

### Suite Cleaning Assignments – Who is Doing What?

Cleaning Duty of the Week	Suitemate	Week	Common Area	Kitchen	Garbage	Fridge/Freezer	Bathroom SML/123	Bathroom LRG/456
<b>Common Area</b> <u>once/week</u> <ul style="list-style-type: none"> <li>Vac all carpet floors</li> <li>Sweep &amp; mop all vinyl floors</li> <li>Wipe off coffee table</li> <li>Tidy up</li> </ul>		1						
		2						
<b>Kitchen</b> <u>once/week</u> <ul style="list-style-type: none"> <li>Wipe clean countertops</li> <li>Clean stove top</li> <li>Self-clean oven</li> <li>Wipe down kitchen table top</li> </ul>		3						
		4						
<b>Garbage, Compost &amp; Recycling</b> <ul style="list-style-type: none"> <li>Take garbage, recycling &amp; compost to Eco Shed <u>twice</u></li> <li>Wipe out bins <u>once</u></li> </ul>		5						
		6						
<b>Fridge/Freezer/Microwave</b> <u>once/week</u> <ul style="list-style-type: none"> <li>Dispose of expired food</li> <li>Wipe down fridge shelves</li> <li>Wipe out interior of fridge &amp; microwave</li> </ul>		7						
		8						
<b>Bathroom SML/123</b> <u>once/week</u> <ul style="list-style-type: none"> <li>Clean toilet (inside/outside)</li> <li>Clean sink &amp; wipe countertop</li> <li>Wipe clean mirror</li> <li>Clean shower/tub</li> </ul>		9						
		10						
<b>Bathroom LRG/456</b> <u>once/week</u> <ul style="list-style-type: none"> <li>Clean toilet (inside/outside)</li> <li>Clean sink &amp; wipe countertop</li> <li>Wipe clean mirror</li> <li>Clean shower/tub</li> </ul>		11						
		12						