



ARTICULATION AGREEMENT:

**ONTARIO COLLEGE DIPLOMA IN PARALEGAL
TO
BACHELOR OF ARTS (HONOURS), CRIMINOLOGY**

BETWEEN

**THE SIR SANDFORD FLEMING COLLEGE OF APPLIED ARTS AND
TECHNOLOGY**

AND

TRENT UNIVERSITY

ORIGINAL AGREEMENT DATE: OCTOBER, 2023

The Sir Sandford Fleming College of Applied Arts and Technology's

Ontario College Diploma in Paralegal

to

Trent University's

Bachelor of Arts (Honours), Criminology

This agreement establishes the principles, guidelines and procedures governing admission and assessment of selected qualified students to enter Trent University on an advanced standing basis, subsequent to the successful completion of the Ontario College Diploma in Paralegal at the Sir Sandford Fleming College of Applied Arts and Technology (Fleming College).

1. PURPOSE

- 1.1. The purpose of this agreement is to provide qualified graduates of Fleming College's Paralegal Diploma program with a seamless option for continuing their education in the Criminology program at Trent University.

2. ROLES AND RESPONSIBILITIES

2.1. Student Supports

Trent's program faculty will support incoming students by providing them with relevant information related to their program.

2.2. Admissions

The Admissions Office at Trent University will be responsible for ensuring that eligible students will be awarded credit transfers as stated in the agreement.

2.3. Recruitment and Marketing

Recruitment and Marketing representatives at Trent University will be responsible for promoting the articulation pathway and recruiting students.

2.4. Students

Through communication with program faculty and orientation sessions, students will be advised to consult academic advisors to ensure they are successfully completing program requirements.

3. TERMS AND CONDITIONS OF THE AGREEMENT

- 3.1. Graduates of Fleming College's Paralegal Diploma will be granted 6.0 credits toward a 20.0 credit Bachelor of Arts (Honours) in Criminology at Trent University.
- 3.2. Upon successful admission to Trent University, students are required to complete an additional 14.0 credits to meet degree requirements.
- 3.3. Students who have graduated from Fleming College's Paralegal Diploma program, who commenced studies since Fall 2018, will be awarded the full 6.0 credits provided they meet admission requirements listed under

Section 4 of this agreement. Students commencing studies prior to this term will be evaluated for transfer credits on a course-by-course basis.

4. **ADMISSION REQUIREMENTS**

4.1. To qualify for this agreement, students must have:

- Successfully completed Fleming College’s Paralegal Diploma;
- A minimum overall average of 75%.

4.2. Students must meet all specific admission and enrollment standards, and requirements for the program. Students will be accepted subject to capacity, if applicable.

5. **TRANSFER OF CREDITS**

5.1. Students who are eligible, graduating from Fleming College’s Paralegal Diploma program with a minimum average of 75%, will be granted 6.0 credits toward the successful completion of a 20.0 credit Bachelor of Arts (Honours) in Criminology at Trent University. Credits will be transferred as follows:

| Courses completed at Fleming College | Course equivalencies at Trent University | Credits received |
|---|--|-------------------------|
| LAWS 207 – Business and Contract Law in the Legal Profession (45 hours) | ADMN 3250H – The Legal Environment of Business | 0.5 |
| LAWS 245 – Introduction to Canadian Justice for Legal Professionals (45 hours) | FRSC 1100H – Introduction to Canadian Justice | 0.5 |
| INDG 49 – Introduction to Indigenous Studies (45 hours) | INDG 1001H – The Foundation for Reconciliation | 0.5 |
| SOCI 36 – Introduction to Psychology (45 hours) | PSYC 1020H – Introduction to Psychology Part 1: Experimental and Biological Bases of Behaviour | 0.5 |
| SOCI 123 – Introduction to Sociology (45 hours) | SOCI 1001H – Introduction to Sociology I: Critical Foundations | 0.5 |
| COMM 201 – Communications I (45 hours) | WRIT 1001H – Write in Time | 0.5 |
| LAWS 53 – Legal Research and Writing (45 hours); LAWS 36 – Human Rights and Employment Law (30 hours); BUSN 47 – Small Business Strategies (30 hours) | 0.5 unassigned Business Administration credit at the 2000 level | 0.5 |
| LAWS 43 – Introduction to Political Science and Public Administration (45 hours) | 0.5 unassigned Political Studies credit at the 1000 level | 0.5 |
| GNEG 154 – The Diversity Lens (45 hours) | 0.5 unassigned Sociology credit at the 1000 level | 0.5 |
| LAWS 39 – Administrative Law (30 hours); LAWS 112 – Provincial Offences (45 hours) | 0.5 unassigned Arts credit at the 1000 level | 0.5 |
| Completion of all other program components | 1.0 unassigned Arts credit at the 1000 level | 1.0 |

5.2. As these credits recognize areas covered in Fleming College’s Paralegal Diploma program rather than the completion of Trent University courses, numerical grades will not be recorded on the Trent transcript. Completion of these credits will be recognized with a pass grade.

6. PROGAM AND GRADUATION REQUIREMENTS

- 6.1. Upon admission to the Bachelor of Arts (Honours) at Trent, students must satisfy all general education, graduation and major requirements as outlined in the University’s undergraduate calendar. If a student does not have the foundation or skills to enroll in an upper-level course because of a lack of the appropriate introductory course(s), any necessary prerequisite course(s) will be required.
- 6.2. If a student transfers to a different degree program, all transfer credits outlined in this agreement may not apply to the new degree program. It is the student’s responsibility to consult an academic advisor, and to notify the Registrar’s Office of any program changes.
- 6.3. To satisfy the requirements of Trent’s Bachelor of Arts (Honours) in Criminology, students will need to complete specific courses to meet program requirements in addition to the courses they have already been granted from Fleming College. Program requirements are subject to change annually and the Academic Calendar should be consulted for all degree requirements and regulations.
<http://www.trentu.ca/calendar>.

| Program Requirements | Courses Granted Through Transfer Equivalency | Courses Students Still Need to Take |
|---|---|---|
| 5.0 CRIM credits consisting of CRIM 1615H, 2616H, 2617H, 2618H, 2619H, 3617H, 3650H, 3660H, 4220H, and 4230H | --- | CRIM 1615H, 2616H, 2617H, 2618H, 2619H, 3617H, 3650H, 3660H, 4220H, and 4230H |
| 2.0 CRIM credits at the 3000 level or beyond in addition to the above | --- | 2.0 CRIM credits at the 3000 level or beyond in addition to the above |
| 0.5 FRSC credit consisting of FRSC 1100H | FRSC 1100H | --- |
| 1.0 INDG credit consisting of INDG 1001H and 3201H | INDG 1001H | INDG 3201H |
| 3.0 SOCI credits consisting of SOCI 1001H, 1002H, 2220H, 2610H, 4110H, and 4270H | SOCI 1001H | SOCI 1002H, 2220H, 2610H, 4110H, and 4270H |
| 0.5 WRIT credit consisting of WRIT 1001H | WRIT 1001H | --- |
| 8.0 additional credits | ADMN 3250H; PSYC 1020H; 0.5 unassigned ADMN 2000 level; 0.5 unassigned POST 1000 level; 0.5 unassigned SOCI 1000 level; 1.5 unassigned ARTS 1000 level | 4.0 additional credits |
| General University Requirements | | |
| A minimum of 7.0 credits at the 3000 or 4000 level | 0.5 assigned through transfer credit | 6.0 required above; Minimum 0.5 additional required |
| A minimum of 3.0 credits with a grade of 60% leading to majors in a different discipline | Fulfilled through transfer credit | --- |
| Maximum of 7.0 credits at the 1000 level | 5.0 assigned through transfer credit | 1.0 required above; Maximum 1.0 additional permitted |
| Minimum of 0.5 credit from the Approved Indigenous Course List | INDG 1001H | --- |

- 6.4. Students are encouraged to complete CRIM 1615H – Introduction to Criminology and/or SOCI 1002H – Introduction to Sociology II: Exploring Social Life in the summer term prior to entering Trent University for greater upper-year course options in the first year of full-time studies.

- 6.5. Completion of required courses will vary on an individual basis based on the flexibility and course options within the Bachelor of Arts (Honours) degree and specific program chosen. Students must achieve the following to fulfill Trent University degree requirements:
- i. A maximum of 7.0 credits at the 1000 level can count towards the degree;
 - ii. A maximum of 1.0 credit with a D grade (50-59%) in courses in a major or each joint-major or minor;
 - iii. At least 0.5 credit from the Approved Indigenous Course List;
 - iv. 7.0 credits completed at the 3000 or 4000 level for an Honours degree, or 4.0 credits completed at the 3000 or 4000 level for a General degree, through both program requirements and general elective options;
 - v. An overall minimum average of 65% in Trent University courses to obtain an Honours degree, or an overall minimum average of 60% in Trent University courses to obtain a General degree;
 - vi. The maximum credits in a discipline that can count towards the degree is 8.0 (General degree) or 13.0 (Honours degree).

Note: It is recommended that students transferring into the Bachelor of Arts (Honours) in Criminology meet with an Academic Advisor at Trent University prior to completing any course selections.

7. IMPLEMENTATION AND REVIEW

This agreement is subject to review whenever either party makes curricular changes that impact the agreement. When a change occurs, the program departments will notify their respective articulation designates so that the agreement can be updated. Articulation designates at each institution will review the agreement annually to ensure it is current. This Agreement may be terminated by either party. In this case, notice of one year is required. In the event of termination of the Agreement, every effort will be made to ensure that students currently enrolled in the program will not be impacted.

8. ACCEPTANCE OF AGREEMENT

We, the undersigned, as the representatives of Trent University and the Sir Sandford Fleming College of Applied Arts and Technology hereby demonstrate our commitment to full implementation of the Agreement.

For, and on behalf of,
Trent University



Dr. Mark Skinner
Dean, Humanities and Social Sciences

November 6, 2023

Date



Dr. Michael Khan
Provost & Vice-President Academic

November 14, 2023

Date

For, and on behalf of,
The Sir Sandford Fleming College of Applied Arts and
Technology



Dr. Brett Goodwin
Executive Vice President, Academic and Applied
Research and Innovation

December 12, 2023

Date