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ADMINISTRATION POSITION OPPORTUNITY

Job Title: Academic Technology Specialist
Division/Department: University of Guelph Humber
Reporting To: Manager, Academic and Campus Technology Services
Salary: To be determined

Competition #: 2019-204
Status: Full-time
Campus: North

POSITION SUMMARY:

University of Guelph-Humber, based in Toronto, is seeking an Academic Technology Specialist to provide expertise in the implementation, use and support of impactful and effective instructional and learning technologies that reinforce the unique academic needs of University of Guelph-Humber.

Reporting to the Manager, Academic & Campus Technology Services, and working in collaboration with Academic Program Heads and faculty to support approximately 5000 undergraduate students, the Academic Technology Specialist will identify, integrate and support effective instructional technologies compatible with course learning goals and various pedagogical styles. The incumbent is the in-house expert on educational technologies, providing strategic planning, assessment, review and analysis of use of educational technologies as they relate to current and future academic and business objectives.

The incumbent will manage and direct individual projects and work cooperatively with faculty and staff to implement develop and support plans for a breadth of instructional technologies across disciplines while giving consideration to platforms and compatibility with both the University of Guelph and Humber College environments.

The position will assess, apply, conduct and disseminate current research on teaching and learning technologies with the goal of producing reports analyzing trends, and effectiveness of services and support provided. The position will analyze the technological integration in all electronic classrooms to ensure that all introduced technology serves the primary goal of enhancing learning. The incumbent will participate in curriculum planning to identify opportunities to enhance learning and curriculum using educational technology tools based on expert knowledge of pedagogy and how it intersects with educational technology.

The incumbent will supervise unionized staff and allocate tasks to the Academic Technology Services team, determine work priorities as required and will provide guidance and advice to team members to ensure completion of work assignments.

QUALIFICATIONS:

The successful candidate will possess a Master's degree in learning technologies education, information technology/instructional technology, cognitive psychology, and/or an acceptable combination of related education and experience, plus a minimum of five (5) years' experience. Requirements for this position include (but are not limited to): a demonstrated ability to supervise and provide leadership to a team of technologists; demonstrated understanding and application of instructional design theories and strategies; demonstrated



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knowledge, experience and practice in training, program development and one-on-one consultations; exceptional written and verbal communication, professional and interpersonal skills, initiative, and the ability to work independently as well as in a team environment; strategic thinking and planning; independent judgment and initiative with proven abilities in problem and conflict resolution, and research/data analysis skills leading to strategy and forming and executive reporting.

***We thank all applicants for their interest in this position. Only applicants selected for an interview will be contacted.**

Humber College is committed to a workforce that reflects the diversity of our students and our city. We actively seek qualified individuals from equity seeking groups with demonstrated skills and knowledge to deal with all aspects of equity, diversity and inclusion in a post-secondary environment. Humber College is committed to accommodating applicants with disabilities throughout the hiring process, in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). Our Recruitment Coordinators will work with applicants requesting accommodations at any stage of the hiring process. This document is available in alternate formats upon request.

OPEN DATE: July 23, 2019

CLOSE DATE: Open Until Filled

All candidates are asked to submit a cover letter and resume to HR Services by applying online at: <http://www.humber.ca/careers>