



# RESIDENCE COUNCIL MEMBER POSITION DESCRIPTION

**TERM:** Academic Year 2026-2027

**BENEFITS:** Residence Council General members will contribute to a positive and welcoming residence environment throughout the academic year, being seen as leaders amongst their peers. Residence Council General members will be granted early move in access to residence. Additional benefits of the position include job specific training, transferable skills, and professional development opportunities. Residence Council members will receive a free t-shirt and lunch on move in day.

**REPORT TO:** Residence Council members will report directly to the Residence Life Community Supervisor during Residence Move In and Orientation and the Residence Council President or designate throughout the academic year who will provide training, support, and assistance.

## POSITION PURPOSE

The Residence Council members act as leaders in residence to ensure that the Residence Council is representative of all residence students. The Residence Council will provide opportunities for students to become actively involved in the Residence, College, and local communities. The Residence Council will support with the development of programs in residence that allow for students to meet one another and develop a level of comfort in the residence environment.

## POSITION SUMMARIES

- Attend scheduled Residence Council meetings (biweekly)
- Plan and execute semesterly residence townhalls, wherein residence students are invited to bring forward concerns and questions in order for the council to advocate needs to residence leadership
- Establish, develop, and maintain an open relationship with each member of the Residence Council
- Encourage residents to take an active role within their residence communities
- Promote academics and lifestyle balance to their perspective communities
- Provide active and passive programs based on the assessed needs of the Residence
- Plan a combination of academic and social programs to meet the needs of the student population

## ADDITIONAL DUTIES

- Participation on Move in Day, Friday September 4, 2026 & Residence Orientation Activities (September 4-7, 2026)
- Additional duties as assigned by your supervisor, Residence Office or designate.

## REQUIRED TRAINING

- Residence Move-In Day Orientation – Thursday September 3 at 3:30pm

## OTHER VOLUNTEER OPPORTUNITIES

As a Residence Council General member, you will be qualified to run for Residence Council Executive Positions throughout the academic year such as: Residence Council President, Residence Council Vice President, and Residence Council Operations Manager. This is a great way to stay engaged with residence life throughout the entire academic year.

## ACADEMIC REQUIREMENTS

Residence Council are students of the institution first and should not jeopardize their academic success and are required to be a full-time student while maintaining a good academic standing with the college. All Residence Council Members are expected to speak with the Residence Council President regarding conflicts between the position and their academic success so that a solution may be found that suits both parties.