

**Fleming College**

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## MEMORANDUM OF UNDERSTANDING

Between

**Sir Sandford Fleming College of Applied Arts and Technology  
(Fleming)**

and

**Athlone Institute of Technology  
(AIT)**

This agreement is designed to outline future areas of cooperation that may enhance international education at the two institutions in addition to implemented agreements.

## **1. STUDENT EXPERIENCE ABROAD**

- a. Investigate ways to jointly and actively promote exchange opportunities to their students that may wish to participate under the Fleming/AIT "Student Exchange Agreement".
- b. Where practical support on a best effort basis short term field study/experience trips of students from one country to the other.
- c. Investigate ways that enable student interaction through joint classes and projects.
- d. Determine if it feasible to offer international internships or work placements to students covered under the student exchange agreement.

## **2. DEGREE COMPLETION AND ARTICULATION**

- a. Facilitate opportunities for degree completion and articulation agreements between the institutions outside of business.

## **3. ACADEMIC AND RESEARCH COLLABORATION**

- a. The scope of collaboration on academic and research activities may include the following:
  - i. Development and promotion of research collaboration in areas of mutual interest.
  - ii. Exchange of academic materials by both parties.
  - iii. Development and promotion of curriculum and course design, including training programs.
  - iv. Sponsoring co-operative seminars, workshops and other academic meetings on matters of mutual interest.
  - v. Staff development, including staff exchange and training.
  - vi. Other – as appropriate.
- b. The terms, costs and conditions of such collaborations as listed above will be negotiated and agreed upon by both parties prior to the initiation of the activity.

## **4. STAFF EXCHANGE (where practical)**

- a. Both institutions may offer opportunities for the exchange of staff engaged in teaching, research or administration and may nominate one or more of their staff members to participate in such an exchange.
- b. The home institution will forward applications from selected staff interested in participating in an exchange program. The host institution will, however, have the final authority to accept or reject any applicants.
- c. Where an exchange is initiated, the remuneration, salary, travel, accommodation and living expenses and health insurance, will be the responsibility of the home institution and the individual staff member, unless otherwise negotiated.
- d. The host institution agrees to provide working conditions and privileges which are at least equivalent to those afforded resident staff of that institution.
- e. A member of staff on exchange shall be permitted to work in accordance with their designated programs for professional development provided that these are consistent with the work practices and needs of the host institution.
- f. In the case of teaching and research staff members on exchange, there shall be a written agreement between the two institutions specifying the details of such an exchange in

respect to remuneration and all special facilities such a laboratory requirements, dedicated equipment etc.

- g. Staff, while on exchange, agree to abide by the laws of the host country.
- h. Other – as appropriate.

## 5. DURATION

- a. This agreement will operate from the date of signing for a period ending December 31, 2020 and may be subject to modification or revision by mutual agreement.
- b. This agreement is automatically renewable with the same terms and conditions for a further three years unless, written notification is given by either party 90 days prior to the termination date.
- c. Notwithstanding the above, either institution may terminate the agreement by giving written notice of no less than twelve months. The termination of the agreement should allow for any participating students, staff or faculty who have commenced at either institution at the date of termination to complete their approved activity.

## 6. ADMINISTRATIVE CONTACTS

AIT

Ms. Mary Simpson, Director of International  
Relations  
International Office

AIT

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Fleming

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SIGNATURES

For, and on behalf of,

Athlone Institute of Technology

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Professor Ciarán Ó Catháin

President

Date 09.02.2017



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Bhaile Átha Luain

**Athlone Institute of Technology**

For, and on behalf of,

Sir Sandford Fleming College of Applied Arts  
and Technology

  
\_\_\_\_\_

Judith Limkilde

Vice President Academic

02/22/2017

Date

  
\_\_\_\_\_

Maxine Mann

Dean, Schools of Business and Trades and  
Technology

02/22/2017

Date

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