

September 8, 2025

Dear David,

RE: Transfer Credit Articulation

The enclosed *Transfer Credit Articulation Statement* provides details with regards to the articulation of Sir Sandford Fleming College's Hospitality - Hotel & Restaurant Operations 2Yr Diploma program toward Athabasca University's Bachelor of Commerce (Post Diploma), Bachelor of Management 3Yr (Post Diploma), Bachelor of Human Resources Labour Relations (Post Diploma), Bachelor of Professional Arts, and Bachelor of Science (Post Diploma) programs.

AU applicants who have completed the above-mentioned program/s at your institution before or after the specified date may receive the same credit depending upon the content of the program. It is important to note that the articulation is based on the program content at the time of the review and changes to your program will affect credit awarded. Please inform us of any program changes so we can ensure your articulation reflects current data.

The enclosed *Statement* provides instructions for students who wish to take advantage of this articulation.

If your institution requires further information or clarification about the articulation or *Statement*, please contact: The Articulations Unit, in the Office of the Registrar, via email at: articulate@athabascau.ca.

Student inquiries can be directed to our Learner Support Services, at 1-800-788-9041 or through the online contact form found at: [Learner Support Services](#).

We look forward to serving your students through this new articulation opportunity, as well as working with you and your colleagues in the future.

Sincerely,

Jennifer Robertson

Jennifer Robertson,
Associate Registrar, Transfer Credit Services
Enclosure

CC: Lynne Rabak, Program Director, Bachelor of Professional Arts, Athabasca University
Eric Strikwerda, Program Director, Bachelor of Human Resources and Labour Relations, Athabasca University
Richard Dixon, Dean, Faculty of Business, Athabasca University
Roland Treu, Program Director, Bachelor of Science, Athabasca University
Stella George, Program Director, Bachelor of Science, Athabasca University
Partnerships and Collaborations, Marketing and Recruitment, Athabasca University

This Statement dated September 8, 2025 details transfer credit that

THE GOVERNORS OF ATHABASCA UNIVERSITY

A body operating in Alberta, Canada
(hereinafter referred to as "Athabasca University")

awards for specific Courses, Programs, and/or Designations completed at or through

SIR SANDFORD FLEMING COLLEGE

A body operating in Canada

Toward specified Athabasca University degrees, as stipulated in the table below:

Course, Program, or Designation completed	Program Year/Month	Transfer Credit awarded toward	Credits
Hospitality – Hotel & Restaurant Operations 2Yr Diploma	202309	Bachelor of Commerce (Post Diploma)	30 Credits
Hospitality – Hotel & Restaurant Operations 2Yr Diploma	202309	Bachelor of Commerce (Post Diploma) Plus Major	30 Credits
Hospitality – Hotel & Restaurant Operations 2Yr Diploma	202309	Bachelor of Management 3Yr (Post Diploma)	30 Credits
Hospitality – Hotel & Restaurant Operations 2Yr Diploma	202309	Bachelor of Human Resources Labour Relations (Post Diploma)	30 Credits
Hospitality – Hotel & Restaurant Operations 2Yr Diploma	202309	Bachelor of Science (Post Diploma)	30 Credits *



Hospitality – Hotel & Restaurant Operations 2Yr Diploma	202309	<p>Bachelor of Science (Post Diploma) with Majors:</p> <ul style="list-style-type: none"> • Applied Mathematics (APMT) • Computing and Information Systems (CIS) • Biological Sciences (BIOS) 	30 Credits *
Hospitality – Hotel & Restaurant Operations 2Yr Diploma	202309	<p>Bachelor of Professional Arts:</p> <ul style="list-style-type: none"> • Human Services Major (HSRV) • Criminal Justice Major (CRJS) • Governance Law & Management Major (GLM) • Communication Studies Major (CMNS) 	60 Credits

***Students may receive up to 30 additional credits on a course-by-course basis, providing that courses in the diploma fulfill requirements of AU’s BSc (PD) Programs.**

The above articulation is based on Athabasca University (AU) regulations and information as provided by Sir Sandford Fleming College that was deemed accurate by AU at the date of this agreement. Students who have completed the above-mentioned program before or after the credential year noted may have their credit adjusted if the program completed differs from the program presented for articulation.

It is the responsibility of each party to inform the other of any substantive changes that may impact the articulation in any way. This includes but is not limited to changes in course curriculum; course numbering; course level of study; program or designation component and or requirements; and program or designation regulations. The Athabasca University Office of the Registrar should be notified in writing of these or other changes of a similar nature at least six (6) months before the effective date of the change(s).

AU may, at its sole discretion, issue a new Transfer Credit Articulation Statement to supersede this Statement.



INSTRUCTIONS TO PROSPECTIVE STUDENTS

Each Student's transfer credit award is based on an Athabasca University assessment of the individual's post-secondary transcripts to ensure the maximum amount of allowable transfer credit is awarded. Using the Articulation above as a framework, qualified and experienced assessors review each individual's transcript(s) to determine the number of transfer credits to be awarded, how those transfer credits fit into the Student's Athabasca University Program, and what, if any, Athabasca University courses the student is allowed (or not allowed) to take to satisfy the remaining degree requirements.

To qualify for a transfer credit award based on the Articulation above, a student will:

1. Apply for admission to Athabasca University.
2. Pay to Athabasca University the General Admission Fee and Evaluation Fee as provided in the Calendar; and
3. Arrange for relevant educational providers to send official transcripts directly to the Athabasca University Office of the Registrar.

Athabasca University will notify the student of the official transfer credit award.

Students are encouraged to discuss program planning and course selection with our Learner Support Services Advising Team, at 1-800-788-9041 or through the online contact form found at: [Learner Support Services](#).

