



HAO 201900412 (HAO 201900412)

EHS and EMO Coordinator

Environment, Health and Safety Services - Operations

Location: London

Employment Group: Support

Type of Position: Temporary Full-time until November 1, 2021

Hours: 35 hours per week. Monday to Friday 8:30 a.m. to 4:30 p.m.

Salary: \$32.00 per hour

Closing Date: Open Until Filled

Note: This is a full-time temporary position until November 1, 2021, with the possibility of extension (35 hours per week).

Duties: Under the direction of the Manager, Environment Health and Safety and Emergency Operations, this position provides support and technical expertise to both the College community and EHS and EMO teams. The incumbent performs life safety inspections, supports JHSCs, provides oversight to incident management, conducts spot inspections, coordinates information sharing via portal, communications and promotional documents, and supports internal/external audits as well as CHSMS standard requirements.

Qualifications:

- Post-secondary 3 year diploma/degree in Occupational Health and Safety, Emergency Management or industrial Hygiene
- Minimum 2 years' experience directly related to emergency management or occupational health and safety, in a range of industries to compliment technical programs offered by the College
- An equivalent combination of education and/or experience may be considered; preference will be given to applicants meeting the education requirements
- Strong organizational skills, time management skills and attention to detail
- Ability to multi-task and work independently
- Excellent verbal and written communication skills

While transcripts are not required for the interview, they are mandatory prior to any offer of employment.

How to Apply:

Please visit the Fanshawe College website at:

https://jobs.fanshawec.ca/applicants/jsp/shared/Welcome_css.jsp

We thank all applicants for their interest; however, only those chosen for an interview will be acknowledged.

Fanshawe College is an equal opportunity employer. We are committed to equity, value diversity, and welcome applicants from diverse backgrounds.

Fanshawe College provides accommodations to job applicants with disabilities throughout the hiring process. If a job applicant requires an accommodation during the application process or through the selection process, the hiring manager and the Recruitment Coordinator leading the recruitment will work with the applicant to meet the job applicant's accommodation needs.