

SIR SANDFORD FLEMING COLLEGE

POLICY MANUAL

POLICY NO.5-503	APPROVED BY: BOARD OF GOVERNORS
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DATE APPROVED: 93-05	
Motion #4	
SUBJECT: MAINTENANCE OF AND ACCESS TO STUDENT RECORDS	

In keeping with its obligation to protect the individual's right to privacy, the College shall regard each student record as a unique, private document to which access is strictly controlled and governed with consideration for the rights of all concerned and the needs of the College.

The College shall establish and produce guidelines ensuring the protection of individual privacy and the rights of the College with consideration for:

- Freedom of Information and Protection of Privacy Act

- Human Rights Code of Ontario