



**Royal Roads**  
UNIVERSITY

## MEMORANDUM OF UNDERSTANDING REGARDING BLOCK TRANSFER

between

**Sir Sandford Fleming College of Applied Arts and Technology  
Peterborough, ON**

and

**Royal Roads University  
Victoria, BC**

This memorandum of understanding constitutes an agreement between Royal Roads University (RRU) and Sir Sandford Fleming College of Applied Arts and Technology (Fleming College). The participating units at the respective institutions are the School of Humanitarian Studies at RRU and the School of Justice and Community Development at Fleming College.

### Objective of the Agreement

RRU agrees to facilitate the block transfer of students from Fleming College with appropriate prerequisite qualifications into the third year of the Bachelor of Arts in Justice Studies at RRU. By this agreement, applicants from Fleming College who meet the requirements outlined below will be eligible for admission to RRU with full block transfer, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Arts in Justice Studies program. Entrance to all programs at RRU is on a competitive basis.

Successful completion of the:

- Community and Justice Services Diploma
- Custom Border Services Diploma
- Law Clerk Diploma
- Paralegal Diploma
- Police Foundations Diploma
- Protection, Security and Investigation Diploma

As a partner to this agreement, Fleming College agrees:

- to make information about this agreement and the RRU Bachelor of Arts in Justice Studies degree options available to students;
- to provide opportunity for representatives of RRU to visit appropriate forums at Fleming College to disseminate information about the RRU Bachelor of Arts in Justice Studies program;
- to notify RRU with as much lead time as possible of any curriculum changes to the diploma(s) outlined above.

As a partner to the agreement, RRU agrees:

- upon request and whenever it is possible, RRU will share aggregate information about yearly enrolment of Fleming College graduates in the Bachelor of Arts in Justice Studies program at RRU;
- to provide students from Fleming College holding a diploma as noted above academic acceptance into the third year of the Bachelor of Arts in Justice Studies at RRU, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Arts in Justice Studies program;
- whenever possible, to count any undefined transfer credits towards the Bachelor of Arts in Justice Studies requirements to prevent students having to unnecessarily take additional courses to qualify for graduation;
- to notify Fleming College, with as much lead time as possible, of any curriculum changes to the Bachelor of Arts in Justice Studies program;
- to notify Fleming College, with as much lead time as possible, about any anticipated or approved changes to the Bachelor of Arts in Justice Studies requirements.

## Liaison

Implementation of this agreement will be through the Registrar's Office at RRU and the Pathways Office at Fleming College, in consultation with the appropriate authorities in the respective programs.

## Term of the Agreement

This agreement shall be in place for a period of five years commencing August 1, 2016. At the end of this time, the agreement will be subject to review and renewal by RRU. If there are impediments to renewal, RRU will notify the transfer partner of the impediments, with the goal of negotiating a new agreement. Final approval of the agreement will remain with the President of RRU.

RRU retains the right to limit the number of students admitted under this agreement.

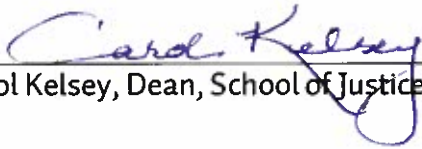
On behalf of Sir Sandford Fleming College of Applied Arts and Technology:



August 18, 2016

Laurel Schollen, Vice President Academic

Date

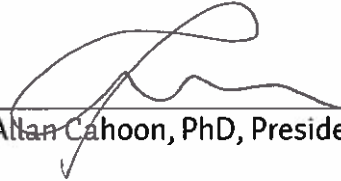


Aug 18/16

Carol Kelsey, Dean, School of Justice and Community Development

Date

On behalf of Royal Roads University:



08/18/2016

Allan Cahoon, PhD, President and Vice-Chancellor

Date