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| **Title of Position** | Maintenance Worker – Building |
| **Department** | Facilities, Services & Support |

**Primary Job Duties**

**Inventory No. / Job Task Details**

1.09 Assist with inventory tracking and monitoring (ie. equipment and supplies)

2.06 Assist with preparation and loading of materials for marketing events and tradeshows

5.00 Assist with routine maintenance and cleaning tasks as required

5.04 Move and transport furniture, supplies and equipment as required

5.10 Assist in painting, carpentry and maintenance at college owned buildings and structures

**Qualifications**

* Current student of Fleming College
* Good organizational skills, with the ability to multi-task
* Ability to follow verbal and written instructions, seeking advice from manager/leader as required
* Ability to communicate effectively and function as a team player
* Demonstrated attention to detail
* Ability to lift and move items that can weigh up to 30lbs