

MEMORANDUM OF UNDERSTANDING

between:

**Faculty of Forestry,
University of British Columbia**

and:

**Urban Forestry Program
School of Environmental & Natural Resource Sciences
Fleming College**

PURPOSE

This agreement formalizes the arrangements for graduates of the 2-year Urban Forestry Program (hereafter called the UF Program) offered by Fleming College, who meet the entrance requirements set by the University of British Columbia (UBC) and the Faculty of Forestry for the Bachelor of Urban Forestry Program (hereafter called the BUF Program), to continue their studies in the BUF Program.

AGREEMENT

The transfer table included in Appendix 1 to this document recognizes exemptions from BUF courses that will be granted to UF graduates. The BUF program map for UF students included in Appendix 2 indicates the schedule UF graduates would follow to complete the BUF program.

UF graduates who have post-secondary course credits, in addition to those credits required to graduate from the UF program, may be granted additional exemptions or transfer credits in the BUF program. However, all students must successfully complete at least 60 credits in the BUF program, and otherwise meet all program requirements, in order to receive a BUF degree.

The BUF program agrees to honour the transfer arrangements that are in place at the time a UF graduate starts the BUF program, for as long as that individual remains a full-time student in the BUF program.

The term of this agreement is 5 years, dating from July 1 of the year in which this agreement is signed. The agreement may be extended beyond this with the support of both parties to this agreement.

RESPONSIBILITIES OF PARTIES

1. Admissibility of any UF graduate to the BUF program remains the sole discretion of UBC.
2. The parties agree to review the arrangements two years after the first UF graduate has begun studies in the BUF program.
3. Each party to this MOU agrees to inform the other party of any substantive changes to their curriculum that could affect the arrangements detailed in Appendices 1 and 2.
4. Each party agrees to collaborate on modifying the arrangements detailed in Appendices 1 and 2, as necessary, to accommodate changes to either curriculum.
5. Fleming College and the University of British Columbia will consult with each other prior to launching any marketing initiatives and fund raising initiatives (eg. materials, joint events, media releases) for this program. These shall include, but not be limited to, use of the logos and/or name of the respective organizations. Content and form shall be approved by both parties prior to publication or release.

LICENSED MARK

The parties may only use a Licensed Mark of the other party in accordance with the following conditions and upon written approval from the other party:

- (a) all proposed uses, advertisements and displays of the Licensed Mark must be approved in writing by the other party in advance; the parties shall, at their own expense, provide the other party with mock-ups, prototypes or other samples that depict how they intends to use, advertise or display the Licensed Mark;
- (b) the size and placement of the Licensed Mark shall be satisfactory to the other party and shall not imply that the other is a partner, subsidiary, affiliate or agent of the other party, or is in any other relationship with the party other than the arrangement contemplated in this Agreement;
- (c) to the extent that either party is provided with trade-mark use style guides, that party shall use the Licensed Mark in compliance therewith;
- (d) the Licensed Mark of either party shall not be combined with any one or more trade-marks or trade names of the other or any other third party so as to form a unitary mark and shall not be incorporated into any one or more trade-marks or trade names of either party;
- (e) either party's use of the Licensed Mark shall not imply that either party endorses the other;
- (f) the parties shall comply with trade-mark marking requirements in force from time to time in Canada and shall at a minimum include markings that provide public notice of the fact that

the use of the Licensed Mark is a licensed use and of the identity of the other party as the owner; and

- (g) the Licensed Mark shall only be used with respect to the arrangement contemplated in this Agreement and shall not be used in a context that reflects unfavourably upon either party, any products or services provided by either party or in a manner that diminishes or damages the goodwill in and to the Licensed Mark of either party.

LIABILITY

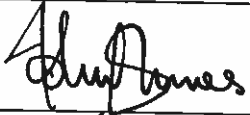

Each party shall indemnify and hold harmless the other party in connection with any liabilities, claims, losses, costs, damages, charges and expenses whatsoever, including reasonable legal fees, in any way caused by or arising from the performance or non-performance of its obligations under this Agreement, any negligent act or omission, or any breach of any representation, warranty or covenant.

Neither party to this Agreement is liable to the other party for any negligent or wrongful act, either of commission or omission, of the other or of the student. Nothing in this Agreement is to be construed as either enlarging or diminishing any legal obligation or duty owed by one party to the other or to a third party.

INFORMATION DISCLOSURE AND PRIVACY

All parties acknowledge that each party is subject to its own jurisdiction's laws regarding information disclosure and/or privacy and that access to information in respect of this Memorandum of Understanding will be provided in accordance with those laws. The records transferred to or collected, created, maintained or stored under this Memorandum of Understanding by each party are subject to the access provisions of the relevant jurisdiction's laws and shall not be released unless the applicable law so requires.

In witness whereof, the parties hereto have offered their signatures:

Institution	Print Name	Title	Date	Signature
Faculty of Forestry, University of British Columbia	Dr. John Innes	Dean	14.4.16	
School of Environmental & Natural Resources Sciences, Fleming College	Dr. Linda Skilton	Dean/Principal	5.5.16	

APPENDIX 1 TRANSFER TABLE OF COURSE EXEMPTIONS

UBC BUF - Exempted	Fleming College UF - Substituted Courses	Exempted UBC Credits
UFOR 100 Greening the City: An Introduction to Urban Forestry	FSTY 82 Greenspace Management AND LAWS 249 Urban Forestry - Municipal Context	3
SOCI 100A or 100B or SOCI 200 level Introduction to Sociology	SOCI 61 Sociology of Work OR SOCI 59 Social Psychology (preferred)	3
APBI 200 Introduction to Soil Science	NATR 97 Urban Soils	3
FRST 200 Forest Biology I	FSTY 7 Dendrology AND FSTY 60 Tree Sciences & Practices AND FSTY 76 Woody Plant Propagation	3
FRST 210 Forest Biology II	FSTY 7 Dendrology OR FSTY 60 Tree Sciences & Practices OR FSTY 76 Woody Plant Propagation	3
FRST 211 Forest Classification & Silvics	FSTY 10 Forest Ecology and Silvics	3
FRST 270 Community Forests and Community Forestry	FSTY 83 Trees, People and Community	3
FRST 231 Introduction to Biometrics	MATH 134 Statistics - U level	3
WOOD 225 Communications Strategies	COMM 131 Critical Thinking and Communication AND GNEB 107 Conflict Management and Negotiation	3
UFOR 300 Arboriculture Principles & Practice	MECH 45 Operation/Maintenance of Equip AND FSTY 32 Plant Health Care AND FSTY 58 Arboriculture Skills and Techniques	3
FRST 307 Biotic Disturbances	FSTY 11 Forest Entomology and Pathology	3
CONS 340 Introduction to GIS for Forestry and Conservation	COMP 491 Urban Forestry Information Technology AND GEOM 112 GIS Applications in Urban Forestry	3
GEOB 103 Our Changing Environment: Water and Landscapes ¹	GEOL 39 Surficial Geology	3
MATH* 100, 102, 104, or 190 ¹	MATH 63 Applied Math AND MATH 111 Algebra	3
	Total:	42 credits (14 3-credit UBC courses)

¹ Restricted electives in the BUF program (year 1&2)

APPENDIX 2 SUGGESTED SCHEDULE FOR UF GRADUATES

This is a suggested schedule for UF graduates. Some courses are offered in both terms (in bold), therefore students have some additional flexibility in their schedules. Courses in brackets represent optional scheduling.

Fleming College UF		UBC BUF – MINOR IN URBAN GREENSPACE MANAGEMENT									
1st Year	2nd Year	3rd Year		4th Year		5th Year					
		Term 1	Term 2	Term 1	Term 2	Term 1	Term 2	Term 1	Term 2	Term 1	Term 2
		BIOL 111	CONS 200	FRST 305	FRST 239	UFOR 403	UFOR 401 (6 cr.)				
		BIOL 121	ECON 101	FRST 320	FRST 318	LARC 444	CAPSTONE				
		CONS 210	ENGL 100 level	CONS 481	COMM 388	FRST 395	UFOR 402				
		FRST 201	ENDS 221	SOCI 360A	(CONS 491)	2 Electives	CONS 491				
		UFOR 200	FRST 443	FRST 411	(UFOR 402)						
					UFOR 400 (1wk in April)						
Fleming College UF		UBC BUF – MINOR IN LANDSCAPE AND RECREATION PLANNING									
1st Year	2nd Year	3rd Year		4th Year		5th Year					
		Term 1	Term 2	Term 1	Term 2	Term 1	Term 2	Term 1	Term 2	Term 1	Term 2
		BIOL 111	CONS 200	FRST 320	FRST 490	UFOR 403	UFOR 401 (6 cr.)				
		BIOL 121	ECON 101	CONS 481	LARC 415	LARC 440	CAPSTONE				
		CONS 210	ENGL 100 level	SOCI 360 A	CONS 491	LARC 444	UFOR 402				
		FRST 201	ENDS 221	ENDS 231	(FRST 434)	2 Electives	FRST 434				
		UFOR 200	FRST 443	LARC 316	(UFOR 402)						
					UFOR 400 (1wk in April)						