**Title of Position**: Ecological Restoration Program Assistant

**Division/Department:** SENRS

**Job Duties**

* Assist the Ecological Restoration Program staff to complete restoration program projects
* Recording and compiling data regarding biological collections (eg characterizing environmental conditions)
* Mounting and labeling plant specimens under direction of program technologist and faculty
* Preparing samples for laboratory analyses and liaising with lab personnel to assist in collection of required data
* Inventory of program equipment
* Summarizing information and data collected in MS Excel spreadsheet

**Qualifications**

* Completion of at least 1st year in ERJ program
* Previous course work in ecology, environmental science, plant ecology, or aquatic ecology
* Some previous experience in natural resources/environmental work is considered an asset
* Excellent oral and written communication

 **Additional Information ie special equipment or travel**