

# RezNet Policies & Procedures

Below are the Policies and Procedures for RezNet at Frost Residence and Sutherland Residence Village. All Fleming RezNet users **MUST** adhere to the following to ensure continued and uninterrupted RezNet service. Please be reminded this includes anyone using your computer while connected to RezNet. \*\*\*

The Information Technology Services (ITS) document entitled "Appropriate Use Policy" is the document that precedes and guides the following procedures: <https://department.flemingcollege.ca/hr/attachment/270/download>

- **Propagation of RezNet Signal** - RezNet services and wiring may not be extended beyond the single network connection provided to each RezNet user. RezNet users shall not attach other devices to the RezNet connection. This includes, but is not limited to, network printers, hubs, switches and routers.
- **Tampering** - RezNet services, equipment, wiring and/or jacks may not be tampered with or modified.
- **Hosting Services** - RezNet users shall not setup, host or maintain "server" type services. This includes but is not limited to www, ftp, Novell or NT servers.
- **Network Use** - The RezNet network is a shared college resource. Network utilities or applications that inhibit or interfere with the use of the network by others are not permitted. Examples include, but are not limited to, computer viruses, file-sharing applications such as BitTorrent, network game servers, and any other excessive consumption of bandwidth.
- **Performance Levels** - Many factors affect the speed of access to the College and the larger Internet. RezNet users are not guaranteed the maximum service performance levels (throughput speeds) but every reasonable effort will be made to ensure the highest possible quality of service is always delivered. RezNet users understand that any content that you may access through the RezNet service may be subject to "caching".
- **Copyrighted Material** - The RezNet network may be used only for legal purposes and to access only those systems, software and data for which the user is authorized. Sharing access to copyrighted material (including MP3 files from copyrighted music media and digitized video from copyrighted motion pictures, etc.) on the network is prohibited.
- **Service Outages** - Every reasonable effort will be made to ensure high availability of the RezNet service to the RezNet user. Service outages for routine maintenance, equipment failure, or emergency servicing will happen over the course of the year and every effort will be made to provide a minimum of 24 hours notice for planned outages. The communication vehicle will be Fleming College's email and/or voice mail system and the RezNet website.
- **Liability** – Sir Sandford Fleming College, Information Technology Services, Residence, RezNet, and RezNet volunteers will not:
  1. Warranty any work that is done on your computer while connected to RezNet.
  2. Guarantee the safety of any information stored on your computer while it is being set up for RezNet.
  3. Guarantee the continuance of your Computer Warranty.

The Director of IT Operations or designate, reserves the right to suspend a RezNet connection if there is a violation of the above Policies and/or Procedures.

\*\*\* This document is considered a "living" document and is subject to change without prior notification. RezNet Users will be informed of policy changes via Fleming College's email system.

Should you require assistance, please contact the RezNet Coordinator by phone or email. Your support in following the preceding Policies and Procedures is greatly appreciated and will result in your enjoyment of a RezNet Connection.

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**At the point when I connect to Fleming RezNet I understand that I am bound by the Policies & Procedures stated above.**