

**TRENT UNIVERSITY/FLEMING COLLEGE
STEERING COMMITTEE MEETING**

Minutes of October 21, 2015

DATE: October 21, 2015
 TIME: 10:00am to 12:00 pm
 LOCATION: Trent University – Symons Campus

PRESENT: Trent University:
 Cathy Bruce, Bruce Cater, Holger Hintelmann, Tracy Al Idrissi, Steve Jones (for Kent Stringham), Jacqueline Muldoon, Joe Muldoon, Tom Whillans, Kevin Whitmore, Kirsten Woodend and Hailey Wright

Fleming College:
 David Baker, Kathleen Cobb, Carol Kelsey, Judith Limkilde, Maxine Mann, Darryl Papke, Laurel Schollen and Linda Skilton

REGRETS: Moira Howes (Trent), Susan Kloosterman (Fleming), Brenda Pander Scott (Fleming)

DISCUSSION ITEMS		ACTION BY
1.	<p>INTRODUCTIONS:</p> <ul style="list-style-type: none"> • Jacqueline Muldoon, Interim Provost and Vice-President, Academic at Trent University, and Laurel Schollen, Vice-President, Academic at Fleming College, welcomed everyone and roundtable introductions made. • Jacqueline provided updates regarding the recent approval of a project proposal to ONCAT. <ul style="list-style-type: none"> ○ Based on the success of the current University Transfer (UT) program between Trent and Fleming; ○ Will work to expand the course offerings within the program to ensure credits transferred to Trent are more usable towards degree requirements. ○ Fleming has completed meetings regarding program development. ○ Project has a March 31, 2016 deadline. ○ The project will meet in December with project team leads from similar ONCAT funded projects occurring at York/Seneca and UOIT/Durham to identify best practices. Interest in exploring more ONCAT funded projects in the future. 	
2.	<p>ADMISSION & ENROLMENT UPDATES:</p> <ul style="list-style-type: none"> • Kevin Whitmore, Director, Admissions and Recruitment at Trent University, shared updates regarding students transferring from Fleming to Trent. 	

	<ul style="list-style-type: none"> ○ Approximately 140 students from Fleming accepted offers for the 2015-fall intake – in line with the 2013 and 2014 fall intakes. This past fall, Trent received 390 applications from Fleming graduates ○ Top 3 performing pathways for 2015 fall were Environmental and Resources Studies/Sciences, University Transfer, and Business Administration. ○ Majority of transfer students declared majors at Trent in Social Work, Psychology, Nursing, Environmental Science and Biology. • It was determined that there was no Fleming PN to Trent RPN student transfers. Commitment to increase marketing and visibility through both institutions to promote opportunities. • Kevin Whitmore comments that results show that Fleming students entering Trent have one of the highest entrance averages across transfer students. Request to generate entry grades again to see if this data is still relevant. Further comment that Fleming students are maintaining higher grade averages than other transfer students. Follow up on cumulative GPA upon graduation of Fleming graduates in comparison to other college transfer students. • Darryl Papke, Manager of Admissions at Fleming College, spoke of enrolment in top partnering programs. <ul style="list-style-type: none"> ○ University Transfer (UT) redirect initiative enrolled 5 of 6, opposed to the 30 of 50 referrals last year. ○ Ecological Restoration (ERJ) has been stable over 3/4 years with 40 students currently registered. ○ Preparatory Health Science (PHS) currently has 50 students enrolled. ○ Several students completing either the GIS or Museum Curatorship and Management emphasis options. ○ Darryl noted that there is a strong flow through of Trent students to post-graduate programming at Fleming. • Suggestion made to look into PHS pathway to Biomedical Science 	<p>Pathway departments</p> <p>Steve Jones/Institutional Research at Trent</p> <p>Hailey Wright (Trent)/David Baker (Fleming)</p>
3.	<p>PROGRAM UPDATES:</p> <p>a) Bachelor of Science in Nursing and P.N. to BScN</p> <ul style="list-style-type: none"> • Kirsten Woodend, Dean, School of Nursing at Trent, noted that there were 1,551 applications to the collaborative BScN program with 681 offers issued (up 57) and 142 acceptances to the program with a target to fill the 120 seats. • Kirsten announced that Trent/Fleming instructors will lead the Nurse Practitioner program and the Queen's University MScN and the departments are currently working on distributing the instructional workload. • Kirsten discussed the use of the CASPER program as a screening tool that Trent will be utilizing by 2017. Kirsten mentioned that this was 1 year following implementation at many other post-secondary institutions to allow Trent to avoid issues that may have arisen from the initial roll out. The updated strategic plan for the Trent/Fleming School of Nursing has been posted on the website. New space will be unveiled in early 2016 	

<p>that includes research and examination spaces – this has been partially funded by Queen’s as they required additional space for the MScN.</p> <ul style="list-style-type: none"> • Collaborating to develop better promotion of the articulation agreement between Fleming/Trent with aim to expand the agreement to develop a bridge that would transition students seamlessly into 3rd year at Trent – these courses would be completed at Fleming. <p>b) Ecological Restoration, Geographic Information Systems (GIS) & Environmental Geoscience</p> <ul style="list-style-type: none"> • Holger Hintelmann, Dean, Science, Trent, spoke of the proposed joint program that was being explored between Trent and Fleming in Environmental Geoscience (2+2). <ul style="list-style-type: none"> ○ Due to requirements of 1st year courses, this became too complex, a decision was made to step back from the joint program, and Trent will develop the degree in Environmental Geoscience with an option to add 1 year following graduation at Fleming to obtain a professional certificate. ○ Will complete an articulation agreement that allows Fleming students to come to Trent and complete the degree in 3 years. • The GIS emphasis is expanding to include Archaeology students at Trent to have the option to enrol in the program. Note: Since the meeting was held Trent’s Biology department has declined inclusion. • Holger mentioned that Trent is working towards a new degree in Conservation Biology. <ul style="list-style-type: none"> ○ Linda Skilton, Dean/Principal, School of Environmental and Natural Resource Sciences at Fleming, noted that there are matches with Fleming programming (particularly Fleming’s Fish and Wildlife Technology/Technician diplomas). ○ A joint degree option may be possible, particularly with the co-ops now offered at Fleming. • Tom Whillans, from Trent’s Environmental and Resource Sciences department, spoke of the Ecological Restoration 2 + 2 degree. <ul style="list-style-type: none"> ○ From the date of entrance into the program, students are enrolled at both institutions and in their 4-year study period earn a Fleming diploma and Trent degree upon successful completion. ○ Currently there are 40 students (program capacity is 60) enrolled and historically 20 transfer through to Trent. Incoming class to Trent for fall 2016 is currently projected to be 30 students. ○ Both institutions are slated to undergo ministry review for the programs, suggestion to propose a joint review instead of two reviews conducted separately ○ Concern was raised regarding the application process for students into the program and that there is some confusion regarding applications being processed through OCAS as opposed to OUAC. Committee suggestion that both institutions work with communications to ensure this message is clear and avoids students submitting an application to both institutions. Kirsten noted that the process is the same for the joint Nursing program with Fleming. 	<p>Holger to take suggestion back to program working group</p> <p>To be coordinated through Vice-President Academic offices at Trent/Fleming</p>
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	<p>looking to develop articulation agreements with Fleming College for advanced standing entrance into the program. Potential pathways from (for no earlier than Fall 2017 entry):</p> <ul style="list-style-type: none"> - University Transfer - Ecosystem Management - Outdoor Adventure Education - Early Childhood Education - Educational Assistant <ul style="list-style-type: none"> o The program requires that students self-identify as Indigenous/First Nations, Metis or Inuit o The suggestion was made to assess potential pathway programs to determine if eligible students are registered in the programming to support implementation of a pathway. • Cathy stated a desire to look into development of a student scholarship for transfer students between Fleming – Trent, in particular within the BEd – Indigenous. 	<p>David Baker to research and advise Hailey Wright. Hailey to begin draft agreements with programs that already have equivalencies in database with Trent</p>
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<p>5.</p>	<p>FUTURE PARTNERSHIP GOALS</p> <ul style="list-style-type: none"> • Maxine Mann, Dean, School of Trades and Technologies at Fleming, is keen to see an expansion of partnerships between Business Administration departments. Currently existing pathways are going through processes for renewal – following successful updates efforts will be focused on expanding the partnerships. • Laurel Schollen, Vice-President Academic at Fleming noted a shift in addressing pathways at the design and front-end model of program development as a way to support a student mobility framework. Supportive of quality and preferred pathways over the quantity of pathways. • Linda Skilton noted desire to expand pathways from post-graduate certificates at Fleming into Masters Level programming at Trent. Committee supportive, conversation and brainstorming to continue to find most opportune program matches. • Linda mentioned an opportunity to establish partnership between the Environmental Technology/Technologist programs with Trent Water Sciences degree. Noted that new joint degree opportunities could be modeled off ERJ. • Trent will be hosting an information session on November 10 for students interested in pursuing Fleming’s Museum Management and Curatorship certificate either as an emphasis option or as a post-graduate opportunity. Darryl suggested we could also advertise the opportunity to complete the Cultural Heritage Management certificate along with this. Darryl and program coordinator will attend and lead session at Trent. 	<p>Follow up with Stephen Bocking, Trent</p> <p>Hailey to include both programs on flyer to students</p>
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	<ul style="list-style-type: none">• Interest in reviewing pathway opportunities from Fleming's Community and Justice Services programming to Trent, particularly into Psychology and Sociology.	Hailey and David to research opportunities
6.	<p>OTHER BUSINESS</p> <ul style="list-style-type: none">• Suggestion to hold next meeting first week in May, 2016. Meeting to be hosted at Fleming campus – date confirmation to follow. <p>MEETING ADJOURNED</p>	