

April 16, 2025

“Miigwewin” - Gifting Traditional Knowledge Holders

Background

It is customary practice to present a gift to Indigenous persons for sharing their traditional knowledge.

This process is titled “Miigwewin” which translates to “the art of giving”.

The Miigwewin gifting process has been approved by SMT as an exception in relation to waiving the employee / supplier forms for person(s) on the Indigenous Traditional Knowledge Holders Resource List.

Indigenous Traditional Knowledge Holders Resources List

The Indigenous Traditional Knowledge Holders Resource List has been started and will be maintained by Aboriginal Student Services. This is a living document so please contact VP Student Services office for the most up-to-date list. Please also send any recommendations that should be added to this list.

Human Resources vets the list (for conflict of interest etc.) and will continue to vet any additions made.

Miigwewin Gifting Process

Purpose: requisitioning a Miigwewin monetary gift for Indigenous persons for sharing their traditional knowledge. Examples of where this may take place could include a classroom, a student circle or an event.

Process:

1. The requisitioner completes the Miigwewin form and submits to Accounting within the stipulated Accounting processing timeframe.
 - a. It is the responsibility of the requisitioner to request payment within the necessary timeframe.
 - b. Requisitioner must ensure that the individual is on the Indigenous Traditional Knowledge Holders Resource List. Please contact VP Student Services office for the most up-to-date list or to made recommendations for additions.
 - c. Fleming College standard rates for this type of work are \$500/half day and \$800/day.
2. The cheque will be sent by Accounting to the requisitioner who will present to the Traditional Knowledge Holder.



FLEMING

Request For Miigwewin Payment Form

(Form is only to be used for payments to Indigenous Traditional Knowledge Holders)

| | | |
|--|--------------------------|---|
| Payable to (Individual's Full Name): | | |
| Address: | | |
| Telephone: | | |
| Purpose of Gift: Sharing their traditional knowledge in a classroom <input type="checkbox"/> a student circle <input type="checkbox"/> an event <input type="checkbox"/> other | | Amount: <input type="checkbox"/> \$500 per half day <input type="checkbox"/> \$800 per full day <input type="checkbox"/> Other: _____ |
| Date Knowledge Sharing occurred: | | |
| Send Cheque to: | | Requested Payment Date: |
| Account Number | Department Number | Amount |
| | | |

Requestor's Signature:

Budget Manager's Signature:

- ☐ As the Budget Manager for the above noted department, I verify that this Traditional Knowledge Holder is on Fleming's Indigenous Traditional Knowledge Holders Resources Listing.

Accounting use only: Vendor Number: