective in the BUF Program at UBC

3 COMM 248 will replace COMM 131 in 2023

4 Note, subject code changed from GNED to INDG September 1, 2022. These courses are therefore equivalent to GNED 49 and GNED 128.