**Eligibility Requirements for Funded Student Worker Positions**

**Summer Full Time Programs**

**SEP - Summer Employment Program**

* Student must be a Canadian citizen or Permanent Resident (landed immigrant).
* Applicants must have been in receipt of OSAP assistance during the prior academic year or demonstrate financial need
* Applicants must be returning to the college on a full-time basis in September
* Work completed must be on a college campus location
* The funding provides a maximum of 75% of the funds while the department must provide the remaining 25%
* Not Eligible: Second Career/WSIB funded students

**ISEP – International Summer Employment Program**

* Student must be an International Student (non-Canadian citizen, non-permanent resident or non-landed immigrant)
* Student must be returning to the college on a full-time basis in September.
* Students who withdraw from their program of study or drop to part-time status will be asked to terminate the ISEP position effective the date of withdrawal or the date of reduction to part-time status.
* The funding provides a maximum of 75% of the funds while the department must provide the remaining 25%
* Must either possess or be eligible to apply for a valid Canadian Social Insurance Number
* Not Eligible: students on the Ontario Restricted List (ORL)

**Fall and Winter Part Time Programs**

**FWSP – Fleming Work Study Program**

* Student must be a Canadian citizen or Permanent Resident (landed immigrant).
* Students must be progressing in their studies to the point where the Financial Aid Office can reasonably conclude that working part-time will not have a negative impact on their studies.
* Deadline date for application to FWSP should be no later than eight weeks prior to the student’s academic year end.
* Students who withdraw from their program of study must be asked to terminate the FWSP position effective the date of withdrawal.
* Maximum amount of money a student can receive by participating in FWSP is a maximum of $2,000/academic year **or** level of financial need (whichever is less).
* Maximum hours assigned to students cannot exceed 15 hours per week, unless the student is on a special project/reading week, etc. This requires approval from the Financial Aid Office
* Not Eligible: Students on Student Visas or Temporary Resident’s Permit and Second Career/WSIB funded students.

**IWSP – International Work Study Program**

* Student must be an International Student (non-Canadian citizen, non-permanent resident or non-landed immigrant)Student must be progressing in their studies to the point where the International Student Services Office can reasonably conclude that working part-time will not have a negative impact on their studies
* Student must be registered as a full-time student
* Student who withdraws from their program of study or drop to part-time status will be asked to terminate the IWSP position effective the date of withdrawal or the date of reduction to part-time status
* Maximum hours assigned to students cannot exceed 15 hours per week, unless the student is on a special project/reading week, etc.
* The funding covers $2,000 per academic term/semester. The department is responsible for providing funding beyond. Please note that the student’s eligibility will need to be re-evaluated after every term and a new appointment letter should be submitted.
* Must possess a valid Canadian Social Insurance Number
* Work completed must be on a college campus location