

## **Fleming College Lean Steering Committee**

September 25 9:00 to 11:00 room B3347

### **Meeting #11 – Agenda**

#### **1. Lean Projects Update – 9:00**

- Update of activities, ongoing Value Streams/Kaizen activity and academic initiatives
  - Lean Green Belt Projects – Heather Cosh, Support Staff Union Vacancy Reporting; Robin Broomfield – Electronic Records/Shared Drive Management in Student Services
  - Trudy Heffernan, Curriculum and Program Review Process – QA Future State Implementation

#### **2. IPP/Lean – 9:45**

- Update, Implementation, tool, next steps- service area pilots – Sue Kloosterman/Brian Bates/Trish O'Connor

#### **3. Lean Higher Education Conference Information/Ontario College Council - 10:15**

- Report - University of Waterloo hosted a Lean Higher Ed conference September 10 & 11

#### **4. Meta Project – 10:30**

- Discussion Regarding Ongoing Role of Steering Committee and Relationship to Meta Project – Sonia Crook

#### **5. Further Communications/Annual Workplan - 10:40**

- Review and Discussion - All

Attchs to follow.