

# Colleges of Applied Arts and Technology

## GROUP INSURANCE BENEFITS AT A GLANCE

### ACTIVE ADMINISTRATIVE EMPLOYEES

Sun Life Contract No. 50833  
Benefits Effective February 1, 2026

This "Benefits at a Glance" provides **brief highlights** of your Group Insurance Benefit Coverage with the Colleges. If you have detailed questions, please contact your Human Resources and/or Benefits Department at your College. If there is any discrepancy between this document and the Group Insurance Contract, the Contract will apply without exception.

#### BASIC LIFE INSURANCE

Schedule of Coverage	66 2/3% of basic annual earnings rounded to the next higher \$1,000 Maximum \$500,000
Waiver of Premium when Disabled	Yes - to age 65
Coverage Ceases on later of	- termination of employment - at retirement unless you elect Retiree Life Insurance coverage within 31 days

#### ACCIDENTAL DEATH & DISMEMBERMENT

Schedule of Coverage	66 2/3% of basic annual earnings rounded to the next higher \$1,000 Maximum \$500,000 (equal to your Basic Life Insurance)
Waiver of Premium when Disabled	Yes - to age 65
Coverage Ceases on later of	- termination of employment - at retirement

#### SUPPLEMENTAL LIFE INSURANCE

Schedule of Coverage	Units of 1, 2 or 3 times basic annual earnings rounded to the next higher \$1,000 Maximum \$1,000,000
Waiver of Premium	Yes - to age 65
Coverage Ceases on earlier of	- age 65 - termination of employment - at retirement unless you elect Retiree Life Insurance coverage within 31 days

#### EMPLOYEE PAY-ALL OPTIONAL LIFE INSURANCE

Schedule of Coverage	Units of \$10,000 Maximum of 10 units (\$100,000) - Available only if maximum Supplemental Life coverage has been elected
Waiver of Premium when Disabled	Yes - to age 65
Coverage Ceases on earlier of	- age 65 - termination of employment - at retirement unless you elect Retiree Life Insurance coverage within 31 days

#### DEPENDENT OPTIONAL LIFE INSURANCE

Schedule of Coverage	Spouse - \$10,000 Each Child - \$5,000
Waiver of Premium when Disabled	Yes - to age 65
Coverage Ceases on earlier of	- age 65 - termination of employment - at retirement

#### LONG TERM DISABILITY

Schedule of Coverage	66 2/3% of monthly base salary up to a maximum of \$25,000 - benefit payment is taxable - benefits are paid in advance on the first day of each month
Definition of Disability	Own Occupation - during elimination period and first 36 months of benefit payment Any Occupation thereafter
Elimination Period	Benefit payments commence once you have been disabled for 130 working days or expiration of your sick leave credits, whichever is later
Waiver of Premium when Disabled	Yes - once benefit payments commence
Benefit is Offset by Other Income from:	- Canada Pension Plan Disability Income - WSIB benefits - income from your employer - any retirement/pension income from a College
Coverage Ceases on earlier of	- age 64 and 6 months - termination of employment - at retirement

#### HEALTH CARE

Semi-Private Hospital	100% reimbursement unlimited in Canada
Vision Care	100% of expenses up to \$550 every 2 benefit years for adults and each benefit year for dependent children under 18. Covered expenses include lens, frames, contacts and refractive surgery
Hearing Care	\$3,500 per person every 3 benefit years
Deductible Reimbursement	Nil 90% for paramedical services 85% for all other expenses Unlimited
Overall Maximums	
Drugs	Pay Direct Drug Card; drugs with a DIN requiring a written prescription by a physician, dentist or registered nurse including oral contraceptives, diabetic and colostomy supplies. Excluded are weight loss or dietary supplement products and medications available over the counter.  Note: For employees age 65 and older, coverage for biologics and biosimilars will be integrated with ODB protocols
Medical Cannabis	Coverage for medical cannabis prescribed by a licensed physician to a maximum of \$4,000 per year; Medical cannabis is subject to prior authorization by the insurer for eligibility criteria, including symptoms and for the conditions listed under the plan. Reimbursement is at 85%
Paramedical Services	Acupuncturist, Audiologist, Chiropractor, Clinical Psychologist, Dietician, Family/Marriage Therapist, Massage Therapist, Naturopath, Osteopath, Occupational Therapist, Ophthalmologist, Optometrist, Physiotherapist, Podiatrist, Psychotherapist, Social Worker, Speech Therapist up to \$4,750 per person per year for all practitioners combined. Reimbursement is at 90%

Ambulance	Plan will reimburse 85% of the co-payment for land ambulance.
Private Duty Nursing	Out-of-hospital services of a registered nurse or registered trained attendant Maximum - \$25,000 per plan year
Orthopedic shoes	2 pair per year for dependents under age 8, 1 pair per year for all other covered individuals
Medical Supplies & Equipment	Casts, splints, braces, crutches, wheelchairs and other durable medical equipment for therapeutic use
Breathing Equipment	Oxygen and its administrative equipment
Prosthetic Equipment (excluding myoelectric appliances)	Artificial eyes and limbs including repairs and replacement when necessary; external breast prosthesis and surgical bras up to \$600 per person per year
Emergency out of Province/Country and Travel Assistance	Reimbursement - 100% Hospital charges Physicians services over and above the amount reimbursed by the provincial medicare plan. Lifetime maximum - \$2 million for Out of Country
Survivor Benefits	Yes
Coverage Ceases on later of	- termination of employment - at retirement unless you elect Retiree Health Care coverage within 31 days

Fee Guide	One Year Lag
Basic Services	Examinations, x-rays, tests and laboratory reports, fillings, space maintainers for missing primary teeth, caries, trauma and pain control, extractions, surgery and related anesthesia. Recall exams, bitewing x-rays, polishing, scaling and fluoride are limited to twice every year; full mouth exams and x-rays limited to once every 24 months.
Endodontic & Periodontal Services	Root canal therapy and treatment of the gum tissue
Dentures	Full and partial dentures once every 3 years and repairs, rebasing and relining
Crowns, Bridges, Dental Implants	Crowns, bridges, repairs and maintenance of crowns and bridges; dental implants. Implant coverage only applies to a tooth that was extracted or lost on or after February 1, 2024.
Orthodontics	examinations, diagnosis, consultations, appliances and other services for the straightening of the teeth
Survivor Benefits	Yes
Coverage Ceases on later of	- termination of employment - at retirement unless you elect Retiree Dental coverage within 31 days

- as a result of war, declared or not, participation in civil commotion, riot or insurrection or while serving in the armed forces
- for participation in a criminal offence
- for services or supplies for cosmetic purposes unless required as a result of an accident or injury
- for services that are eligible for reimbursement under any government plan
- lost, misplaced or stolen equipment or supplies
- for care, services or supplies with are not medically necessary
- for expenses that exceed the reasonable and customary charge for the area in which they are incurred
- for experimental treatment or supplies

**DEFINITION OF DEPENDENT**

**Dependent(s):** your spouse/partner, your children, your spouse/partner's children, who are residents of Canada or the U.S.A.

**Spouse:** your legal spouse by marriage or common-law spouse/partner.

**Note:** spouse/partner will cease to meet the definition of a person eligible to be qualified as your dependent upon the earlier of:

- the date you have entered into a "Separation Agreement" with your spouse/partner; or
- having lived separate and apart from your spouse/partner for not less than 12 months

**Dependent Child:** unmarried and under age 21. Coverage may be extended while a full-time student, under the age of 25.

Dependent children can continue to be covered beyond age 21 (age 25) if physically or mentally disabled and are financially dependent on you.

**GENERAL CONTACTS**

**YOUR COLLEGE HUMAN RESOURCES / BENEFITS DEPARTMENT**

**YOUR INSURANCE COMPANY:**

**Sun Life**

P.O. Box 2010, STN Waterloo  
Waterloo, Ontario  
N2J 0A6

**Health and Dental Claims**

**Toll Free Inquiry Number: 1 (800) 361-6212**

DENTAL	
Deductible	Nil
Reimbursement	
Basic, Endodontic, Periodontal & dentures	100%
Crowns, Bridges & Implants	50%
Orthodontia	50%
Maximum	
Basic, Endodontic, Periodontal and Dentures	- \$2,500/person/calendar year
Crowns, Bridges & Implants	- \$4,000/person/calendar year
Orthodontics	- \$2,500 lifetime per person

CRITICAL ILLNESS	
Schedule of Coverage	Minimum-\$25,000; Maximum-\$200,000; Units of \$25,000
Eligibility – Member and spouse	- under age 70 - reside in Canada - be actively at work - provide proof of your good health over \$50,000 or on late application
Please refer to the Critical Illness Brochure and information package available from your Human Resources/Benefits Department	

**GENERAL EXCLUSIONS & LIMITATIONS**

No Benefit will be paid for charges incurred: