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| **Title of Position** | Home Game Experience Agent |
| **Department** | Athletics & Recreation |

**Primary Job Duties**

**Inventory No. / Job Task Details**

1.08 Collect, compile, record and/or consolidate data/information (ie. statistical purposes)

1.09 Assist with inventory tracking and monitoring (ie. equipment and supplies)

2.04 Distribute various information around the College

2.10 Assist with the basic setup and teardown of college events/activities

9.03 Work with home game staff to: organize half time activities (ie. shoot for cash, basketball), organize and offer program guides, giveaways, half time activity tickets, organize and assist with distributing snacks

10.03 Greet and usher spectators to appropriate seating at college events

10.00 Other duties as required

**Qualifications**

• Current student of Fleming College

• Knowledge of sport and basic sporting rules

• Good human relations and interpersonal skills

• Prior experience in a customer service environment

• Ability to follow verbal and written instructions, seeking advice from manager/leader as required

• Ability to communicate effectively and function as a team player

• Valid First Aid